

COLLEGEWIDE

COLLEGE ACADEMIC AND STUDENT SUPPORT COUNCIL (CASSC)

TUESDAY, APRIL 13, 1999

1:30 PM

WOLFSON CAMPUS - ROOM 2106

MINUTES

CHAIRPERSON: Ivan Figueroa

MEMBERS PRESENT:

Alvaro Arenciba	Ken Blye
Joann Brown	Gina Cortes-Suarez
Joyce Crawford	Joanne DeFalla
Barbara Echord	James Evans
Arcie Ewell	Armando Ferrer
Sherry Freeman	Joan Gosnell
Dale Grussing	Nora Hernandez-Hendrix
Rosany Hernandez-Rodriguez	Alexandria Holloway
Susan Kah	Jocelyne Legrand
Irene Lipof	Suzanne Lynch
Faye Morgan	Anthony Pappas
Manuel Rosado	Herbert Robinson
Luis Quesada	Richard Rose
Giselle Siu	Geraldine Walker-Perry

MEMBERS ABSENT: Patrice Bailey Tony Barros
Wayne Bumpers Samuel Grant
Lillian Llamas Nilia Madan
Ana Pineda Paula Sargent
Serge Theodore

GUESTS: Joanne Bashford
Donald Orr
William Palow
Silvia Romero
Esperanza Vera

RECORDER: Carol McAlister

1. Approval of Minutes of March 9, 1999 and March 30, 1999 Collegewide CASSC Meetings

The minutes of the March 9, 1999 meeting were approved as submitted. The minutes of the March 30, 1999 meeting were approved with the correction of the spelling of Luis Quesada in members present list.

2. International Education Committee

Luis Quesada presented a proposal for the formation of a collegewide committee for International Education. The proposal included a rationale, history, mission statement, duties, responsibilities and composition of the committee (Attachment I). The proposal was unanimously approved. Dr. Echord will forward the request to Dr. Lukenbill.

Dr. Echord recognized the initiative taken by Luis Quesada and the other committee members, Alvaro Arenciba, Geraldine Walker-Perry, Manuel Rosado and Joann Brown, in creating the guidelines and criteria for the formation of a Collegewide International Education Committee.

3. Placement Criteria

Joanne Bashford distributed the Placement Criteria (Draft No. #3) proposed for academic year 1999-2000, as it stands currently with changes (Attachment II).

Proposed changes in Math were presented by Don Orr and William Palow.

Document changes of course numbers: MAT 0003 (Page 3) to MAT 00 02
 MAT 0012 (Page 3) to MAT 0020
 MGF 1113 (Page 3) to MGF 1106
 (When approved by the State)

The Council was informed by Donald Orr that at the April 9th Math Discipline Committee Meeting, there was over-all support to raise the placement score in MAT 0024 to 65.

William Palow distributed and explained the proposal for raising the cut score for MAT 0024 from 48 to 65. The rationale for the proposal was that the proposed score of 65 indicates mastery of at least the four operations of addition, subtraction, multiplication and division of whole numbers, fractions and decimals and numerals. It insures conversions among fractions, percents and decimals along with estimation of decimals and square roots of whole numbers. Students will be better prepared for the new MAT 0024 course being introduced in the Fall, 1999 and MAT 0020 provides the means to teach the missing arithmetic. The proposal passed 25 in favor, 3 abstained.

Dale Grussing requested the Council give consideration to increase the cut score of MAC 1102/1105. This proposal was discussed at the Math Committee Meeting on April 9th. Dale informed the Council that it was the clear consensus of the Math Committee that change was warranted but no formal vote was taken. The Council stated that all proposals must come through the Discipline Committee and be approved.

The Placement Criteria document, with changes for MAT 0024, was unanimously approved. The document changes are to include the course number changes and increase of the cut score from 48 to 65 for MAT 0024.

Each year the Placement Criteria document will be reviewed.

4. Curriculum Development Process

Ivan Figueroa addressed the question, "Does the College CASSC have the right to make changes to proposals presented at the CASSC?" The Collegewide CASSC is the next to the last phase of the curriculum approval process. As proposals are brought forward, the Council agreed, they do have the responsibility to ensure the proposals are solid, clear and fully understood. The Council does have the authority to make changes. If a major change is needed, it will be returned to the Discipline Committee as determined by the Collegewide CASSC.

5. CASSC Committees

Dr. Echord informed the Council that she will be sending out a list of the existing committees as they are presently structured. The committees are being charged with accomplishing the work previously discussed. For the new committees, we are in the process of identifying the charges, specifically what needs to be done. These committees should be in place by Spring semester.

6. Web Page

Dr. Echord gave an update that the Web Page should be ready by next week.

The next meeting scheduled for the Collegewide CASSC is May 18, 1999, 1:00 PM, Room 3209.

The meeting was adjourned at 3:10 PM.

COLLEGEWIDE CASSC MEETING SCHEDULE

Tuesday, May 18, 1999, 1:00 PM Room 3209 Wolfson Campus

NOTE THE DATE CHANGE NOTE

ROOM CHANGE

Tuesday, June 8, 1999, 1:00 PM Room 2106 Wolfson Campus

Tuesday, July 6, 1999, 1:00 PM Room 2106 Wolfson Campus

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