COLLEGE-WIDE ACADEMIC AND STUDENT SUPPORT COUNCIL  
TUESDAY, JULY 12, 2005  
WOLFSON CAMPUS – ROOM 2106 – 1:30 P.M.  
MINUTES

ACTING CHAIR: Magdalena Lamarre

MEMBERS PRESENT: Maria Alvarez  Toni Bilbao  
Chris Corbin  Maribel Doll  
Carmela Femin (Substitute)  Iliana Grana (Substitute)  
Catherine Hanus-Zank (Substitute)  Malou Harrison  
Karen Hays  Dwayne Hunt  
Lucy Spence  Henry Lares  
Sean Madison (Conference Call)  Curtis McKinney (Substitute)  
Ilida Medero (Substitute)  Carol Miller  
Beverly Moore-Garcia  Lourdes Oroza  
Nelson Pena  Lourdes Perez  
Madeline Pumariyea  Leslie Roberts  
Herbert Robinson  Dwight Smith  
Christi Vaquro (Substitute)

MEMBERS ABSENT: Akwasi Agyeman (Sent Notification)  
Jose Aragon (Sent Notification)  
Michael Arminio (Curtis McKinney/Substitute)  
Jose Bahamonde (Sent Notification)  
Helen Bhagwandin (Sent Notification)  
Armando Ferrer (Sent Notification)  
Gail Hawks (Sent Notification)  
Michael Kaldor (Sent Notification)  
Ece Karayalcin (Sent Notification)  
Deborah Keeler (Professional Development Leave)  
Patricia Lassiter (Sent Notification)  
Isabel Marinas (Sent Notification)  
Marlene Morales (Sent Notification)  
Bryant Muriel (Sent Notification)  
Neil Olsen (Sent Notification)  
Clyde Pfleegor (Sent Notification)  
Melinda Prague (Sent Notification)  
Penny Roache (Sent Notification)
Call to Order  
Magdalena Lamarre called the meeting to order.

Introductions  
Magdalena Lamarre introduced Chris Corbin, Catherine Hanus-Zank, and Iliana Grana. Chris Corbin was elected to complete Floyd Pittman’s term of service for academic year 2005-2006. Catherine Hanus-Zank and Iliana Grana will begin a two-year term of service in Fall (2005-2007), and served as substitutes at today’s meeting.

Approval of the June 14, 2005 College-wide CASSC Minutes  
The minutes of the June 14, 2005 College-wide CASSC Meeting were approved as submitted.

Dr. Goonen’s Updates  
American Association of Colleges and Universities (AAC&U)  
Twelve faculty and academic administrators attended the American Association of Colleges and Universities General Education Institute in Rhode Island. They talked to colleagues from other institutions across the country about the processes used in conducting general education learning outcome reviews, goals, etc. The AAC&U was formerly for liberal arts colleges only. During the past few years membership was extended to community colleges because approximately 80% of all students begin and finish in a community college, and many of these students go on to four year institutions.

Bachelor of Applied Science in Public Safety Management  
The School of Criminal Justice at North Campus has been working for a number of months on the new Public Safety Management Bachelor of Applied Science. The deadline for submission of new programs was August 1st. The College requested that the deadline be extended to October 1st, and the request was approved by the state. The new BAS in Public Safety Management will be presented at a special meeting of the Campus CASSCs in August, and at the September 13th College-wide CASSC meeting.
Excess Credit and Residency Bill

The Excess Credit Bill and Residency Bill were vetoed by the Governor. These issues could resurface next year, particularly the Excess Credit Bill. In reference to the Excess Credit Bill, preparations are being considered in the event that this item comes forward next year.

OPPAGA

As a result of the excess credit issue, OPPAGA which is the audit division of the DOE is visiting MDC on August 17, 2005. OPEGA is also visiting other colleges and universities. They will meet with Student Services personnel (Career Services, Advisement, Financial Aid, Bursar, and Registrar) and Institutional Effectiveness. Of interest to OPPAGA is how MDC students progress through their curriculum. The OPPAGA visit is part of a study the state is conducting to determine which colleges and universities are performing well in advisement of students so as to prevent excess credits.

