

PARKING IS AVAILABLE AT THE WOLFSON CAMPUS PARKING GARAGE

An orientation is scheduled in Room 2106, 1:00 p.m. – 1:30 p.m. for new members and returning members who wish to attend.

**MIAMI DADE COLLEGE
COLLEGE-WIDE CASSC
TUESDAY, SEPTEMBER 14, 2004
WOLFSON CAMPUS – ROOM 2106 – 1:30 P.M.**

AGENDA

1. **Call to Order** Ian Cobham
2. **Introductions** Ian Cobham
3. **Approval of the Minutes of June 8, 2004** Ian Cobham
4. **Presentation by Dr. Goonen**
5. **Elections**
College-wide CASSC Chairperson Ian Cobham

Faculty Representative Chairperson
College-wide CASSC Coordinating Committee

Support Staff Representative Chairperson
College-wide CASSC Coordinating Committee
6. **College-wide CASSC Committee Nominations** Chairperson
(Attachment I)
(Please submit more than one nomination for each committee)

FACULTY NOMINATIONS

- Institutional Effectiveness Committee (1 CASSC Faculty)
- International Education (1 CASSC Faculty)
(Preferably from IAC or Kendall to have one
faculty representative from each campus)
- Research & Testing Committee (1 CASSC Faculty)

7. **Curriculum** Lourdes Oroza
(Attachment II)
Fee Increase
ART 1330C Figure Drawing
From \$25 to \$40

PGY 2401C Introduction to Photography
From \$20 to \$25

PGY 2475 Advanced Photography
From \$20 to \$25
8. **Curriculum – Information Item** Harry Hoffman
(Attachment III)
Correctional Officer (County) Traditional
Correctional Officer (State)
Law Enforcement Officer
New Courses
Retired Courses
9. **Curriculum – Information Item** Leslie Roberts
(Attachment IV)
B.S. in Exceptional Student Education K-12
Add New Courses
EEX 3101 Survey of Normal/Abnormal Language
And Speech Development

EEX 4221 Educational Assessment of Exceptional Students

Delete Course
EEX 4764 Integrating Assistive Technology
10. **SACS Update** Gina Cortes Suarez
11. **Announcements**

(ATTACHMENT I)

Institutional Effectiveness Committee

Chair, Joanne Bashford

RESPONSIBILITIES

- Identify and assess existing planning and evaluation practices at the College related to academic, student services, and administrative functions.
- Develop an institution-wide, systematic, research-based effectiveness plan incorporating the many planning and evaluation efforts at the College.
- Recommend core effectiveness indicators for academic, student, and administrative outcomes.
- Serve as liaison to campus/area effectiveness planning efforts.
- Monitor College compliance with SACS institutional effectiveness requirements and expectations.

International Education Committee

Interim Chair, Reinaldo Changsut

RESPONSIBILITIES

- Review the achievement of goals of International Education on an annual basis to identify recommendations.
- Recommend student enrollment goals and annually assess the achievement of those goals.
- Review existing international programs and recommend a course of action to CASSC.
- Suggest new international programs and initiatives which reflect the needs and interests of students across the College.
- Explore and make recommendations concerning the delivery of educational opportunities, distance and otherwise, on an international level.
- Monitor procedures and practices to ensure that SACS criteria are met

Research & Testing Committee

Chair, Cathy Morris

RESPONSIBILITIES

- Provide an ongoing review of the College's testing programs and make recommendations for change.
- Review, evaluate and revise testing policies and procedures to maintain effectiveness and consistency.
- Generate an annual placement criteria document that implements College and State requirements.
- Assure accurate storage and retrieval of test scores.
- Advise and help determine College research priorities for the year.
- Approve multi-campus research studies and access to College computer files.
- Review and forward significant research findings to Academic and/or Student Deans, and others, as appropriate.