

COLLEGE ACADEMIC AND STUDENT SUPPORT COUNCIL  
 April 11, 2000 -- 1:30 P.M.  
 WOLFSON CAMPUS - ROOM 2106

MINUTES

**CHAIRPERSON:** Ivan Figueroa

**MEMBERS**

**PRESENT:**

Dulce Beltran	Ken Blye
Gina Cortes-Suarez	Barbara Echord
Joyce Crawford	James Evans
Armando Ferrer	Arcie Ewell
Joan Gosnell	Sherry Freeman
Nora Hernandez-Hendrix	Dale Grussing
Alexandria Holloway	Rosany Hernandez-Rodriguez
Susan Kah	Joycelyn Legrand
Irene Lipof	Nilia Madan
Faye Morgan	Herbert Robinson
Luis Quesada	Manuel Rosado
Paula Sargent	Cynthia Schuemann (Representing
Giselle Siu	Joann Brown)
Serge Theodore	Geraldine Walker-Perry

**MEMBERS**

**ABSENT:**

Alvaro Arencibia	Patrice Bailey (Sent Notification)
Tony Barros	Joann Brown (Sent Substitute)
Wayne Bumpers	Joanne DeFalla (Sent Notification)
Sam Grant (Sent Notification)	Suzanne Lynch (Sent Notification)
Richard Rose (Sent Notification)	Lillian Llamas (Sent Notification)

**GUESTS:**

Ralph Covert	John Greb
Guillermina Damas	Jan Gordillo
Karen Hays	MaryAnn Miller
Cathy Morris	Esperanza Vera

**RECORDER:** Carol McAlister

1. Approval of Minutes of the March 14, 2000 Collegewide CASSC Meeting

The Collegewide CASSC Minutes of March 14, 2000, were approved with the following revision: Item 8. The appointed person will be balanced by the campus, and other diversity factors as was done during the first process. The revised sentence will read: *The appointed person will be selected on the basis of campus and diversity factors in order to bring balance to the council membership, as was done in the first selection process.*

## 2. Course Competencies for PHY 1025

A new physics course, PHY 1025, Basic Physics, was presented at the October 12, 1999 College CASSC Meeting. The course was designed to help students make the transition from high school science to college/university physics. Upon review by the CASSC, PHY 1025, Basic Physics was given unanimous approval to proceed. Guillermina Damas and the Discipline Committee were to develop the course competencies and bring the competencies to the CASSC for final approval.

Guillermina Damas presented the course competencies for PHY 1025 developed by the discipline committee (Attachment I).

**Unanimously Approved**

**Credit Hours: 3**

**Contact Hours: 3**

**Pre-Req.: MAC 1105**

## 3. Funeral Service Chemistry

Ralph Covert presented a proposal that CHM 1033 be deleted from the Funeral Service Program and replaced with a Funeral Service Chemistry that is specifically designed for the program (Attachment II). FSE XXXX, Funeral Service Chemistry, is a survey of the basic principles of chemistry as they relate to Funeral Service. Stressed in the Funeral Service Chemistry course are the chemical principles involved in sanitation, disinfection, public health and embalming practice. The development and use of personal, professional and community sanitation practices is delved into as well as use and precautions related to potentially harmful chemicals that are currently used in the field of funeral service.

**Unanimously Approved**

**Credit Hours: 3**

**Contact Hours: 3**

**No Pre/Co Req.**

## 4. College CASSC Replacement Process

College CASSC Replacement Process (Attachment III)

Results of College CASSC Replacement Process for General Education (Attachment IV)

### General Education - Elected

In the six General Education areas, six faculty were previously elected. All names were placed in a random drawing to remain one additional year [Luis Quesada, North Campus (ESL/Foreign Language), Joanne DeFalla, InterAmerican Campus (English), Patrice Bailey, Wolfson Campus (Humanities), Irene Lipof, Wolfson Campus (Social Science), Anthony Pappas, Kendall Campus (Natural Science) & Dale Grussing, North Campus (Math)]. The three names selected in the drawing to remain one additional year were (1) Joanne DeFalla, English, InterAmerican Campus, (2) Anthony Pappas, Natural Science, Kendall Campus, and (3) Patrice Bailey, Humanities, Wolfson Campus.

Elections will be held in the following disciplines: Social Science (2 year term), ESL/Foreign Language (2 year term), and Math (2 year term).

General Education - Appointed

In the six General Education areas, six faculty were previously appointed. The appointed faculty were (1) Geraldine Walker-Perry, Homestead Campus (ESL/Foreign Language), (2) Joann Brown, North Campus (English), (3) Wayne Bumpers, Kendall Campus (Humanities), (4) Faye Morgan, Kendall Campus (Social Science), (5) Tony Barros, Wolfson Campus (Natural Science), and (6) Rosany Hernandez-Rodriguez, InterAmerican Campus (Math). Appointments will be made to balance the elected faculty, as originally specified by the Faculty Commission Report: 1/2 of the appointments will be for a one-year term, and 1/2 should be for a two year term. The appointed faculty remaining one additional year are (1) Faye Morgan, Social Science, Kendall, (2) Geraldine Walker Perry, ESL Foreign Language, Homestead Campus, and (3) Rosany Hernandez-Rodriguez, Math, InterAmerican Campus.

The two year appointments will be in the areas of English, Natural Science and Humanities.

In the **Library/Student Services** and **Occupational Education** areas elections for two year terms will be held in the areas where appointments were previously made. Those individuals currently serving as elected representatives will serve for one more year, and will then be replaced by appointees, each for a two-year term.

**Library and Student Services**

Suzanne Lynch (Library) elected and remains one more year.

Joycelyne Legrand (Student Support Services) was originally appointed and her position is up for election (2 year term).

**Occupational Education**Business & Computer Information Systems)

Ivan Figueroa was elected and remains one more year.

Giselle Siu was originally appointed and her position is up for election (2 year term).

(Entertainment Technology & Design Technology)

Richard Rose was elected and remains one more year.

Sam Grant was originally appointed and his position is up for election (2 year term).

(Allied Health & Nursing)

Nilia Madan was elected and remains one more year.

Sherry Freeman was originally appointed and her position is up for election (2 year term).

(Other Programs & Clusters)

Paula Sargent was elected but changing departments and not returning.

Manuel Rosado was originally appointed, but will remain on the College as a result of Paula Sargent not returning.

5. **Adult Postsecondary Education**

Postponed

6. **JEP and Wages**

Postponed

## 7. College CASSC Representation on Collegewide Committees

Ivan Figueroa addressed the need to nominate two individuals from the College CASSC for the Strategic Planning Committee. Irene Lipof and Manuel Rosado were nominated and accepted the nomination. The names of the nominees will be submitted to Dr. Lukenbill. One nominee will be selected to represent the College CASSC on the Strategic Planning Committee.

Several other committees will be reporting to the College CASSC. College CASSC representatives will serve on these committees. The members were asked to review the **College Committees Reporting to CASSC** document and to bring nominations for the committees back to the May 18, 2000 College CASSC Meeting.

## 8. May, 2000 College CASSC Meeting

The May 16<sup>th</sup> College CASSC Meeting has been rescheduled for May 18<sup>th</sup>. The College CASSC Chair, Ivan Figueroa, will be unable to attend. In his absence, Irene Lipof will Chair the meeting.

The meeting was adjourned at 3:30 P.M.

### MEETING SCHEDULE WOLFSON CAMPUS

May 18, 2000	Room 3210
June 13, 2000	Room 2106
July 11, 2000	Room 2106
August, 2000	No Meeting Scheduled

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