

**COLLEGE-WIDE ACADEMIC AND STUDENT SUPPORT COUNCIL**  
**TUESDAY, JULY 12, 2005**  
**WOLFSON CAMPUS – ROOM 2106 – 1:30 P.M.**  
**MINUTES**

**ACTING CHAIR:** Magdalena Lamarre

**MEMBERS PRESENT:**

Maria Alvarez	Toni Bilbao
Chris Corbin	Maribel Doll
Carmela Femin (Substitute)	Iliana Grana (Substitute)
Catherine Hanus-Zank (Substitute)	Malou Harrison
Karen Hays	Dwayne Hunt
Lucy Spence	Henry Lares
Sean Madison (Conference Call)	Curtis McKinney (Substitute)
Ilida Medero (Substitute)	Carol Miller
Beverly Moore-Garcia	Lourdes Oroza
Nelson Pena	Lourdes Perez
Madeline Pumariega	Leslie Roberts
Herbert Robinson	Dwight Smith
Christi Vaquero (Substitute)	

**MEMBERS ABSENT:**

Akwasi Agyeman	(Sent Notification)
Jose Aragon	(Sent Notification)
Michael Arminio	(Curtis McKinney/Substitute)
Jose Bahamonde	(Sent Notification)
Helen Bhagwandin	(Sent Notification)
Armando Ferrer	(Sent Notification)
Gail Hawks	(Sent Notification)
Michael Kaldor	(Sent Notification)
Ece Karayalcin	(Sent Notification)
Deborah Keeler	(Professional Development Leave)
Patricia Lassiter	(Sent Notification)
Isabel Marinas	(Sent Notification)
Marlene Morales	(Sent Notification)
Bryant Muriel	
Neil Olsen	(Sent Notification)
Clyde Pfleegor	(Sent Notification)
Melinda Prague	(Sent Notification)
Penny Roache	(Sent Notification)

Maria Ricci  
Claudia Segovia

**PRESENTERS:** Norma Martin Goonen  
Jim Dube  
German Munoz  
Kristi Lozano  
Kathy O'Donnell

**RESOURCE:** Julian Chiu  
Mollie DeHart

**RECORDER:** Carol McAlister

1. **Call to Order**  
Magdalena Lamarre called the meeting to order.
2. **Introductions**  
Magdalena Lamarre introduced Chris Corbin, Catherine Hanus-Zank, and Iliana Grana. Chris Corbin was elected to complete Floyd Pittman's term of service for academic year 2005-2006. Catherine Hanus-Zank and Iliana Grana will begin a two-year term of service in Fall (2005-2007), and served as substitutes at today's meeting.
3. **Approval of the June 14, 2005 College-wide CASSC Minutes**  
The minutes of the June 14, 2005 College-wide CASSC Meeting were approved as submitted.
4. **Dr. Goonen's Updates**  
*American Association of Colleges and Universities (AAC&U)*  
Twelve faculty and academic administrators attended the American Association of Colleges and Universities General Education Institute in Rhode Island. They talked to colleagues from other institutions across the country about the processes used in conducting general education learning outcome reviews, goals, etc. The AAC&U was formerly for liberal arts colleges only. During the past few years membership was extended to community colleges because approximately 80% of all students begin and finish in a community college, and many of these students go on to four year institutions.  
  
*Bachelor of Applied Science in Public Safety Management*  
The School of Criminal Justice at North Campus has been working for a number of months on the new Public Safety Management Bachelor of Applied Science. The deadline for submission of new programs was August 1<sup>st</sup>. The College requested that the deadline be extended to October 1<sup>st</sup>, and the request was approved by the state. The new BAS in Public Safety Management will be presented at a special meeting of the Campus CASSCs in August, and at the September 13<sup>th</sup> College-wide CASSC meeting.

Excess Credit and Residency Bill

The Excess Credit Bill and Residency Bill were vetoed by the Governor. These issues could resurface next year, particularly the Excess Credit Bill. In reference to the Excess Credit Bill, preparations are being considered in the event that this item comes forward next year.

OPPAGA

As a result of the excess credit issue, OPPAGA which is the audit division of the DOE is visiting MDC on August 17, 2005. OPEGA is also visiting other colleges and universities. They will meet with Student Services personnel (Career Services, Advisement, Financial Aid, Bursar, and Registrar) and Institutional Effectiveness. Of interest to OPPAGA is how MDC students progress through their curriculum. The OPPAGA visit is part of a study the state is conducting to determine which colleges and universities are performing well in advisement of students so as to prevent excess credits.

Curriculum

5. **VIRTUAL COLLEGE-ADD NEW SPECIAL NEW**

Lourdes Oroza introduced Kristi Lozano who presented the new Virtual College special fee.

**Add a new special fee for all existing and future Virtual College courses.**

Current Special Fee: \$ 0

New Special Fee: \$10 per credit

**UNANIMOUS  
APPROVAL  
25 IN FAVOR  
0 OPPOSED**

**CURRICULUM**

6. **SCHOOL OF EDUCATION –EARLY CHILDHOOD EDUCATION**

Leslie Roberts introduced Kathy O'Donnell who presented the School of Education Early Childhood Education new course electives.

