

**COLLEGE ACADEMIC AND STUDENT SUPPORT COUNCIL**  
**March 14, 2000 - 1:30 P.M.**  
**WOLFSON CAMPUS - ROOM 2106**

**MINUTES**

**CHAIRPERSON:** Ivan Figueroa

**MEMBERS**

<b>PRESENT:</b>	Alvaro Arencibia	Patrice Bailey
	Tony Barros	Dulce Beltran
	Ken Blye	Joann Brown
	Ken Boos (Representing Joyce Crawford)	Gina Cortes-Suarez
	Joanne DeFalla	Barbara Echord
	James Evans	Arcie Ewell
	Armando Ferrer	Sherry Freeman
	Carmen Vazquez ( Representing Joan Gosnell) Nora	Dale Grussing
	Hernandez-Hendrix	Lillian Llamas
	Rosany Hernandez-Rodriguez	Nilia Madan
	Alexandria Holloway	Faye Morgan
	Juanita Johnson (Representing Jocelyne Legrand)	Luis Quesada
	Susan Kah	Herbert Robinson
	Paula Sargent	Manuel Rosado
	Giselle Siu	Serge Theodore
	Geraldine Walker-Perry	

**MEMBERS**

<b>ABSENT:</b>	Wayne Bumpers (Sent Notification)	Samuel Grant
	Joyce Crawford (Sent Replacement)	Jocelyne Legrand (Sent Replacement)
	Joan Gosnell (Sent Replacement)	Suzanne Lynch (Sent Notification)
	Richard Rose (Sent Notification)	

<b>GUESTS:</b>	Judy Garcia	
	Jan Gordillo	MaryAnn Miller
	Jeffrey Lukenbill	Esperanza Vera

**RECORDER:** Carol McAlister

1. **Approval of Minutes of the February 8, 2000 Collegewide CASSC Meeting**

The minutes of the February 8, 2000 meeting were approved with the following corrections:

Item #2 - **Curriculum**

*MLT 2410L to 2401L*

*MLT 2401C to MLG 2401L*

Item #3 - **Computer Competency Update (Informational)**

*College to college*

2. **College CASSC Luncheon (March 14, 2000)**

Dr. Padrón scheduled a luncheon for the College CASSC members to begin prior to the March 14<sup>th</sup> College CASSC Meeting. Unfortunately, he was called to another meeting and was unable to attend the luncheon. Dr. Lukenbill spoke on Dr. Padrón's behalf expressing his sincere regrets for not being able to attend. He explained that it was Dr. Padrón's intention to spend time with the members, thank them for their hard work, and talk with the members about the College CASSC. Dr. Lukenbill conveyed the message that Dr. Padrón will try to meet with the members in the future in order to spend time with the group.

Dr. Lukenbill explained that the last meeting of the original Faculty Commission was held on Monday, March 13<sup>th</sup>, to review recommendations and issues related to the Campus CASSCs and College CASSC. He reported that it was a productive meeting.

Concerning Collegewide CASSC issues, Dr. Lukenbill said that in some ways this is a large group, and is something that can still be evaluated in terms of how the College CASSC functions. Also, it has been a slow process getting the committees established and operating, but he felt the committees would be working efficiently in a short time. He said that someone would be meeting with the CASSC Coordinating Committee to discuss the possibility of structuring other committees that are not currently part of CASSC, but need the input and involvement of CASSC, such as a Collegewide Technology Committee.

Dr. Lukenbill reported that an important issue is under consideration in the Legislature that could greatly impact the College. The Legislature is considering transfer of all Postsecondary Workforce Programs to the Community College System. Both the House and Senate have introduced bills to assign responsibility of all adult vocational education to the community colleges. The rationale is essentially that some legislators feel that the primary responsibility of the public school system should be K through 12. Another perspective is that with overlap of responsibilities (such as LPN Program), it would be better for organization, priorities, funding, etc, that adults be the responsibility of the Community College System.

The school system has mounted an aggressive campaign to support local control, which means leave things the way they are. Dr. Lukenbill said that we will be encouraged to FAX, write a brief letter, or e-mail a message to our State Senator and State Representative simply saying that Miami-Dade Community College is providing quality postsecondary adult education, we can do a good job, and we will do a good job! As members of the Collegewide CASSC, we need to explain to our colleagues the issues and possible impacts.

Dr. Vicente will take the lead in our efforts to respond to this issue.