Curriculum

5. VIRTUAL COLLEGE-ADD NEW SPECIAL NEW

Lourdes Oroza introduced Kristi Lozano who presented the new Virtual College special fee.

Add a new special fee for all existing and future Virtual College courses.

Current Special Fee: $0
New Special Fee: $10 per credit

CURRICULUM

6. SCHOOL OF EDUCATION –EARLY CHILDHOOD EDUCATION

Leslie Roberts introduced Kathy O’Donnell who presented the School of Education Early Childhood Education new course electives.

ADD NEW COURSES - ELECTIVES

<table>
<thead>
<tr>
<th>Course No.</th>
<th>Course Title</th>
<th>Credits</th>
<th>Campus</th>
<th>Eff. Term</th>
</tr>
</thead>
<tbody>
<tr>
<td>EEC XXXX</td>
<td>Programming &amp; Management for Early Childhood Administrators</td>
<td>3</td>
<td>1,2,3,5,6</td>
<td>2005-1</td>
</tr>
</tbody>
</table>

Course Description: This three (3) credit course is one of four courses required for a Florida Advanced Level Credential in Child Care Management. The competencies include developmentally and culturally appropriate environments for childcare centers; developmentally and culturally appropriate curriculum for childcare centers; professional standards for child care managers; child observation, assessment, documentation and referral in child care centers; health, safety and nutrition practices in childcare centers; and alliances with the families of children enrolled in child care centers.

Prerequisite: Florida 40 Hour Introductory Childcare Course and Child Development Associate (CDA), Child Development Associate Equivalent (CDAE) or above.

UNANIMOUS
APPROVAL
25 IN FAVOR
0 OPPOSED
Course No. | Course Title | Credits | Campus | Eff. Term
---|---|---|---|---
EEC 2520 | Early Childhood Organization Leadership and Management | 3 | 1,2,3,5,6 | 2005-1

**Course Description:** This 3 credit course is designed to provide potential and current child care administrators the opportunity of satisfying one of the educational requirements for the Advanced Level Child Care and Education Administrator Credential as defined by the State of Florida. It is intended to present the needed skills and information in the following areas: organizational structure and dynamics; ethics and professionalism; leadership personnel policies and relationships; and the evaluation and retention involved in staff development.

**Prerequisite:** Florida 40 Introductory Child Care Course and Child Development Associate, CDA equivalency or above.

### CURRICULUM

#### 7. CHANGE EXISTING PROGRAM – HUMAN SERVICES-GENERALIST

Lourdes Oroza introduced Herman Munoz and Jim Dube from the Department of Social Sciences. Lourdes Oroza presented the changes to the Human Services program. This curriculum was presented at the November College-wide CASSC Meeting but needed further clarification. Lourdes Oroza presented the following curriculum changes to the existing Human Services-Generalist program:

#### CHANGE EXISTING PROGRAM FROM 73 CREDITS TO 65 CREDITS

**COURSES TO BE DELETED**

<table>
<thead>
<tr>
<th>Course No.</th>
<th>Course Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>SOW 2054</td>
<td>Social Service Field Experience</td>
<td>2 Credits</td>
</tr>
<tr>
<td>PSY 2012</td>
<td>Introduction to Psychology</td>
<td>3 Credits</td>
</tr>
<tr>
<td>ENC 1210</td>
<td>Technical Report Writing</td>
<td>3 Credits</td>
</tr>
</tbody>
</table>

#### REVISED EXISTING PROGRAM FOR HUMAN SERVICES - GENERALIST

25026 **Total credits required for the degree is 65**

The Generalist Human Services Associate in Science degree prepares the students for employment in the network of programs and agencies which provide a vast array of human needs. These include areas such as child care, criminal justice, education, health, housing, income maintenance, mental health and retardation, among others. These needs are provided for a variety of settings, such as clinics, hospitals, nursing homes, rehabilitation centers and social agencies.
### Major Course Requirements – 18 Credits