**ADD NEW COURSES - ELECTIVES**

<u>Course No.</u>	<u>Course Title</u>	<u>Credits</u>	<u>Campus</u>	<u>Eff. Term</u>
EEC XXXX	Programming & Management for Early Childhood Administrators	3	1,2,3,5,6	2005-1

**Course Description:** This three (3) credit course is one of four courses required for a Florida Advanced Level Credential in Child Care Management. The competencies include developmentally and culturally appropriate environments for childcare centers; developmentally and culturally appropriate curriculum for childcare centers; professional standards for child care managers; child observation, assessment, documentation and referral in child care centers; health, safety and nutrition practices in childcare centers; and alliances with the families of children enrolled in child care centers.

**Prerequisite:** Florida 40 Hour Introductory Childcare Course and Child Development Associate (CDA), Child Development Associate Equivalent (CDAE) or above.

<u>Course No.</u>	<u>Course Title</u>	<u>Credits</u>	<u>Campus</u>	<u>Eff. Term</u>
EEC 2520	Early Childhood Organization Leadership and Management	3	1,2,3,5,6	2005-1

**Course Description:** This 3 credit course is designed to provide potential and current child care administrators the opportunity of satisfying one of the educational requirements for the Advanced Level Child Care and Education Administrator Credential as defined by the State of Florida. It is intended to present the needed skills and information in the following areas: organizational structure and dynamics; ethics and professionalism; leadership personnel policies and relationships; and the evaluation and retention involved in staff development.

**Prerequisite:** Florida 40 Introductory Child Care Course and Child Development Associate, CDA equivalency or above.

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**CURRICULUM**

7. **CHANGE EXISTING PROGRAM – HUMAN SERVICES-GENERALIST**

Lourdes Oroza introduced Herman Munoz and Jim Dube from the Department of Social Sciences. Lourdes Oroza presented the changes to the Human Services program. This curriculum was presented at the November College-wide CASSC Meeting but needed further clarification. Lourdes Oroza presented the following curriculum changes to the existing Human Services-Generalist program:

**CHANGE EXISTING PROGRAM FROM 73 CREDITS TO 65 CREDITS**  
**COURSES TO BE DELETED**

SOW 2054	Social Service Field Experience	2 Credits
PSY 2012	Introduction to Psychology	3 Credits
ENC 1210	Technical Report Writing	3 Credits

**REVISED EXISTING PROGRAM FOR HUMAN SERVICES - GENERALIST**

25026 **Total credits required for the degree is 65**

The Generalist Human Services Associate in Science degree prepares the students for employment in the network of programs and agencies which provide a vast array of human needs. These include areas such as child care, criminal justice, education, health, housing, income maintenance, mental health and retardation, among others. These needs are provided for a variety of settings, such as clinics, hospitals, nursing homes, rehabilitation centers and social agencies.

<u>Course</u>	<u>Course Title</u>	<u>Credits</u>	<u>Pre/Co</u>
<b>Major Course Requirements – 18 Credits</b>			
DEP 2000	Human Growth and Development	3	
HUS 1001	Introduction to Human Services	3	
HUS 1318	Domestic Abuses and Family Violence	3	
HUS 2820	Field Experience in Human Services	3	
ISS 1120	The Social Environment	3	
SYG 2010	Social Problems	3	

<b>Major Electives – 32 Credits Required</b>			<u>Pre/Co</u>
<b>(Select from the following courses)</b>			
CLP 2001	Basic Human Development	3 Credits	
CLP 2140	Abnormal Psychology	3 Credits	
DEP 2481	Death Attitudes and Life Affirmation	3 Credits	
HUS 1480	HIV/AIDS and the Substance Abuser	1 Credit	
HUS 1302	Basic Counseling Skills	3 Credits	
HUS 2303	Counseling Techniques	3 Credits	
HUS 2500	Issues and Ethics in Human Services	3 Credits	
PCO 2731	Human Relations	3 Credits	
PPE 2001	Dynamics of Behavior	3 Credits	
PSB 2442	Psychology of Addiction	3 Credits	
SOP 2002	Social Psychology	3 Credits	
SOP 2772	Human Sexuality	3 Credits	
SYG 2430	Marriage and Family	3 Credits	
ISS 1935	Social Science Seminar	3 Credits	

<b>GENERAL EDUCATION REQUIREMENTS – 15 required</b>			<u>Pre/Co</u>
<b>(Select the following course)</b>			
ENC 1101	English Composition 1	3 Credits	
SPC 1026	Fundamentals of Speech Communication	3 Credits	
PHY 2704	Critical Thinking/Ethics	3 Credits	ENC 1101
PPE 1105	Psychology of Personal Effectiveness	3 Credits	
BSC 1005	General Education Biology	3 Credits	

**COMPUTER COMPETENCY**

By the 16<sup>th</sup> college level credit (excluding EAP and college preparatory courses), a student must take the computer competency test and pass

OR

By the 31<sup>st</sup> college level credit (excluding EAP and college preparatory courses) a student must pass CGS 1060, an equivalent continuing education or vocational credit course or retest with a passing score on the computer competency test.

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0 OPPOSED**

8. **Announcements**

Magdalena Lamarre announced that this was the last meeting of academic year 2004-2005, and the next meeting would be held on September 13, 2005.

The meeting was adjourned at 2:45 p.m.

**Schedule of CASSC Meetings**

**2005-2006**

September 13, 2005  
October 11, 2005  
November 8, 2005  
December 6, 2005  
January 10, 2006  
February 14, 2006 (General Education Proposal)  
March 14, 2006 (General Education Proposal)  
April 11, 2006  
May 16, 2006  
June 13, 2006  
July 11, 2006