

**Miami Dade College  
MDC/FIU Tuition Scholarship Program**

Students (MDC employees) must be fully admitted to the doctoral program to be eligible to participate in the program.

**Procedures for MDC Employees Fully Admitted to FIU Doctoral Program  
MDC Employees Seeking Admission to FIU Doctoral Programs and Participation in  
the MDC-FIU Tuition Scholarship Program**

**Step I – Admission to Florida International University and to Doctoral Program**

**Admission:** The University Graduate School at FIU is available to provide overall advisement and general University admission information.

Applicants are strongly encouraged to obtain information from the department in which they plan to major, as some programs have specific admission criteria beyond the general admission criteria.

**Note that the GRE requirement for doctoral programs cannot be waived.**

The department's admission committee submits the admissions recommendations to the University Graduate School to have the official admission decision letter generated.

Special students must be admitted to a doctoral program before they are eligible to participate in the scholarship program.

**FIU Contact:**

**Graduate Admissions Office**  
PC 230, Modesto A. Maidique Campus  
11200 S.W. 8th Street  
Miami, FL 33199

**Office Hours: Monday, Wednesday, Thursday, Friday: 8:30am - 5:00pm and  
Tuesday: 8:30am - 7pm**  
**Phone:** (305) 348-7442  
**Fax:** (305) 348-7441  
**Email:** gradadm@fiu.edu

**Step II – Process for Participation in Tuition Scholarship Program**

**Once a MDC employee is fully admitted into a doctoral program the following process occurs:**

The MDC employee (faculty and administrator) notifies the MDC Associate Provost for Faculty Initiatives when he/she has been admitted into the FIU doctoral program and indicates the semester he/she plans to enroll. A copy of the acceptance letter must be forwarded to Faculty Initiatives.

The College forwards to FIU, University Graduate School the names of MDC fulltime employees (faculty and administrators) authorized to participate in the tuition scholarship program.

The University Graduate School posts the scholarship to the employee's account before the employee pays the balance due. The scholarship will not appear until there is enrollment for that term.

The MDC employee needs to check their FIU student account on a frequent basis to make sure all their information is correct.

Each semester, the University Graduate School will confirm with MDC the continued eligibility of the enrolled students to participate in the program.

**FIU Contact:**

Louis Farnsworth  
Director, Academic Support Services  
Florida International University, PC 230  
(305) 348-2455

**MDC Contact:**

Gloria Leon  
Associate Provost for Faculty Initiatives  
MDC Wolfson Campus, Suite 1444  
(305) 237-7401