3. **Information Item - Correctional Probation Officer**

Correctional Probation Officer is a PSAV Program that will be reinstated at North Campus as a result of demand in the area with modifications mandated at the State level.

4. **ATD's and A.S. to B.S.**

Susan Kah reported that the State Board of Education identified Applied Technical Diplomas (ATD's) as a means to articulate vocational credit to an A.S. degree. If there is a consolidation of the technical schools and community colleges, ATD's may become obsolete. As of now, the Applied Technical Diplomas are to be implemented in the Fall term 2000-1 in select areas. There is a time limitation of three years to transfer vocational credit to an ATD. Also, the faculty who teach in the programs in the technical school must have SACS credentials that would meet accreditation requirements for occupational programs within the community college. It is the responsibility of the community college to verify the credentialing of the faculty who taught in the program. To pursue a degree, the student must meet all M-DCC requirements.

Susan Kah said that the A.S. to B.S. articulation in selected programs will be effective in the Fall term. The five areas identified for statewide articulation from A.S. to B.S. are Radiography, Nursing, Hospitality Management, Electronics Engineering Technology and Business Administration. Faculty statewide have developed the articulation curricula. If the community college chooses not to follow the curriculum, the program becomes an Associate in Applied Science (A.A.S.) by default.

5. **Informational Item - Title IV Student Withdrawal Date**

Concerning the Title IV aid to students, Armando Ferrer said the new guidelines basically are that if a student withdraws before 60% of the semester is over, the individual as well as the institution must make restitution or partial restitution. M-DCC withdrawal is now before 60% of the semester has expired. If a student withdraws after the 60.1% of the semester, the guideline does not take effect. If a student registers for 12 credits and drops down to 3 credits, then that student or the institution is not effected by the withdrawal. Armando suggested that we may need to review our withdrawal dates, and talk with students who come in to withdraw to ensure the student is aware of the repercussions. The College is now investigating the ramifications.

## 6. Collegewide Graduation

Armando Ferrer reported that this year, for the 40<sup>th</sup> graduation, M-DCC will have a collegewide graduation. The graduation will be at the Miami Arena on April 29, 2000. Students and faculty will assemble at Wolfson Campus at 8:00 a.m. Graduation is scheduled to begin at 9:00 a.m. The facility holds approximately 13,000 people. With approximately 3,000 graduates, each graduate will get 3 admissions tickets and 10 invitations. The intention is to read off the names of the graduates, along with taking a picture of each graduate. Information on the collegewide graduation will be communicated to the graduates.

## 7. Update on Meeting with Dr. Lukenbill

Ivan Figueroa reported that the Coordinating Committee met with Dr. Lukenbill. At this meeting, the committees reporting to College CASSC and the appointment process were approved by Dr. Lukenbill. The Coordinating Committee also shared the *Attendance Requirements for College CASSC* with Dr. Lukenbill.

## 8. Update on Faculty Commission Meeting

Ivan Figueroa reported that the final Faculty Commission Meeting was held on Monday, March 13<sup>th</sup>. The Coordinating Committee presented three items at this meeting.

The first item, presented by Irene Lipof, was to have a two year membership term on College CASSC. Half of the members, other than those who are members by position, would stay one more year, and the other half would be new. The plan devised was 1/2 of the elected faculty members names will be pulled out of hat and stay for the 2000-2001 year. The remaining ones will be elected per the schedule (plus one year). The elected faculty not pulled would be elected for two years. The elected faculty staying next year would only serve one year and then the elections will generate new people elected for two years. Then, there will be half new faculty each year. The appointed person will be selected on the basis of campus and diversity factors in order to bring balance to the council membership as was done in the first selection process. This was approved by the Faculty Commission. Irene also explained that if a person is asked to stay one more year, the person may decline.

The next item presented was the rotation of academic support staff. It was resolved that it should be academic and student support staff, not just academic support staff. The recommendation approved by the Faculty Commission was two (2) academic support staff, and two (2) student services support staff.

The *Miami-Dade Community College College CASSC Attendance Requirements* were not approved.

The meeting was adjourned at 3:05 p.m.

### MEETING SCHEDULE WOLFSON CAMPUS

April 11, 2000	(General Education Final Approval)	Room 2106
May 16, 2000		Room 1183 (Breezeway)
June 13, 2000		Room 2106
July 11, 2000		Room 2106
August, 2000		No Meeting Scheduled