

COLLEGE-WIDE ACADEMIC AND STUDENT SUPPORT COUNCIL
TUESDAY, MAY 21, 2002
WOLFSON CAMPUS - ROOM 2106 - 1:30 P.M.
MINUTES

DRAFT

ACTING CHAIR: Gina Cortes-Suarez

MEMBERS PRESENT: Alvaro Arencibia (Substitute for Cristina Mateo) Lesly Baptiste
Margarita Batlle Charles Beavin
Pat Bibby David Brubeck
Carol Cooper Joyce Crawford
Dana Crawford Ana Dominicis
Arcie Ewell Joan Gosnell
Edward Gonzalez Rosemary Green
Robert Hach Winnie Huang
Susan Kah Anna Leggett
Encarnacion Lopez Delia Lopez (Substitute for M. Pumariega)
Rolando Montoya Tony Nahas
Carol Petrozella Floyd Pittman
Herb Robinson Cleveland Taylor

MEMBERS ABSENT: Juan Abascal (Sent Notification)
Holly Anderson (Sent Notification)
Sandra Castillo (Sent Notification)
Armando Ferrer (Sent Notification)
Ken Lee
Annmarie Masi (On Leave)
William Madden (Sent Notification)
Allen McPhee (Sent Notification)
Jimmy Miller (Sent Notification)
Cristina Mateo (Substitute Alvaro Arencibia)
Madeline Pumariega (Substitute Alvaro Arencibia)
Patricia Stephenson (On Leave)
Milagros Stoff (On Leave)

RESOURCE: Ken Blye
Gabriela Buitron
Karen Hays
MaryAnn Miller

PRESENTERS: Guillerminia Damas
Josett Peat
Silvio Rodriguez

RECORDER: Carol McAlister

1. **Acknowledgments and Presentations**

Karen Hays and Gina Cortes-Suarez presented Carol Cooper and Encarnacion Lopez certificates of appreciation and keepsakes for completion of two years of service on College-wide CASSC. Their completion of term of service will be the end of the academic year 2001-2002.

2. **Approval of April 9, 2002 College-wide CASSC Minutes**

The minutes of the April 9, 2002 College-wide CASSC Meeting were approved as submitted.

3. **Address by Karen Hays, Vice Provost for Education Policy, Programs and Analysis**

Baccalaureate Degrees

On May 14th, the Florida Board of Education approved the College's proposal to offer baccalaureate degrees in education (Programs - K-12 Exceptional Student Education and Secondary (Middle School and High School Math and Science). The baccalaureate degrees in education will afford the College the opportunity to assist the State in addressing the teacher shortage. Recognition was given to Joan Gosnell for her leadership in this effort, along with Leslie Roberts, Jose Vicente, Dr. Padrón. This is a historic event for the College.

Budget

The College's budget for 2002-2003 is an increase of 2.2% over the 2001-2002 beginning budget. The new budget does not recognize the 18% enrollment increase, which means the increase in enrollment is not covered by this funding. A similar enrollment increase is expected for the Fall term.

4. **Curriculum**

Curriculum Action - New Course

Presented by Josette Peat

Course

<u>Abbr./No.</u>	<u>Course Title</u>	<u>Campus</u>	<u>Credits</u>	<u>Eff. Term</u>	<u>Degree Audit/ Program Area</u>
ENC 2106	Advanced Composition and Communication	1,2,3,5,6	3	2002-1	General Education Distribution Course - Oral Communication

NO SPECIAL FEE

**UNANIMOUSLY
 APPROVED
 22 IN FAVOR**

5. **Information Item**

Course Competencies for PSC 1121

Guillermina Damas presented revised course competencies for PSC 1121, General Education Physical Science. This course had been in the system but not offered for several years. The State now requires education majors take a physical science course, a biology course, and a geology course. The Natural Science Discipline Committee reviewed the competencies that accompany each course. The committee determined that for education majors GLY 1001, General Education Earth Science, be the required geology course, BSC 1005, General Education Biology, be the required biology course, and PSC 1121, General Education Physical Science, be the required physical science course. The course competencies for PSC 1121 were revised to meet the State requirements and approved by the Natural Science Committee 25 in favor, 1 opposed, and 1 abstained. A new lab course for PSC 1121 will be presented to the College-wide CASSC in the Fall term.

6. **Information Item**

Placement Criteria Document (2002-2003) (Attachment I)

The Placement Criteria document goes out annually for review and feedback. Most of the changes on the 2002-2003 document were for clarification purposes. Silvio Rodriguez reviewed the changes on the updated Placement Criteria document (Draft #3 - Dated March 14, 2002). The document details information concerning the (1) placement criteria for degree-seeking students, (2) criteria for degree-seeking students with limited English proficiency, (3) procedures for testing and placement criteria for vocational credit certificate programs, and (4) procedures for testing and placement criteria for adult general education programs. The Placement Document will be presented to the Executive Committee for Fall term implementation.

7. **College-wide CASSC Committee Report**

No committee reports were presented. The Retention Committee and the Learning Resources Committee will tentatively report at the June 11th College-wide CASSC meeting.

8. **Campus CASSC Curriculum Tracking Form (Attachment II)**

The Acting Chair, Gina Cortes-Suarez, presented a draft Campus CASC Curriculum Tracking Form developed by the CASSC Chair, Allen McPhee. The purpose of the form is to offer guidance for curriculum presentations at the College-wide CASSC. The approved form will be attached to all curriculum approval requests presented at the College-wide CASSC meetings. The Acting Chair requested that the tracking form be reviewed at the individual campus CASSC's and be brought back for discussion at the June 11th College-wide CASSC.

9. **Announcements**

No announcements.

The meeting was adjourned at 2:40 p.m.

College-wide CASSC Dates

June 11, 2002	-Room 2106
July, 2002	No Meeting
August, 2002	No Meeting

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