# COURSE INFORMATION

<table>
<thead>
<tr>
<th>Course Prefix/Number:</th>
<th>CJK0310</th>
<th>Course Title:</th>
<th>OFFICER SAFETY</th>
</tr>
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<tbody>
<tr>
<td>Number of Credits:</td>
<td>0.40</td>
<td>Clock Hours:</td>
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<tr>
<th>Course Type</th>
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<td>Degree Type</td>
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<td>A.A.</td>
<td>A.S.</td>
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## COURSE DESCRIPTION

The student will learn the responsibilities of a correctional officer to provide safety for him/herself, public, staff, and inmates. The student will learn an overview on safety and security concerns, identification, manipulation and deception, contraband, and searches in a correctional setting. This course is for School of Justice students only.

### Prerequisite(s):

### Co-requisite(s):

## COURSE COMPETENCIES

### Learning Outcomes Legend:

- Communication
- Numbers / Data
- Critical Thinking
- Information Literacy
- Cultural / Global Perspective
- Social Responsibility
- Ethical Issues
- Computer / Technology Usage
- Aesthetic / Creative Activities
- Environmental Responsibility

### Competency 1: The student will learn safety and security by:

1. Describing safety hazards and security concerns for the officer.
2. Describing the categories of stress that can influence officer safety
3. Defining situational awareness.
4. Listing the stages of situational awareness.
5. Applying four basic skills the officer can use in evaluating a situation.
6. Applying situational awareness to officer safety.

### Competency 2: The student will learn identification by:

1. Verifying, identifying of inmate, staff or visitor using information from photo identification or facility records.
2. Listing common methods of identification.
5. Differentiating between valid and altered or counterfeit identification.
6. Comparing physical appearance of inmates, staff, or visitors to their photo identification.
7. Listing types of personal identifying marks (or Physical features) that could be used to identify.
8. Documenting identity of inmate, staff or visitor.

### Competency 3: The student will learn manipulation and deception by:

1. Defining inmate manipulation and deception.
2. Listing methods inmates use to manipulate and deceive.
3. Listing behavior officers should avoid to minimize inmate manipulation and deception.
4. Identifying visitor manipulation and deception.

### Competency 4: The student will learn contraband by:

1. Stating the correctional officer’s duty to control contraband.
2. Specifying common categories of contraband.
3. Defining nuisance contraband.
4. Describing nuisance contraband.
5. Defining hard/hazardous contraband.
7. Describing common inmate weapons.
8. Identifying common methods of introducing contraband into correctional facilities.
10. Summarizing common practices for collecting contraband.
11. Taking possession of found contraband.
12. Issuing a receipt for confiscated contraband.
13. Determining which contraband items can be immediately discarded.
14. Determining when contraband is needed as evidence.
15. Listing common types of contraband requiring chain of custody.
16. Photographing contraband.
17. Describing final disposition of contraband.
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<tbody>
<tr>
<td>18.</td>
<td>Arranging disposal of contraband.</td>
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<tr>
<td>19.</td>
<td>Determining appropriate receptacles for contraband disposal.</td>
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<tr>
<td>21.</td>
<td>Listing contraband items that need special disposal.</td>
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<tr>
<td>22.</td>
<td>Describing common storage methods for contraband.</td>
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<tr>
<td>23.</td>
<td>Documenting confiscation and disposal of contraband.</td>
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**Competency 5:** The student will learn searches by:

1. Describing techniques for examining visitor property items.
2. Listing types of areas to be searched.
3. Conducting pat down of inmates before they enter or exit a housing area.
4. Removing inmates and affected persons from the area to be searched.
5. Conducting systematic search of an area.
6. Describing area search methods.
7. Stating the common search equipment used in a person search.
8. Identifying area search equipment.
10. Documenting details of an area search.
11. Conducting a vehicle search.