

COLLEGE-WIDE ACADEMIC AND STUDENT SUPPORT COUNCIL
TUESDAY, April 10, 2001 - 1:30 P.M.
WOLFSON CAMPUS - ROOM 2106
MINUTES

CHAIR: Patricia Stephenson

MEMBERS PRESENT:

Patrice Bailey	Dulce Beltran
Pat Bibby	Ken Blye
Carol Cooper	Gina Cortes-Suarez
Joyce Crawford	Ana Dominicis
Barbara Echord	James Evans
Arcie Ewell	Armando Ferrer
Ivan Figueroa	Joan Gosnell
Nora Hernandez-Hendrix	Rosany Hernandez-Rodriguez
Alexandria Holloway	Susan Kah
Wilkes Kemp, Jr.	Sam Latimore
Encarnacion Lopez	Suzanne Lynch
Nilia M. Madan	William Madden
Tere Martinez	Allen McPhee
Ron Mossman	Carol Petrozella
Floyd Pittman	Herbert Robinson
Richard Rose	Geraldine Walker

MEMBERS ABSENT: Shamara Al-Wazzan
Sandra Castillo (Sent Notification)
Joanne DeFalla
Tony Nahas
Serge Theodore

RESOURCES: Jan Gordillo
Karen Hays
MaryAnn Miller
Cathy Morris

PRESENTERS:	Juan Abascal	GUESTS:	Raphael Alpizar
	Babatunde Amole		Sam Gentry
	Ken Boos		Mario Guerrier
	Ralph Covert		
	Jesus Fernandez		
	Sam Grant		
	Jose Lozano		
	Jeffrey Lukenbill		
	Wasim Shomar		

RECORDER: Carol McAlister

1. **Introduction of Sam Gentry**

Pat Stephenson introduced Sam Gentry, the new Executive Director of the Foundation. Mr. Gentry expressed his pleasure to be at the meeting and his plans to attend future meetings. He is interested in building a close association with the College-wide CASSC as the Foundation moves forward on the major gifts campaign. Tentatively, the unveiling of the major gifts campaign will begin in Fall.

2. **Presentation of Thank You Memento's**

Pat Stephenson introduced Jeffrey Lukenbill and Karen Hays who presented memento's to the College CASSC members whose terms of service will be coming to a close at the end of the academic year (June 30, 2001). A memento and Certificate of Appreciation was presented to the following outgoing College CASSC members:

- Patrice Bailey, Founding Member (1998 - 2001)
- James Evans, Founding Member (1998 - 2001)
- Ivan Figueroa, Founding Member & First Chair (1998 - 2001)
- Rosany Hernandez-Rodriguez, Founding Member (1998-2001)
- Suzanne Lynch, Founding Member (1998 - 2001)
- Nilia Madan, Founding Member (1998 - 2001)
- Richard Rose, Founding Member (1998 - 2001)
- Geraldine Walker, Founding Member (1998 - 2001)
- Sam Latimore (2000 - 2001)
- Ron Mossman (2000- 2001)
- Wilkes Kemp (2000 - 2001)
- Joanne DeFalla, Founding Member (1998 - 2001) (Not Present)
- Shamara Al-Wazzan (2000-2001) (Not Present)
- Serge Theodore, Founding Member (1998 - 2001) (Not Present)

3. **Updates Presented by Dr. Lukenbill**

Legislature

Concerning the legislature, Dr. Lukenbill asked that we write our legislators with the message requesting appropriate funding for community colleges, and a cost differential for South Florida and other large city areas with community colleges.

Emerging Technology Center of the Americas (ETCOTA)

In the House budget the College is essentially getting nothing new and in the Senate budget the College will get a small amount of funding. Dr. Lukenbill requested that we write or send e-mails to our local legislators, the President of the Senate, the President of the House, to the Budget Chair of the Senate and the Budget Chair of the House for the support needed for ETCOTA. Dr. Alexiou, who has been working closely with the Network Access Point of the Americas (NOTA) in the development of our Emerging Technologies Center of the Americas, will devote full-time to implement a master plan for the training center and related telecommunications training issues college-wide.

