

**COLLEGE-WIDE ACADEMIC AND STUDENT SUPPORT COUNCIL
TUESDAY, FEBRUARY 12, 2002
WOLFSON CAMPUS - ROOM 2106 - 1:30 P.M.**

MINUTES

CHAIR: Allen McPhee

MEMBERS PRESENT:

Juan Abascal	Holly Anderson
Lesly Baptiste	Margarita Batlle
Charles Beavin	Pat Bibby
David Brubeck	Jerry Roberson (Substitute for Sandra Castillo)
Carol Cooper	Alex Gancedo (Substitute for Gina Cortes-Suarez)
Joyce Crawford	Dana Crawford
Ana Dominicis	Arcie Ewell
Armando Ferrer	Carmen Vazquez (Substitute for Joan Gosnell)
Rosemary Green	Robert Hach
Winnie Huang	Susan Kah
Ken Lee	Anna Leggett
Encarnacion Lopez	William Madden
Ann Marie Masi	Cristina Mateo
Rolando Montoya	Tony Nahas
Carol Petrozella	Floyd Pittman
Delia Lopez (Substitute for Madeline Pumariega)	Herb Robinson
Patricia Stephenson	Milagros Stoff
Cleveland Taylor	

MEMBERS ABSENT:

Sandra Castillo	(Substitute - Jerry Roberson)
Gina Cortes-Suarez	(Substitute - Alex Gancedo)
Joan Gosnell	(Substitute - Carmen Vazquez)
Edward Gonzales	(Sent Notification)
Jimmy Miller	
Madeline Pumariega	(Substitute - Delia Lopez)

RESOURCE:	Ken Blye	GUESTS:	Beatrice Cassidy
	Gabriela Buitron		Yvonne Coffie
	Karen Hays		Cher Eberly
	Cathy Morris		Roberto Fabricio

PRESENTERS:

Robert Huff
Jeffrey Lukenbill
Marie Nock

RECORDER: Carol McAlister

1. **Approval of January 15, 2002 College-wide CASSC Minutes**

The minutes of January 15, 2002 were approved as submitted.

2. **Introductions**

Allen McPhee introduced Winnie Huang and Lesly Baptiste. Winnie Huang, Wolfson Campus, was appointed to replace Juanita Johnson, the faculty library representative on College-wide CASSC who retired in January, 2002. Lesly Baptiste, North Campus, was appointed to replace Elizabeth Yesan, the student services support staff representative on College-wide CASSC. Elizabeth was promoted and therefore unable to serve as the support staff representative.

3. **Address by the College Provost**

Legislature

Currently, the primary interest is the Legislature, with the major concern focusing on funding and the appropriation of reduced funds. The objective of the College is to continue the theme of "equity". The College is not requesting preferential treatment but equitable treatment, or the same treatment as the universities and school systems. Adequate funding is a major concern particularly as a result of the economic slump, unemployment and the need for workforce training. One of the necessities that has not taken place at the community colleges during the past few years is funding FTE's. Both the universities and school systems are funded by FTE's, and the need exists for equitable treatment and funded growth for the College. The College had approximately 20% growth over the last year. Delayed funding for growth means that the College is supporting the effort of instruction, facilities, etc. with less money and with 20% more students. The College cannot, without appropriate funding, accept additional students for which we cannot provide a quality education, and the College will not reduce the standards or the quality of the service. Dr. Vicente and Dr. Bryant are coordinating the College legislative endeavors, working with Victoria Hernandez, and individuals on each campus. The College is asking for our support and the support of our colleagues, and urging e-mails, FAX's, and other communications requesting equitable funding and funding for growth be sent to our legislators. These communications must be sent from outside the College. Dr. Lukenbill stressed the importance of these messages. More information will be forthcoming concerning this concerted effort within the next few weeks.

Council for Educational Policy, Research and Improvement (CEPRI)

Dr. Vicente, Dr. Leslie Roberts, and Dean Joan Gosnell are currently in St. Augustine to attend the second meeting of the Council for Educational Policy, Research and Improvement (CEPRI). CEPRI replaces the independent group called the Post-Secondary Education Planning Commission (PEPC). CEPRI is the group that delivers recommendations to the Florida Board of Education in reply to legislators' responses to initiatives concerning new programs, new degrees, etc. The

College presented the four year degree proposal in education to CEPRI in January, 2002. At the current CEPRI meeting comments will be heard from various groups concerning the criteria used for approval of such proposals. Legislators who supported passage of the bill for four year degrees in community colleges, are supportive of the opportunity to offer four year degrees in specific areas where a shortage of workers or employees exists. A shortage of teachers does exist. The March meeting of CEPRI will be held at Wolfson Campus. This will present an opportunity for those that are able to attend the meeting to hear the discussion of the proposal for a four year degree in Education at M-DCC. Information concerning the March meeting will be forthcoming. (Subsequent to this meeting the location was changed to Tampa.)

