

MIAMI DADE COLLEGE
GL CODES QUICK REFERENCE GUIDE - MOST COMMONLY USED
EFFECTIVE FISCAL YEAR 2009-2010

GL CODE	POOLING FUND 1 ONLY	TITLE
SALARY EXPENSE		
51000		EXECUTIVE MANAGEMENT - F/T
51100		INSTRUCTIONAL MANAGEMENT - F/T
51200		INSTITUTIONAL MANAGEMENT - F/T
52001		INSTRUCTIONAL INSTRUCTOR/PROFESSOR - F/T
52100		INSTRUCTIONAL OVERLOAD FACULTY - F/T
52101		INSTRUCTIONAL OVERLOAD NON-FACULTY - F/T
52102		INSTRUCTIONAL OVERLOAD (\$25 hourly inst) - F/T
52300		INSTRUCTIONAL PARA-PROFESSIONALS/ASSOCIATE/ASSISTANT - F/T
53000		OTHER PROFESSIONAL - F/T
53100	50000	OTHER PROFESSIONAL OVERLOAD - P/T
53300		OTHER PROFESSIONAL PARA-PROFESSIONAL/ASSOCIATE/ASSISTANT - F/T
53500	50000	OTHER PROFESSIONAL REGULAR P/T
54000		TECHNICAL, CLERICAL, TRADE AND SERVICE - F/T
54100	50000	TECHNICAL, CLERICAL, TRADE AND SERVICE - OVERTIME
54500	50000	TECHNICAL, CLERICAL, TRADE AND SERVICE - REGULAR P/T
56000		OTHER PERSONNEL SERVICES - INSTRUCTIONAL CREDIT - P/T
56001		OTHER PERSONNEL SERVICES - INSTRUCTIONAL NON-CREDIT - P/T
56100		OTHER PERSONNEL SERVICES - INSTRUCTIONAL SUBSTITUTES - P/T
56500	50000	OTHER PROFESSIONAL - P/T
57000	50000	OTHER PERSONNEL SERVICES - TECHNICAL, CLERICAL, TRADE AND SERVICE - P/T
CURRENT EXPENSE		
60501	60000	TRAVEL - IN - DISTRICT (South to Key Largo, North to Ft. Lauderdale)
60502	60000	TRAVEL - OUT - OF - DISTRICT (Within State other than In-District)
60503	60000	TRAVEL - OUT - OF - STATE (Within USA not including Florida)
60504	60000	TRAVEL - INTERNATIONAL (Outside the USA)
60506	60000	TRAVEL - STUDENT (All Expenses for Student Travel)
60512	60000	TRAVEL - TECHNOLOGY TRAINING (Registration)
61001	60000	FREIGHT AND POSTAGE NON-REIMBURSABLE (Paid by the College)
61002	60000	FREIGHT AND POSTAGE REIMBURSABLE
61501	60000	LOCAL TELEPHONE / FAX SERVICE (Used by Telecom Only-Outside Vendor)
61502	60000	LONG DISTANCE TELEPHONE / FAX SERVICE (Used by Telecom Only-Outside Vendor)
61503	60000	SUNCOM/WATS SERVICE (Used by Telecom Only-Outside Vendor)
61504	60000	OTHER COMMUNICATION SERVICE (Used by Telecom Only-Outside Vendor)
62001	60000	PRINTING /DUPLICATING - VENDOR (Outside Company)
62002	60000	PRINTING /DUPLICATING -COLLEGE (Quick Copy)
62003	60000	BINDING (Printed Material)
62501	60000	REPAIRS AND MAINTENANCE - BUILDINGS
62502	60000	REPAIRS AND MAINTENANCE - FURNITURE AND EQUIPMENT
62503	60000	REPAIRS AND MAINTENANCE - GROUNDS
62504	60000	SERVICE CONTRACTS/AGREEMENTS
62505	60000	REPAIRS AND MAINTENANCE - OTHER
62506	60000	REPAIRS AND MAINTENANCE - TECHNOLOGY
63001	60000	RENTALS - FACILITIES (Building and other Facilities)
63002	60000	RENTALS - EQUIPMENT
63004	60000	RENTALS - COPY MACHINES
63005	60000	RENTALS - OTHER
63006	60000	LEASE/PURCHASE PAYMENTS
63010	60000	RENTALS - VEHICLES
64003	60000	ELECTRICITY (Consumed KWH-Used by Business Affairs Only)
64004	60000	GARBAGE COLLECTIONS (Used by Business Affairs Only)
64501	60000	OTHER SERVICES (Not otherwise defined)
64502	60000	INSTITUTIONAL MEMBERSHIPS
64505	60000	ADVERTISING (Required by Law)
64507	60000	CONTRACTED INSTRUCTIONAL SERVICES - STATE FUNDABLE ENROLLMENT
64508	60000	CONTRACTED NON-INSTRUCTIONAL SERVICES
64509	60000	OTHER SERVICES NON-CONTRACTED
64510	60000	ADVERTISING (Not required by Law)
64514	60000	CONTRACTED TECHNOLOGY SERVICES
65001	60000	CONSULTANTS

