

**COLLEGEWIDE
COLLEGE ACADEMIC AND STUDENT SUPPORT COUNCIL (CASSC)
TUESDAY, MARCH 9, 1999
1:00 PM - 2:45 PM
WOLFSON CAMPUS - ROOM 2106 - 1:30 P.M.**

MINUTES

CHAIRPERSON: Ivan Figueroa

MEMBERS PRESENT:

Alvaro Arenciba	Patrice Bailey
Tony Barros	Ken Blye
Joann Brown	Gina Cortes-Suarez
Joyce Crawford	Barbara Echord
James Evans	Arcie Ewell
Sherry Freeman	Joan Gosnell
Dale Grussing	Nora Hernandez-Hendrix
Rosany Hernandez-Rodriguez	Alexandria Holloway
Susan Kah	Jocelyne Legrand
Irene Lipof	Lillian Llamas
Nilia M. Madan	Faye Morgan
Herbert Robinson	Manuel Rosado
Paula Sargent	Giselle Siu
Serge Theodore	Geraldine Walker-Perry

MEMBERS ABSENT:

Wayne Bumpers	Joanne DeFalla
Armando Ferrer	Samuel Grant
Suzanne Lynch	Anthony Pappas
Ana Pineda	Luis Quesada
Richard Rose	

GUESTS:

John Greb	Janice Gordillo
Cathy Morris	Esperanza Vera

RECORDER: Carol McAlister

1. **Approval of Minutes of February 9, 1999 Collegewide CASSC Meeting**

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The minutes of the February 9, 1999 Collegewide CASSC were approved as submitted with the

following change: Tony Barros from absent to present at the February 9th meeting.

2. **Curriculum Approval Process Document (Attachment I), and The Curriculum Development and Revitalization Process for the School of Natural and Social Sciences and the School of Arts and Letters Document (Attachment II)**

The finalized documents with changes were distributed. The documents were approved at the February 9, 1999 Collegewide CASSC Meeting. These documents will be used for this year. Dr. Kah recommended that the committee review the documents in exactly one year. It was moved and unanimously accepted that we revisit both documents in exactly one year (March, 2000), and at the same time revisit the conveners.

3. **Curriculum Item**

The revision of the Medical Assisting Program will be presented at the March 30th curriculum meeting.

4. **Technology Update**

Jacqueline Zelman, Vice Provost for Information Systems & Chief Information Officer, gave an update on technology. One College One Vision. She explained that at this time we need to develop a policy for a refresh cycle for hardware, software and telecommunications infrastructure. Jackie has been working with the Council for Learning Resources on all the campuses to create a framework for updating a technology plan. When created, the plan will be presented for collegewide involvement to the CASSCs and Support Staff Councils for input. She expressed the idea that hardware should be refreshed every three years which is very expensive. A survey has been created that will be sent out requesting identification of the software packages currently in use, individual satisfaction with the package, and personal preference. People need to express preferences. It is also planned to do a survey of campuses to determine their telecommunications needs.

It is the goal of the College to enhance the network infrastructure to support voice, video and data. Currently the College is installing ATM OC 12 (622 MBPS) as a backbone among the campuses. This prevents losing connectivity. This will also eventually permit the College to consolidate the PBX and voice mail services. Additionally, the centralization of network services and utilities is being worked on. This includes replacing GroupWise e-mail with MS Exchange, re-engineering the College Web presence to reflect One College One Vision mission and creating a Digital Library.

An update of Y2K projects, including Odyssey was given.

Jackie Zelman concluded her presentation by saying that she is looking forward to bringing back to this group, a draft of the Master Plan Update. She would like to create a group to work with her from the Collegewide CASSC to help develop the draft, rather than react to the plan. She would like a committee from the CASSC formed.

5. Odyssey Student Information System

John Greb gave a brief update on Odyssey (Student Systems). Currently we are involved in a consortium with seven other institutions. Moving from one software system to another system, especially with forty (40) years of history, a million plus students and millions of records is a tremendous amount of work. We should have the system in place for Fall term registration. We will have a parallel system through the end of the Summer term and will be available to correct problems through the end of the Fall term. We will be moving over to the Odyssey System July 6th. All student systems must cross-walk.