IMPRESSIVE INITIATIVES

- (1) Florida Basic Skills Test for all New Corrections Officers and Police Officers
The College has a contract for state-wide testing of the Florida Basic Skills Test for all new Corrections Officers and Police Officers which North Campus will implement. This test is revenue producing and allows the College to be instrumental in setting and assessing the criteria for basic law enforcement and corrections officers.
- (2) Aviation Security Screeners
Individuals from Homestead Campus and North Campus worked with the American Association of Community Colleges to submit a proposal for the College to be responsible for training aviation security screeners. The American Association of Community Colleges is the umbrella organization in Washington, D.C. representing Community Colleges. Everyone is aware of the issues of the airport screening process for individuals, luggage, etc. Information concerning the proposal will be forthcoming shortly.
- (3) Fire and Rescue Services
Many fire and rescue personnel will be retiring within the next 2 - 3 years. It is estimated that the screening and application process for replacements of the personnel will involve the assessment of 4,000 individuals. Dr. Bryant has been working with the local fire chiefs and others concerning the screening and assessment of the potential replacements being conducted under contract by M-DCC. Although this is not traditional instruction, it meets the needs of being responsive and serving the community.
- (4) Environmental Ethics for Earth Literacy
Dr. Lukenbill requested that Patricia Siemen, Director of the College-wide Environmental Ethics Institute located on Wolfson Campus, be invited to present a report to the College-wide CASSC.
- (5) Greater Miami Chamber of Commerce
Dr. Lukenbill reported that he had the opportunity to meet Bill Cullom, Executive Director of the Greater Miami Chamber of Commerce, at the Executive Committee Meeting this morning, February 12th. The Chamber considers M-DCC to be a leader in education and responsive to community needs. The Chamber of Commerce is supportive of the College effort to offer a 4 year degree in education and has confirmed their support in writing.

Introduction

Dr. Lukenbill introduced and welcomed Mr. Roberto Fabricio, the new Director of Communications at the College. He will be responsible for designing a comprehensive plan for internal and external communication at the College. The Director of Communications will also oversee all publications, media relations and marketing.

Mr. Fabricio expressed his pleasure to be at the College. He will be visiting the campuses and is looking forward to personally meeting with many of us. He expressed his willingness to be contacted at Wolfson Campus concerning performance of the services within areas he oversees.

4. Curriculum

New Course (Presented by Robert Huff)

<u>Course</u>	<u>Course Title</u>	<u>Campus</u>	<u>Credits</u>	<u>Eff. Term</u>	<u>Degree Audit/ Program Area</u>
ART 1205C	Color & Composition I	1,2,3,5,6	3 - 4 Variable Credits	2001-3	A.A. Degree Humanities Elective (Within the 24 credit hr. Elective Box)

**Unanimously
 Approved
 35 in Favor
 0 Opposed**

5. Conference Day Update

Marie Nock presented a Conference Day update. Conference Day is scheduled for Thursday, March 7th on Kendall Campus. The theme for 2002 Conference Day is L.I.F.E.: Learning is for Everyone. The theme focuses on faculty, administrators and staff as lifelong learners. Conference Day offers the opportunity to celebrate our learning, our growth, our success, our college LIFE and to share with one another.

Conference Day will have seven tracks: (1) Teaching Strategies, (2) The Changing Academy, (3) Student Success, (4) Emerging Technologies, (5) Professional Development, (6) Celebrating Diversity, and (7) Knowledge of the College. Within these tracks there will be approximately 100 different presentations, with approximately 1/3 of these presentations being presented more than one time (some three or four times).

The day is organized with the opening of registration at 7:30 A.M. a.m. around the gymnasium, with registration by campus. There will be a call for volunteers for registration from each campus to host the registration tables. Kendall Campus personnel will be at all parking lots to welcome and direct attendees to the gymnasium. Coffee will be provided at registration. The kick off session will be in the gymnasium. Mark Milliron, President and CEO, League for Innovation in the Community

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College, will give the kick off presentation. He is a dynamic speaker that will appeal to everyone.