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65002	60000	HONORARIA FEES
65007	60000	OTHER PROFESSIONAL FEES
65010	60000	TECHNOLOGY CONSULTANT FEES
65501	60000	EDUCATIONAL MATERIALS AND SUPPLIES
65502	60000	OFFICE MATERIALS AND SUPPLIES
65504	60000	HAZARDOUS MATERIALS - INSTRUCTIONAL
65505	60000	SUBSCRIPTIONS (Non -Data Software) MAGAZINE AND NEWSPAPER
65506	60000	DUPLICATING - OFFICE MATERIALS (Quick Copy Center)
65701	60000	DATA SOFTWARE - EDUCATIONAL, NON-CAPITALIZED (Unit price under \$1000)
65702	60000	DATA SOFTWARE - ADMINISTRATIVE, NON-CAPITALIZED (Unit price under \$1000)
65703	60000	DATA SOFTWARE - SUBSCRIPTIONS, NON-CAPITALIZED (Unit price under \$1000)
66001	60000	MAINTENANCE MATERIALS & SUPPLIES (Used by College Personnel to repair/maintain equip.)
66002	60000	JANITORIAL MATERIALS & SUPPLIES
66003	60000	AUTOMOTIVE MATERIALS & SUPPLIES
66004	60000	GROUNDS MATERIALS & SUPPLIES
66005	60000	CONSTRUCTION MATERIALS & SUPPLIES
66501	60000	ATHLETIC MATERIALS & SUPPLIES
66502	60000	ATHLETIC UNIFORMS
66503	60000	FOOD & FOOD PRODUCTS (Prepaid by student as part of course)
66504	60000	MATERIALS & SUPPLIES - OTHER
66505	60000	DEPARTMENTAL UNIFORMS
66506	60000	MINOR FURNITURE & EQUIPMENT UNIT (Unit price under \$1000, Exclude Fund 7)
66507	60000	MINOR TECHNOLOGY EQUIPMENT (Excludes all Computers, Laptops, Notebooks ETC) Please use 70606.
67001	60000	LIBRARY SUBSCRIPTIONS (Library only)
67002	60000	PERIODICALS LIBRARY (Replaced 73002, Library only)
67003	60000	BOOKS LIBRARY (Replaced 73001, Library only)
67004	60000	OTHER LIBRARY COLLECTIONS (Replaces 73003, 73004, 73005, 73006, 73007, 73008, 73009, 73010, 73011, 73012, 73013, 73014, 73050, Library only)
67005	60000	E- RESOURCES - PURCHASED - LIBRARY
67006	60000	E- RESOURCES - LICENSED - LIBRARY
67602	60000	INDIRECT COST EXPENSE - STATE (Fund 2 Only)
67603	60000	INDIRECT COST EXPENSE - FEDERAL (Fund 2 Only)
68001	60000	SCHOLARSHIPS (Current Fiscal Year)
68009	60000	SCHOLARSHIPS (Prior Fiscal Year)
69506		PROMOTIONS & PUBLIC RELATIONS (RESTRICTED to specific accounts)
69507		BUSINESS HOSPITALITY (RESTRICTED to specific accounts)
69508	60000	OTHER EXPENSE - MISCELLANEOUS (To be used ONLY when no other GL code applies)
69601		PRIOR YEAR CORRECTIONS
		CAPITAL OUTLAY EXPENSE
70501		MINOR EQUIPMENT (Unit price under \$1000, Fund 7 Only)
70506		MINOR COMPUTER/TECHNOLOGY EQUIPMENT (Fund 7 only)(However please use 70606 for all Computers, Laptops, Notepads, ETC. regardless of Fund).
70601		EDUCATION FURNITURE & EQUIPMENT (\$1000-\$4,999.99)
70602		OFFICE FURNITURE & EQUIPMENT (\$1000-\$4,999.99)
70603		CONSTRUCTION & MAINTENANCE EQUIPMENT (\$1000-\$4,999.99)
70604		VEHICLES (\$1000-\$4,999.99)
70605		ATHLETIC EQUIPMENT (\$1000-\$4,999.99)
70606		TECHNOLOGY/EQUIPMENT (Including all Computers, Laptops, Notepads, ETC).
71011		COMPUTER TECHNOLOGY (\$5,000 & over)
71021		VEHICLES (\$5,000 & over)
71022		OFFICE EQUIPMENT (\$5,000 & over)
71023		EDUCATION EQUIPMENT (\$5,000 & over)
71024		ATHLETIC EQUIPMENT (\$5,000 & over)
71025		MAINTENANCE EQUIPMENT (\$5,000 & over)
71031		OFFICE FURNITURE & EQUIPMENT (\$5,000 & over)
71032		EDUCATION FURNITURE & EQUIPMENT (\$5,000 & over)
71041		BUILDING ADDITIONS & PORTABLES (\$5,000 & over)
72001	70000	DATA SOFTWARE - EDUCATIONAL (\$1000 & over)
72002	70000	DATA SOFTWARE - ADMINISTRATIVE (\$1000 & over)
75002		ARCHITECT/ENGINEER - BASIC SERVICES (Fund 7 Only)
75003		ARCHITECT/ENGINEER - EXTRA SERVICES (Fund 7 Only)
75010		BLUEPRINTING/DUPLICATING/ADVERTISING (Fund 7 Only)
75024		GENERAL CONSTRUCTION (Fund 7 Only)
75034		MISCELLANEOUS (Fund 7 Only)
77001		LAND (Fund 7 Only)