Jan Gordillo gave an update on Degree Audit. AGIS will be replaced by Degree Audit. It will look very similar in many aspects except that it will be much more compact and will probably be a maximum of four pages. The new Degree Audit will have the percentage of the program the student has completed. It will show if the student has completed the Gordon Rule and will have graduation messages. For students who may have been continuously enrolled in an A.A., A.S. or Vocational Credit Program, the Odyssey System is being updated from 92-1 to current to generate a Degree Audit (AGIS).

6. Curriculum Meeting

Dr. Echord informed the committee that a Curriculum Meeting for CASSC members scheduled for March 30th, will be necessary. Curriculum items will be voted on at the Collegewide CASSC. Curriculum materials will be distributed previous to the March 30th meeting for review by the District Office of Education. Lapsed items may be brought to the April Collegewide CASSC Meeting.

7. Legislative Updates

Dr. Echord informed the committee of the possibility of Victoria Hernandez presenting a legislative update at the April Collegewide CASSC Meeting on Picture Tel.

Dr. Echord updated the group on the Baccalaureate Programs. If you have a Baccalaureate

Program in an area that a community college would like to present to the legislature, it must be a program that is not offered in the area by another college. It must be a program that the college, in our case F.I.U., approves that the community college offer. MDCC has sent forward one proposal to the state in Film & Video. It will be reviewed by PEPC and then it must go through a number of steps before it can be approved.

Dr. Echord also gave an update on another Bill that is being considered in the area of Dual Enrollment. The points that are given to high school students for Honors credits were never given to dual enrolled students. It is proposed that Dual Enrollment courses be treated the same and points awarded. This would be more incentive for students in the high school to take dual enrollment courses.

The final proposal explained by Dr. Echord is from the Federal Workforce Investment Act. Each state has to create a Workforce Investment Act which deals with wages and clients that come to

us through the One Stop Centers. Possibly students would come to MDCC through the One Stop Centers.

- None of the above Bills have been passed. Dr. Echord will keep the members updated.

8. Collegewide CASSC Committees

- Lists of the existing committees and new committees to be established for the Collegewide CASSC were distributed. Changes were made to the lists. The finalized lists of committee assignments will be completed and sent to Dr. Lukenbill by Dr. Echord for review and appointments of the existing committees.

The International Education Committee and Research and Testing discussion was postponed until the April Collegewide CASSC Meeting.

9. Mailing Lists

- The 1998-99 Collegewide CASSC membership list was distributed. This list included the department name, campus, phone number, FAX number and e-mail address of the members.

The Collegewide CASSC mailing list diskettes were also distributed to enable members a means of communication with their constituents.

10. Library Reserve

- The previous minutes of the Collegewide CASSC were forwarded in binders to each campus Library to be placed in the Library Reserve. The minutes will be forwarded on a monthly basis.

11. Intercollegiate Athletics

- According to SACS criteria, the athletics program must be evaluated annually to determine if it is in keeping with the educational purpose of the institution. Dr. Echord agreed to check with Jim Cox to determine if the College is in compliance.

The next meeting scheduled is a Curriculum CASSC Meeting on March 30th, 1:00 P.M., Wolfson Campus, Room 3208-09.

The meeting was adjourned at 2:45 PM

COLLEGEWIDE CASSC MEETING SCHEDULE

Tuesday, April 13, 1999, 1:00 PM

Room 2106

Wolfson Campus

Tuesday, May 18, 1999, 1:00 PM
NOTE THE DATE CHANGE

Room 3209
NOTE
ROOM CHANGE

Wolfson Campus

Tuesday, June 8, 1999, 1:00 PM

Room 2106

Wolfson Campus

Tuesday, July 6, 1999, 1:00 PM

Room 2106

Wolfson Campus

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