

MIAMI DADE COLLEGE
FACULTY ADVANCEMENT CALENDAR
2018-2019

CALENDAR DAY		WEEKDAY	DESCRIPTION	KEY	
2018	SEP	15	SAT	Self-assessments submitted to Chairs by faculty on continuing contract.	CC
	OCT	15	MON	Deadline for Faculty to submit application for Program for Exception to Doctorate (PED).	PED
		30	TUE	Chairs complete face-to-face classroom observations for 2018-2019 Performance Review of faculty eligible for continuing contract.	ACC
				Chairs complete performance reviews of faculty on continuing contract.	CC
				Self-assessments submitted to Chairs by faculty eligible for continuing contract.	ACC
	NOV	21	WED	Deadline for Faculty Deans to accept appeals of performance reviews from faculty on continuing contract.	CC
		30	FRI	Faculty complete elections to Campus Promotion Committees.	PRO
	DEC	4	TUE	Campus Presidents provide recommendations for Campus Faculty Advancement Committees to Provost.	ACC PRO
		15	SAT	Provost and Campus Presidents appoint Campus Faculty Advancement Committees.	ACC PRO
				Provost appoints Endowed Teaching Chair Committee.	ETC
				Deadline for faculty eligible for continuing contract to complete required graduate course.	ACC
	2019	JAN	15	TUE	Campuses submit performance reviews of faculty on continuing contract to Human Resources.
20			SUN	Chairs complete performance reviews of faculty eligible for continuing contract.	ACC
25			FRI	Faculty submit letters of application and promotion packets to Chairs.	PRO
				Deadline for faculty eligible for continuing contract to submit letters of application and continuing contract packets to Chairs.	ACC
				Deadline for Faculty to submit application for Distinguished Faculty Promotion Exception.	DF
27			SUN	Deadline for Faculty Deans to accept appeals of performance reviews from faculty eligible for continuing contract.	ACC
30			WED	Chairs submit continuing contract application packets to Faculty Deans	ACC
FEB		8	FRI	Faculty Deans submit continuing contract packets to Campus Continuing Contract Committees.	ACC
		10	SUN	Chairs make recommendations and forward promotion packets to Faculty Deans.	PRO
		15	FRI	Chairs complete classroom observation of 1 st , 2 nd , 3 rd , and 4 th year faculty.	AC
				1 st , 2 nd , 3 rd , and 4 th year faculty submit self-assessments to Chairs.	AC
		20	WED	Campuses submit performance reviews of faculty eligible for continuing contract to Human Resources.	ACC
	22	FRI	Campus Continuing Contract Committees submit recommendations to Faculty Deans.	ACC	
	28	THU	Deadline for Faculty Deans to accept faculty appeals of continuing contract recommendations.	ACC	
MAR	1	FRI	Chairs complete performance reviews of 1 st , 2 nd , 3 rd , and 4 th year faculty.	AC	
			Faculty submit letters of application and Endowed Teaching Chair portfolios to Chairs.	ETC	
	5	TUE	Faculty Deans and Campus Presidents consult and submit continuing contract recommendations to College President, Provost and Associate Provost for Faculty Initiatives.	ACC	
			Faculty Deans forward promotions packets to Campus Promotions Committee.	PRO	
	8	FRI	Deadline for Faculty Deans to accept appeals of performance reviews from 1 st , 2 nd , 3 rd , and 4 th year faculty.	AC	
	15	FRI	Chairs determine faculty who meet Endowed Teaching Chair criteria and forward portfolios to Faculty Dean.	ETC	
			Deadline for faculty to submit application for Program for Exception to Doctorate (PED)	PED	
22	FRI	Deadline for Faculty Deans to accept appeals from Endowed Chair applicants.	ETC		
APR	10	WED	Campuses submit performance reviews of 1 st , 2 nd , 3 rd , and 4 th year faculty to Human Resources.	AC	
	15	MON	Campus Promotions Committees submit recommendations to Faculty Deans.	PRO	
			Chairs complete review of Endowed Teaching Chair portfolios and forward prioritized list of Endowed Chair candidates to Faculty Dean.	ETC	
23	TUE	Deadline for Faculty Deans to accept promotion appeals from faculty.	PRO		
MAY	1	WED	Campus Presidents and Faculty Deans consult to review recommendations and submit prioritized list of candidates to Endowed Teaching Chair Committee.	ETC	
	4	SAT	Campus Presidents and Faculty Deans consult and submit list of promotion candidates to College President, Provost and Associate Provost for Faculty Initiatives.	PRO	
			Faculty on continuing contract begin to submit self-assessments to Chair	CC	
JUN	1	SAT	College President notifies continuing contract candidates and Board of Trustees of recommendations.	ACC	
	15	SAT	Endowed Teaching Chair Committee submits decisions to Provost.	ETC	
			College President notifies candidates and Board of Trustees of promotion recommendations.	PRO	
JUL	30	TUE	Chairs complete classroom observations for 2018-2019 Performance Review of faculty on continuing contract.	CC	

Note: When a deadline date falls on a weekend, holiday, or non-work period, the next work weekday becomes the actual deadline date.

- AC = Annual Contract
- ACC = Applying for Continuing Contract
- CC = Continuing Contract
- DF = Distinguished Faculty
- ETC = Endowed Teaching Chair
- PED = Program for Exception to Doctorate
- PRO = Promotion