

COLLEGEWIDE
COLLEGE ACADEMIC AND STUDENT SUPPORT COUNCIL (CASSC)
TUESDAY, FEBRUARY 9, 1999
1:30 PM - 3:30 PM
WOLFSON CAMPUS - ROOM 2106 - 1:30 P.M. - 3:30 P.M.

MINUTES

CHAIRPERSON: Ivan Figueroa

MEMBERS PRESENT:

Alvaro Arenciba	Pat Bailey
Tony Barros	Ken Blye
Gina Cortes-Suarez	Joyce Crawford
Joanne DeFalla	Barbara Echord
James Evans	Arcie Ewell
Armando Ferrer	Joan Gosnell
Dale Grussing	Nora Hernandez-Hendrix
Rosany Hernandez-Rodriguez	Alexandria Holloway
Susan Kah	Jocelyne Legrand
Irene Lipof	Lillian Llamas
Suzanne Lynch	Nilia M. Madan
Faye Morgan	Anthony Pappas
Luis M. Quesada	Manuel Rosado
Richard Rose	Paula Sargent
Giselle Siu	Serge Theodore
Geraldine Walker-Perry	

MEMBERS ABSENT:

Joann Brown	
Wayne Bumpers	Samuel Grant
Ana Pineda	Herbert Robinson

GUESTS:

Annette Gibson	Janice Gordillo
MaryAnn Miller	Esperanza Vera

RECORDER: Carol McAlister

1. **Approval of Minutes of January 19, 1999 Collegewide CASSC Meeting**

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The minutes of the January 19, 1999 Collegewide CASSC were approved as submitted with the

following change: Alvaro Arenciba from absent to present at the January 19th meeting.

2. **Miami-Dade Community College Curriculum Approval Process**

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The approved "Curriculum Approval Process" document (Attachment I) was reviewed by Susan Kah.

A motion was made and seconded to make the following amendment to the "Curriculum Approval Process" document:

7. Approved Curriculum Proposals are forwarded to the District Office of Education for processing.

The amendment to the "Curriculum Approval Process" document was approved unanimously.

If a Curriculum Proposal is not approved, the Collegewide CASSC minutes would give an explanation for not being accepted by the committee.

Susan Kah will distribute the amended "Curriculum Approval Process" document at the March 9th Collegewide CASSC.

3. **Curriculum Development & Revitalization Process**

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The committee was informed by Susan Kah that the highlighted areas on the "Curriculum Development & Revitalization Process" document (DRAFT 2) (Attachment II) were changes made to the document resulting from the Campus CASSC reviews. After discussion, additional recommendations for revisions to the draft document were made.

The changes were unanimously approved.

Suzanne Lynch was charged by the CASSC Committee with identifying ideas and methods through which the librarians can (1) support the curriculum and revitalization process as currently defined, and, (2) identify potential for library faculty to accomplish the same stated goals and tasks relevant to their tasks.

4. **Discipline Committee Members**

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Dale Grussing requested membership lists of the Discipline Committees.

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5. **Proposed Changes to Guidelines for Membership & Selection**

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It was unanimously approved to submit the revised "Recommendation to Guidelines for Membership and Selection" (Attachment III) to the Faculty Commission.

6. **Creation of CASSC Committees**

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Irene Lipof reviewed the existing committees membership and the CASSC recommendations for membership. She also reviewed the new committees to be established. Dr. Lipof requested that if a member would like to be added or deleted from a committee, the information be submitted to her at the conclusion of the meeting.

Cathy Morris formally requested reconstituting the Research and Testing Committee. The request was unanimously approved. Dr. Lipof will prepare a formal recommendation request, via Barbara Echord, to Jeffrey Lukenbill, to reconstitute the Research and Testing Committee.

A request was made of the volunteers who were interested in reestablishing the International Education Committee, to meet before the next Collegewide CASSC meeting to develop a rationale and charge for the committee to exist. It was also suggested that Manuel Rosado be added to the committee.

7. **Legislative**

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A legislative update was given by Dr. Echord. The "Bush-Brogan A + Plan for Education" was distributed and discussed (Attachment IV) along with Dr. Padrón's memo (Attachment V). Dr. Echord will bring the message to Victoria Hernandez of the CASSC support to be proactive and do serious work.

The next Collegewide CASSC Meeting is scheduled for March 9, 1999, Room 2106, 1:00 PM, Wolfson Campus.

casscmin2-9-99

TENTATIVE MEETING ON

MARCH 30, 1999, 1:00 PM - 4:30 PM Room 2106 Wolfson Campus

Tuesday, April 13, 1999, 1:00 PM Room 2106 Wolfson Campus

Tuesday, May 18, 1999, 1:00 PM Room 3209 Wolfson Campus

**NOTE THE DATE CHANGE NOTE
ROOM CHANGE**

Tuesday, June 8, 1999, 1:00 PM Room 2106 Wolfson Campus

Tuesday, July 6, 1999, 1:00 PM

Room 2106

Wolfson Campus

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CASSCMIN2-9-99