

MIAMI DADE COLLEGE
FACULTY ADVANCEMENT CALENDAR
2013-2014

Calendar Day	Week Day	Description	Code
Sept 15, 13	Sun	Self-assessments submitted to Chairpersons by faculty on continuing contract.	CC
Oct 15, 13	Tue	Deadline for Faculty to submit application for Program for Exception to Doctorate (PED).	PED
Oct 30, 13	Wed	Chairpersons complete face-to-face classroom observations for 2013-2014 Performance Review of faculty eligible for continuing contract.	ACC
		Chairpersons complete performance reviews of faculty on continuing contract.	CC
		Self-assessments submitted to Chairpersons by faculty eligible for continuing contract.	ACC
Nov 21, 13	Thu	Deadline for Deans to accept appeals of performance reviews from faculty on continuing contract.	CC
Nov 30, 13	Sat	Faculty complete elections to Campus Promotions Committees.	PRO
Dec 15, 13	Sun	Campus Presidents complete appointments to Campus Promotions Committees.	PRO
		Campus Presidents appoint Campus Continuing Contract Committee.	ACC
		Provost and Campus Presidents appoint Endowed Chair Committee.	EC
Dec 18, 13	Wed	Deadline for faculty eligible for continuing contract to complete required graduate course.	ACC
Jan 15, 14	Wed	Campuses submit performance reviews of faculty on continuing contract to Human Resources.	CC
Jan 20, 14	Mon	Chairpersons complete performance reviews of faculty eligible for continuing contract.	ACC
Jan 25, 14	Sat	Faculty submits letters of application and promotion packets to Chairpersons.	PRO
		Deadline for faculty eligible for continuing contract to submit letters of application and continuing contract packets to Chairpersons.	ACC
		Deadline for Faculty to submit application for Distinguished Faculty Promotion Exception.	DF
Jan 27, 14	Mon	Deadline for Deans to accept appeals of performance reviews from faculty eligible for continuing contract.	ACC
Jan 30, 14	Thu	Chairpersons submit continuing contract application packets to School Directors/Deans.	ACC
Feb 06, 14	Thu	School Directors submit continuing contract packets to Deans.	ACC
Feb 08, 14	Sat	Deans submit continuing contract packets to Campus Continuing Contract Committee.	ACC
Feb 10, 14	Mon	Chairpersons make recommendations and forward promotion packets to School Directors/ Deans.	PRO
Feb 15, 14	Sat	Chairpersons complete classroom observation of 1st and 2nd year faculty.	AC
		1st and 2nd year faculty submit self-assessments to Chairpersons.	AC
Feb 20, 14	Thu	Campuses submit performance reviews of faculty eligible for continuing contract to Human Resources.	ACC
Feb 22, 14	Sat	Campus Continuing Contract Committees submit recommendations to Deans.	ACC
Feb 28, 14	Fri	Deadline for Deans to accept faculty appeals of continuing contract recommendations.	ACC
Mar 01, 14	Sat	Chairpersons complete performance reviews of 1st and 2nd year faculty.	AC
		Faculty submits letters of application and Endowed Chair portfolios to Chairpersons.	EC
Mar 03, 14	Mon	School Directors make recommendations and forward promotions packets to Deans.	PRO
Mar 05, 14	Wed	Deans and Campus Presidents consult and submit continuing contract recommendations to Provost and College President.	ACC
		Deans forwards promotions packets to Campus Promotions Committee.	PRO
Mar 08, 14	Sat	Deadline for Deans to accept appeals of performance reviews from 1st and 2nd year faculty.	AC
Mar 15, 14	Sat	Chairpersons determine faculty who meet Endowed Chair criteria.	EC
		Deadline for faculty to submit application for Program for Exception to Doctorate (PED)	PED
Mar 22, 14	Sat	Deadline for Deans to accept appeals from Endowed Chair applicants.	EC
Apr 10, 14	Thu	Campuses submit performance reviews of 1st and 2nd year faculty to Human Resources.	AC
Apr 15, 14	Tue	Campus Promotions Committees submit recommendations to Deans.	PRO
		Chairpersons/School Directors complete review of Endowed Chair portfolios and forward prioritized list of Endowed Chair candidates to Dean.	EC
Apr 23, 14	Wed	Deadline for Deans to accept promotion appeals from faculty.	PRO
May 01, 14	Thu	Campus Presidents and Deans consult to review recommendations and submit prioritized list of candidates to Endowed Chair Committee.	EC
May 04, 14	Sun	Campus Presidents and Deans consult and submit list of Promotion candidates to Provost and College President.	PRO
		Faculty on continuing contract begin to submit self-assessments to Chairperson	CC
Jun 01, 14	Sun	College President notifies continuing contract candidates and Board of Trustees of recommendations.	ACC
Jun 15, 14	Sun	Endowed Chair Committee submits decisions to Provost.	EC
		College President notifies candidates and Board of Trustees of promotion recommendations.	PRO
July 30, 14	Wed	Chairpersons complete classroom observations for 2013-2014 Performance Review of faculty on continuing contract.	CC

AC = Annual Contract; ACC = Applying for Continuing Contract; CC = Continuing Contract; PRO = Promotion;
 EC = Endowed Chair. PED = Program for Exception to Doctorate DF = Distinguished Faculty

Note: When a deadline date falls on a weekend, holiday, or non-work period, the next work weekday becomes the actual deadline date.