

COURSE INFORMATION													
Course Prefix/Number:	CIS1949	Course Title:	Co-op Work Experience 1: CIS										
Number of Credits:	1-4	Clock Hours:											
Course Action	<input type="checkbox"/> Add New Course <input checked="" type="checkbox"/> Modify Existing Course <input type="checkbox"/> Delete Course												
Degree Type	<input type="checkbox"/> B.A.S. <input type="checkbox"/> B.S. <input type="checkbox"/> C.P.P. <input type="checkbox"/> A.A. <input checked="" type="checkbox"/> A.S. <input type="checkbox"/> A.A.S. <input type="checkbox"/> A.T.C. <input type="checkbox"/> C.C.C. <input type="checkbox"/> C.T.C.												
Credit Type	<input type="checkbox"/> 01 (A&P) <input checked="" type="checkbox"/> 02 (PSV/OCCUP) <input type="checkbox"/> 03 (College Prep) <input type="checkbox"/> 05 (PSAV) <input type="checkbox"/> 15 (EPI)												
Course Type	<input checked="" type="checkbox"/> Lecture <input type="checkbox"/> Lab <input type="checkbox"/> Lecture/Lab Combo <input type="checkbox"/> Internship <input type="checkbox"/> Clinical <input type="checkbox"/> College Prep												
Curriculum Report:	87 / January 2012												
COURSE DESCRIPTION													
<p>This course is designed as a work experience for students majoring in computer information systems programs. Students will learn to apply the skills and knowledge that they have acquired through their program of study in a real work environment. Prerequisite: Successful completion of required program course work. Department approval required. A.S. degree credit only. (1-4 hr lecture)</p>													
Prerequisite(s):		Co-requisite(s):											
COURSE COMPETENCIES													
Legend:													
<table style="width: 100%; border: none;"> <tr> <td style="width: 50%;">1. Communication</td> <td style="width: 50%;">6. Social Responsibility</td> </tr> <tr> <td>2. Numbers / Data</td> <td>7. Ethical Issues</td> </tr> <tr> <td>3. Critical thinking</td> <td>8. Computer / Technology Usage</td> </tr> <tr> <td>4. Information Literacy</td> <td>9. Aesthetic / Creative Activities</td> </tr> <tr> <td>5. Cultural / Global Perspective</td> <td>10. Environmental Responsibility</td> </tr> </table>				1. Communication	6. Social Responsibility	2. Numbers / Data	7. Ethical Issues	3. Critical thinking	8. Computer / Technology Usage	4. Information Literacy	9. Aesthetic / Creative Activities	5. Cultural / Global Perspective	10. Environmental Responsibility
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Course Competency		Learning Outcome											
Competency 1: The student will demonstrate knowledge of workplace practices and procedures by:													
1. Using the tools provided by the organization to complete assigned projects.													
2. Complying with the organization's standard operating procedures													
3. Observing security and confidentiality issues related to the organization and its business practices.													
Competency 2: The student will demonstrate knowledge of the specific IT skills-sets employed in a workplace environment by:		8. Computer / Technology Usage											
1. Analyzing work requirements.													
2. Selecting and implementing appropriate solutions													
3. Executing and completing assignments.													
4. Following organizational procedures in the execution of assignments.													
5. Practicing problem-solving skills to address technical problems in complex, real-world settings.		3. Critical thinking											
6. Documenting processes and results of assigned projects.													
Competency 3: The student will demonstrate knowledge of workplace professionalism by:													

1. Performing tasks assigned by a supervisor according to organizational standards and practices.	
2. Generating a journal that documents the daily work schedule, tasks, and experiences.	
3. Writing reflections documenting specific learnings acquired from workplace experiences.	1. Communication
4. Maintaining a time log document.	
5. Practicing professional appearance, demeanor, honesty, integrity, responsibility, initiative, respect, confidentiality, and ethical work habits.	
6. Adhering to the employee code of conduct.	