Institutional Advancement

Funding from external sources has become increasingly necessary for the College to have the resources to fulfill its mission. Dr. Phillips has agreed to lead this important effort, especially to identify and follow-up on federal initiatives.

Workforce Development

Nora Hendrix has agreed to assume the leadership for the Workforce Development effort. Workforce development has become a state and local priority. The College Schools have made progress in addressing workforce issues. There is a need for a comprehensive, integrated, college-wide effort to increase linkage with the business community and to implement new programs to meet the changing needs of business and industry. Nora will be working with the School Directors and Department Chairs to coordinate the efforts to serve industry and the business community.

Honors College

The College has excellent Honors Programs on the campuses and is moving forward to having an Honors College. Alexandria Holloway will oversee this initiative. An Honors College will attract students of the highest caliber and provide opportunity for faculty to implement innovative, advanced learning strategies. Honors students have a positive influence and serve as role models for the student body. The Honors College will enhance the College's articulation efforts with prominent colleges and universities.

The Learning Agenda

Concerning the Learning Agenda memo to faculty from Dr. Padrón, the memo urges faculty to take a leadership role in refocusing to support, enhance and assist student learning. Dr. Lukenbill requested that at a future College CASSC meeting, the Learning Agenda be discussed for ideas and suggestions. A memo was also sent to staff and administrators essentially asking them to undertake the same challenge but from the perspective of student support.

Enrollment Management and Student Support Technology Systems

Ken Blye and Rene Garcia will undertake initiatives that will enable the College to enhance and coordinate its recruitment and retention efforts and implement student support technology systems, including web-based application and registration, imaging, a college-wide call center, and enhanced Smart Card applications. Ken Blye will devote his energies to implement the student support technology systems with which he has already been working, and Rene Garcia will oversee the enrollment management initiative.

Dr. Lukenbill explained that recommendations concerning Teaching and Learning, Support Services and recruitment and retention of students that pertain to academics, student services or policies and procedures are to be presented to the College-wide CASSC .

4. **Approval of Minutes of the March 13, 2001 Collegewide CASSC Meeting**

The College CASSC Minutes of March 13, 2001 were approved pending forthcoming changes from Pat Stephenson.

1. **CURRICULUM**

(Attachment I)

Page 1

New Course
REL 2120

(Elective Course)
A Survey of Religions in the United States

*Unanimously
Approved
(32 in Favor)*

(Attachment II)

Page 11

New Course
ORH 2820

Irrigation Design & Maintenance
Special Fee: \$25.00
Required course in 2 AS Degrees:
Landscape Maintenance Technician
Landscape Design & Installation

*Unanimously
Approved
(32 in Favor)*

(Attachment III)

Page 23

Change in Funeral Services Associate in Science

Add New Course: FSE XXXX Funeral Service Microbiology
Delete from Program: MCB 2013 Microbiology

*Unanimously
Approved
(32 in Favor)*

(Attachment IV)

Page 33

Change in Phlebotomy Technician Vocational Credit Certificate (VCC)

Delete (end-termed): MLT 0044 Phlebotomy Practicum 1
Delete (end-termed): MLT 0045 Phlebotomy Practicum 2
Delete from Program: SLS 0341 Employability Skills
SLS 0201 Personal Effectiveness

Add New Course: MLT XXXX Phlebotomy Practicum (Special Fee: \$30.00)
Hours increased from 165 to 255 in the VCC. These hours are required to sit for the National Phlebotomy Exam.

*Unanimously
Approved
(32 in Favor)*

(Attachment V)

Page 46

New Courses

Architectural History: Urban Spaces

Sketchbook Studies

Introduction to: Cities of the World

Course Competencies: **Page 53**

Page 47
Page 49
Page 51
(Study Abroad Course)