The title of the keynote presentation is "Conversations on Learning". Dr. Milliron is aware that the conversations for learning are for faculty, staff and administrators. The kick-off will also include 2 or 3 brief alumni speakers, as well as Dr. Lukenbill and Dr. Padrón. The opening kick off will be the only time of the day that everyone is in one location. From the opening, Conference Day 2002 will move on to two concurrent sessions where there will be many sessions in many tracks. The Conference Day program will be up on the web for all attendees to take the opportunity to pick and choose the sessions they plan to attend. Everyone is encouraged to review the program on the web in advance as it will be comprehensive. Each concurrent session is one hour long with 15 minutes between sessions, and a lunch break at the Fred Shaw Plaza (12:15 - 1:15 p.m.), weather permitting, with entertainment provided by New World School of the Arts. After lunch the program will go in many directions as the schools and disciplines have discipline specific meetings, District areas are meeting, and some campus areas are meeting across the College such as Administrative Services. Therefore, the time schedules may vary. Concurrent sessions are being held in the afternoon for support staff that last 1 hr. 20 min. each session, or some sessions may last the entire afternoon.

Conference Day 2002 will include a Vendor Fair that opens at 9:30 a.m. and will remain open the entire day. Representation at the fair will include hardware and software vendors, textbook companies, office supply companies and 403 B providers.

The only pre-registration necessary for Conference Day 2002 is for bus transportation to and from Kendall Campus. Bus transportation will depart from North and Wolfson Campuses at 7:15 a.m., and return to North and Wolfson Campuses at 4:45 p.m.

Concerning special assistance to participate in Conference Day due to a disability, call College Training and Development at 7-2366 so appropriate arrangements can be made.

6. **Legislative Committee Update**

Herbert Robinson, Chair of the Legislative Committee, explained that Dr. Lukenbill had given a comprehensive update of the events taking place in the legislature, but that he would welcome questions.

The charge to the Legislative Committee is the following:

- (1) In conjunction with the Office of Governmental Affairs, review and interpret the impact of proposed legislation affecting the academic and student services functions in the community college.
- (2) Inform and gather support from a network of faculty, staff and administrators who will write letters, send faxes, and make calls quickly, thereby communicating with legislators about pending bills that affect academic and student support services.
- (3) Review and recommend policies and procedures to comply with legislative rules.
- (4) Identify and recommend issues that require legislative action.

Legislative Committee Membership and Structure:

Chair: Herbert Robinson, Dean of Student Services

1 Academic Dean

Joyce Crawford

1 Student Dean

Herbert Robinson

6 Faculty

(1 from each campus including a
College-wide CASSC member)

Tony Nahas, (CASSC) Kendall

Gail Hawks, Wolfson

Helen Bhagwandin , Medical Center

Mervyn Solomon, Homestead

Elizabeth Trentanelliz, IAC

Preston Allen, North

6 Support Staff

(1 from each campus including a
College-wide CASSC member)

Mark Johnson, North

Reginald Broadnax, Kendall

Euphemia Jackson, Wolfson

Robert Wilcosky, Medical Center

Deborah Vaz, Homestead

Ana Dominicis, (CASSC) IAC

6 Students (1 from each campus)

Need to be replaced for one year appointment

Resource:

Victoria Hernandez

The Chair of the Legislative Committee reported that the following bill is before the legislature: SB 1376, Florida Retirement Systems by Senator Al Lawson (D-Tallahassee FSU Alum), lowers the “normal retirement date” to after 25 years and “Normal retirement age” to 50 years for regular for class members. The bill also adds language limiting participation in the Deferred Retirement Option Program (DROP) if a retiree does not reach “normal retirement age” requirements by a specified date.

The Chair of the Legislative Committee reported that “Legislative Update” memorandum’s are distributed to all College personnel on a regular basis by Dr. Padrón.

7. Announcement

Allen McPhee announced the College-wide CASSC , Campus CASSCs and committees reporting to College-wide CASSC can be viewed on the M-DCC Home Page.

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Meeting adjourned at 2:45 p.m.

College-wide CASSC Dates

March 12, 2002	- Room 2106	General Education Vote
April 9, 2002	- Room 2106	
May 21, 2002	-Room 2106	
June 11, 2002	-Room 2106	
July, 2002	No Meeting	
August, 2002	No Meeting	

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