

**MIAMI DADE COLLEGE
FACULTY ADVANCEMENT CALENDAR**

2017-2018

CALENDAR DAY		WEEKDAY	DESCRIPTION	KEY	
2017	SEP	29	FRI	Self-assessments submitted to Chairs by faculty on continuing contract.	CC
	OCT	15	SUN	Deadline for Faculty to submit application for Program for Exception to Doctorate (PED).	PED
		30	MON	Chairs complete face-to-face classroom observations for 2017-2018 Performance Review of faculty eligible for continuing contract.	ACC
	NOV			Self-assessments submitted to Chairs by faculty eligible for continuing contract.	ACC
		6	MON	Chairs complete performance reviews of faculty on continuing contract.	CC
		29	WED	Deadline for Faculty Deans to accept appeals of performance reviews from faculty on continuing contract.	CC
	DEC	30	THU	Faculty complete elections to Campus Promotion Committees.	PRO
		15	FRI	Campus Presidents complete appointments to Campus Promotion Committees.	PRO
				Campus Presidents appoint Campus Continuing Contract Committees.	ACC
				Provost and Campus Presidents appoint Endowed Teaching Chair Committee.	ETC
18	MON	Deadline for faculty eligible for continuing contract to complete required graduate course.	ACC		
2018	JAN	15	MON	Campuses submit performance reviews of faculty on continuing contract to Human Resources.	CC
		20	SAT	Chairs complete performance reviews of faculty eligible for continuing contract.	ACC
		25	THU	Faculty submit letters of application and promotion packets to Chairs.	PRO
				Deadline for faculty eligible for continuing contract to submit letters of application and continuing contract packets to Chairs.	ACC
				Deadline for Faculty to submit application for Distinguished Faculty Promotion Exception.	DF
		27	SAT	Deadline for Faculty Deans to accept appeals of performance reviews from faculty eligible for continuing contract.	ACC
	30	TUE	Chairs submit continuing contract application packets to Faculty Deans	ACC	
	FEB	8	THU	Faculty Deans submit continuing contract packets to Campus Continuing Contract Committees.	ACC
10		SAT	Chairs make recommendations and forward promotion packets to Faculty Deans.	PRO	
15		THU	Chairs complete classroom observation of 1 st , 2 nd , 3 rd , and 4 th year faculty.	AC	
			1 st , 2 nd , 3 rd , and 4 th year faculty submit self-assessments to Chairs.	AC	
20		TUE	Campuses submit performance reviews of faculty eligible for continuing contract to Human Resources.	ACC	
22		THU	Campus Continuing Contract Committees submit recommendations to Faculty Deans.	ACC	
28		WED	Deadline for Faculty Deans to accept faculty appeals of continuing contract recommendations.	ACC	
MAR	1	THU	Chairs complete performance reviews of 1 st , 2 nd , 3 rd , and 4 th year faculty.	AC	
			Faculty submit letters of application and Endowed Teaching Chair portfolios to Chairs.	ETC	
	5	MON	Faculty Deans and Campus Presidents consult and submit continuing contract recommendations to College President, Provost and Associate Provost for Faculty Initiatives.	ACC	
			Faculty Deans forward promotions packets to Campus Promotions Committee.	PRO	
	8	THU	Deadline for Faculty Deans to accept appeals of performance reviews from 1 st , 2 nd , 3 rd , and 4 th year faculty.	AC	
	15	THU	Chairs determine faculty who meet Endowed Teaching Chair criteria and forward portfolios to Faculty Dean.	ETC	
Deadline for faculty to submit application for Program for Exception to Doctorate (PED)			PED		
APR	22	THU	Deadline for Faculty Deans to accept appeals from Endowed Chair applicants.	ETC	
	10	TUE	Campuses submit performance reviews of 1 st , 2 nd , 3 rd , and 4 th year faculty to Human Resources.	AC	
			Campus Promotions Committees submit recommendations to Faculty Deans.	PRO	
	15	SUN	Chairs complete review of Endowed Teaching Chair portfolios and forward prioritized list of Endowed Chair candidates to Faculty Dean.	ETC	
23	MON	Deadline for Faculty Deans to accept promotion appeals from faculty.	PRO		
MAY	1	TUE	Campus Presidents and Faculty Deans consult to review recommendations and submit prioritized list of candidates to Endowed Teaching Chair Committee.	ETC	
	4	FRI	Campus Presidents and Faculty Deans consult and submit list of promotion candidates to College President, Provost and Associate Provost for Faculty Initiatives.	PRO	
Faculty on continuing contract begin to submit self-assessments to Chair			CC		
JUN	1	FRI	College President notifies continuing contract candidates and Board of Trustees of recommendations.	ACC	
	15	FRI	Endowed Teaching Chair Committee submits decisions to Provost.	ETC	
			College President notifies candidates and Board of Trustees of promotion recommendations.	PRO	
JUL	30	MON	Chairs complete classroom observations for 2017-2018 Performance Review of faculty on continuing contract.	CC	

Note: When a deadline date falls on a weekend, holiday, or non-work period, the next work weekday becomes the actual deadline date.

- AC = Annual Contract
- ACC = Applying for Continuing Contract
- CC = Continuing Contract
- DF = Distinguished Faculty
- ETC = Endowed Teaching Chair
- PED = Program for Exception to Doctorate
- PRO = Promotion