

**Miami Dade College
MDC/FIU Tuition Scholarship Program**

Students (MDC employees) must be fully admitted to the doctoral program to be eligible to participate in the program.

Procedures for MDC Employees Fully Admitted to FIU Doctoral Program

MDC Employees Seeking Admission to FIU Doctoral Programs and Participation in the MDC-FIU Tuition Scholarship Program

Step I – Admission to Florida International University and to Doctoral Program

Admission: The University Graduate School at FIU is available to provide overall advisement and general University admission information and the specific requirement as known to UGS.

Applicants are strongly encouraged to obtain information from the department in which they plan to major.

The departments make the admissions recommendations and individuals may request a waiver of the GRE requirement that will be considered. The University does not make blanket exceptions to the GRE requirement for any doctoral program.

Special students must be admitted to a doctoral program before they are eligible to participate in the scholarship program.

FIU Contact: University Graduate School
(305) 348-2455

Step II – Process for Participation in Tuition Scholarship Program

Once a MDC employee is fully admitted into a doctoral program the following process occurs:

1. The MDC employee (faculty and administrator) notifies the MDC Associate Provost for Faculty Initiatives when he/she has been admitted into the FIU doctoral program and indicates the semester he/she plans to enroll.
2. The College forwards to FIU, University Graduate School the names of MDC fulltime employees (faculty and administrators) authorized to participate in the tuition scholarship program.
3. FIU University Graduate School informs MDC employees of their participation in the plan, provides them with additional information, and submits their names to the cashier's office at FIU.

4. The University Graduate School notifies cashier's office and the scholarship is applied before the employee pays the balance due.
5. Each semester, the MDC employee, already authorized to participate in the program, notifies the Dean of the University Graduate School of the number of credits enrolled prior to the FIU payment deadline.
6. The University Graduate School notifies the cashier's office and the scholarship is applied before the employee pays the balance due.
7. Each semester, the University Graduate School will confirm with MDC the continued eligibility of the enrolled students to participate in the program.

FIU Contact: Dr. Stephan L. Mintz
Associate Dean of the University Graduate School
Florida International University, PC 230
(305) 348-2455

MDC Contact: Beverly Moore-Garcia
Associate Provost for Faculty Initiatives
MDC Wolfson Campus, Suite 1444
(305) 237-7401

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