<table>
<thead>
<tr>
<th>Course</th>
<th>Course Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>DEP 2000</td>
<td>Human Growth and Development</td>
<td>3</td>
</tr>
<tr>
<td>HUS 1001</td>
<td>Introduction to Human Services</td>
<td>3</td>
</tr>
<tr>
<td>HUS 1318</td>
<td>Domestic Abuses and Family Violence</td>
<td>3</td>
</tr>
<tr>
<td>HUS 2820</td>
<td>Field Experience in Human Services</td>
<td>3</td>
</tr>
<tr>
<td>ISS 1120</td>
<td>The Social Environment</td>
<td>3</td>
</tr>
<tr>
<td>SYG 2010</td>
<td>Social Problems</td>
<td>3</td>
</tr>
</tbody>
</table>

### Major Electives – 32 Credits Required

(Select from the following courses)

<table>
<thead>
<tr>
<th>Course</th>
<th>Course Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>CLP 2001</td>
<td>Basic Human Development</td>
<td>3 Credits</td>
</tr>
<tr>
<td>CLP 2140</td>
<td>Abnormal Psychology</td>
<td>3 Credits</td>
</tr>
<tr>
<td>DEP 2481</td>
<td>Death Attitudes and Life Affirmation</td>
<td>3 Credits</td>
</tr>
<tr>
<td>HUS 1480</td>
<td>HIV/AIDS and the Substance Abuser</td>
<td>1 Credit</td>
</tr>
<tr>
<td>HUS 1302</td>
<td>Basic Counseling Skills</td>
<td>3 Credits</td>
</tr>
<tr>
<td>HUS 2303</td>
<td>Counseling Techniques</td>
<td>3 Credits</td>
</tr>
<tr>
<td>HUS 2500</td>
<td>Issues and Ethics in Human Services</td>
<td>3 Credits</td>
</tr>
<tr>
<td>PCO 2731</td>
<td>Human Relations</td>
<td>3 Credits</td>
</tr>
<tr>
<td>PPE 2001</td>
<td>Dynamics of Behavior</td>
<td>3 Credits</td>
</tr>
<tr>
<td>PSB 2442</td>
<td>Psychology of Addiction</td>
<td>3 Credits</td>
</tr>
<tr>
<td>SOP 2002</td>
<td>Social Psychology</td>
<td>3 Credits</td>
</tr>
<tr>
<td>SOP 2772</td>
<td>Human Sexuality</td>
<td>3 Credits</td>
</tr>
<tr>
<td>SYG 2430</td>
<td>Marriage and Family</td>
<td>3 Credits</td>
</tr>
<tr>
<td>ISS 1935</td>
<td>Social Science Seminar</td>
<td>3 Credits</td>
</tr>
</tbody>
</table>

### GENERAL EDUCATION REQUIREMENTS – 15 required

(Select the following course)

<table>
<thead>
<tr>
<th>Course</th>
<th>Course Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>ENC 1101</td>
<td>English Composition 1</td>
<td>3 Credits</td>
</tr>
<tr>
<td>SPC 1026</td>
<td>Fundamentals of Speech Communication</td>
<td>3 Credits</td>
</tr>
<tr>
<td>PHY 2704</td>
<td>Critical Thinking/Ethics</td>
<td>3 Credits</td>
</tr>
<tr>
<td>PPE 1105</td>
<td>Psychology of Personal Effectiveness</td>
<td>3 Credits</td>
</tr>
<tr>
<td>BSC 1005</td>
<td>General Education Biology</td>
<td>3 Credits</td>
</tr>
</tbody>
</table>

### COMPUTER COMPETENCY

By the 16th college level credit (excluding EAP and college preparatory courses), a student must take the computer competency test and pass

OR

By the 31st college level credit (excluding EAP and college preparatory courses) a student must pass CGS 1060, an equivalent continuing education or vocational credit course or retest with a passing score on the computer competency test.
UNANIMOUS APPROVAL
25 IN FAVOR
0 OPPOSED

8. **Announcements**
Magdalena Lamarre announced that this was the last meeting of academic year 2004-2005, and the next meeting would be held on September 13, 2005.

The meeting was adjourned at 2:45 p.m.

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**Schedule of CASSC Meetings**

**2005-2006**
- September 13, 2005
- October 11, 2005
- November 8, 2005
- December 6, 2005
- January 10, 2006
- February 14, 2006 (General Education Proposal)
- March 14, 2006 (General Education Proposal)
- April 11, 2006
- May 16, 2006
- June 13, 2006
- July 11, 2006