*Unanimously
Approved
(32 in Favor)*

(Attachment VI) Page 59

New Computer Engineering Technology Associate in Science **Pages 61 & 66-67**

Related College Credit Certificates

! Microcomputer Repairer/Installer

Pages 63 & 68-69

! Computer Specialist

Pages 64 & 71-72

! Network Systems Developer

Pages 65 & 73-74

*Unanimously
Approved
(32 in Favor)*

New Graphic Internet Technology Associate in Science

Pages 75-78

New Courses: **Page 79-162**

GRA 1144-Introduction to Graphic Internet Technology

GRA 11433-Graphic Imaging 1

GRA 1141-Graphic Imaging 2

GRA 2147-Streaming Media Creation

GRA 2204-Alternate Media Creation

GRA 1143-Graphic Interface Design 1

GRA 1145- Graphic Interface Design 2

GRA 2146-Graphic Interface Design 3

GRA 2XXX-Intranet/Extranet Graphic Creation (Revised Title/Added Graphic to course title)
(Course Number to be Assigned)

Special Fee: \$118 per course

*Unanimously
Approved
(32 in Favor)*

New Telecommunications Engineering Technology Associate in Science

Page 163

Related College Credit Certificates

! Electronics Aide

Page 170

! Electronics Specialist

Page 172

! Advanced Electronic Telecommunication Specialist

Page 174

New Course: EST 2224C - Fiber Optic Communication

Page 165

Special Fee: \$87.00

*Unanimously
Approved
(32 in Favor)*

(Attachment VII) Page 176

Architectural Design and Construction Associate in Science (Existing Program) **Page 178**

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New College Credit Certificates	Page 177
! Computer Aided Design Assistant	Pages 179 & 182-183
! Computer Aided Design Operator	Pages 180 & 184-185
! Architectural Office Assistant	Pages 181 & 186-187

*Unanimously
Approved
(32 in Favor)*

Electronics Engineering Technology Associate in Science (Existing Program) **Page 188**

Course Title Changes

CET 2114C Digital Comp. Circuit Analysis 1 - TO: Fund. Of Digital Circuits	Pages 189-190
CET 2142C Computers 2 - TO: Advanced Digital Circuits	Pages 195-196
EET 1037 Network Analysis - TO: Electronic Computer Simulations	Pages 191-192
EET 2351 Fund. Of Digital & Data Comm. - TO: Digital & Data Com	Pages 193-194
EET 2305C Communications & FCC - TO: Electronic Communication	Pages 197-198

*Unanimously
Approved
(32 in Favor)*

Interior Design Technology Associate in Science (Existing Program) **Page 199**

New College Credit Certificates

! Residential Interior Furnishings Consultant	Pages 200 & 204-205
! Residential Interior Decorator	Pages 201 & 206-207
! Interior Design Specialist	Pages 202 & 208-209

*Unanimously
Approved
(32 in Favor)*

(Attachment VIII) Page 210

Accounting Technology AS Degree **Page 215**

State Mandated Changes

Accounting Applications College Credit Certificate	Page 216
Change from 23 to 27 Credits	Page 217

Add: BUL 2130 Legal Environment (3 Credits)

Or

BUL 2241 Business Law (3 Credits)

CGS 1510 Electronic Spreadsheets for Business (1 Credit)

*Unanimously
Approved
(32 in Favor)*

Business Administration AS Degree **Pages 219-221**
(New AS to BS articulated transferable degree)

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him to be a part of the team at Miami-Dade Community College.

7. **Announcements**

Pat Stephenson reported that she had made a presentation on March 27, 2001 to the Board. The presentation was an *Introduction to College-wide Academic & Student Support Council (CASSC)*. The presentation included who we are, what we do, how we are connected to the campus CASSCs, and why we are important. The presentation was well received.

Due to the amount of curriculum on this month's agenda, Pat Stephenson thanked Ken Blye for postponing his presentation, and the committees for not presenting their oral reports.

The meeting was adjourned at 3:50 p.m.

COLLEGE CASSC SCHEDULE FOR 2001

<u>May 15, 2001</u>	<u>Meeting 1:30 p.m.</u>	<u>Room 3210*</u>
<u>June 12, 2001</u>	<u>Meeting 1:30 p.m.</u>	<u>Room 2106</u>
<u>July 10, 2001</u>	<u>Meeting 1:30 p.m.</u>	<u>Room 2106</u>
<u>August</u>	<u>No Meeting</u>	

The address for the College CASSC minutes and agenda is www.mdcc.edu/cassc/

casscapril 2001

***Room Change**