

COLLEGE-WIDE ACADEMIC AND STUDENT SUPPORT COUNCIL
TUESDAY, FEBRUARY 14, 2006
MEDICAL CENTER CAMPUS – ROOM 1175 – 1:30 P.M.
MINUTES

CHAIR: Joseph McNair

MEMBERS PRESENT:

Akwasi Agyeman	Jose Aragon
Michael Arminio	Helen Bhagwandin
Jose Bahamonde	Andrea Bermúdez
Ken Boos	Ian Cobham
Christopher Corbin	Michael Cuellar
Maribel Doll	Ramona Edwards
Andrew Fancher	Armando Ferrer
Robert Foran	Catherine Hanus-Zank
Malou Harrison	Daniel Langlois
Dwayne Hunt	Miriam Lorenzo
Sean Madison	Isabel Marinas
Vilma Menendez	Pamela Menke
Marlene Morales	Victor Okafor
Lourdes Oroza	Lourdes Perez
Sherry Pontious	Leslie Roberts
Herbert Robinson	Steve Roitstein
Deborah Smith	Dwight Smith
Jill Thompson	

MEMBERS ABSENT:

Mayte Insua-Auais	(Sent Notification)
Toni Bilbao	(Sent Notification)
Ana Maria Bradley-Hess	(Sent Notification)
Iliana Grana	
Madeline Pumariega	(Substitute Ramona Edwards)
Laurie Hime	
Ernesto Valdes	(Sent Notification)

PRESENTERS:

William Clark
Henry Diaz
Isabel Hernandez
Norma Martin Goonen
Lenore Rodicio

RESOURCE:

Julian Chiu
Mollie DeHart
Guillermina Damas

RECORDER: Carol McAlister

1. **Call to Order**

Joseph McNair called the meeting to order.

2. **Approval of the December 6, 2005 College-wide CASSC Minutes**

The minutes of the December 6, 2005 College-wide CASSC Meeting were approved as submitted.

3. **Introduction**

Joseph McNair introduced Dr. Pamela Menke, the new Academic Dean at North Campus. Dr. Menke came to Miami Dade College in January from Regis College in Weston, Massachusetts, where she served as Vice President of Academic Affairs.

4. **Dr. Goonen's Updates**

General Education Review/Reform

In preparation for the General Education Review, all College disciplines are either planning to meet or are meeting and many will meet on Conference Day. All faculty including EAP, College Prep, Cluster, etc. should be providing input. The objective of the General Education Review is to complete the task of identifying 5 to 8 General Education goals for each MDC graduate to achieve. Examples could be to write clearly, express orally, and so forth. The General Education goals would be reinforced in the programs. Program objectives are more specific, while General Education goals cover a broad-spectrum.

EAP General Education Discipline Retreat

The EAP discipline had a superb one day retreat at the North Campus to address the their discipline General Education goals. Many EAP students do go on to AS or AA degree programs. The group worked diligently and came up with approximately 14 goals which need to be narrowed down or consolidated into 5 to 8 General Education goals.

Public Safety Management Bachelor of Applied Science (BAS)

The Public Safety Management Bachelor of Applied Science proposal approved by College-wide CASSC was submitted to the State in October, 2005. Upon review of the proposal, the State had questions to which responses were developed. There was a phone conference with the Department of Education and at which time verbal responses were provided. Also, the BAS proposal was rewritten to incorporate the additional requested information. The proposal is scheduled to be presented to the Board of Education on March 21st. Dr. Mollie DeHart, Mr. Ron Grimming, and the many people at North Campus who helped with the Bachelor of Applied Science proposal were recognized for their conscientious work.

West Campus

West Campus is a large facility located in the Doral area off the 41st Street exit of the Florida Turnpike. Currently, the REVEST Program is located at West Campus and both credit and non-credit classes are scheduled to begin on March 1, 2006, which is a mini-term. At this time, there are plans to offer classes during the summer term.

The campus had many walk-ins and advertised by radio spots, and also advertised specifically in the Doral area. The vicinity is an up-and-coming growing area that is rich in business and industry. To meet the area needs, surveys were sent to 1,100 employers. A committee will review the survey replies, and this information will be shared with College-wide CASSC at a later date.

Conference Day

Conference Day is March 2, 2006 at Kendall Campus. Conference Day provides an opportunity to meet with colleagues and discuss the many things we are doing together at the College such as the General Education goals.

5. **Curriculum**

INCREASE COURSE CREDITS

On behalf of Mattie Roig, the Natural Science convener, Sharon Pontious introduced Henry Diaz who presented a request to increase the credits from 3 to 4 for Physics with Calculus 1, and Physics with Calculus 2.

<u>Course No.</u>	<u>Course Title</u>	<u>Credits</u>	<u>Campus</u>	<u>Eff. Term</u>
PHY 2048	Physics with Calculus 1	3	1,2,3,5,6	2005-3

TO

4

<u>Course No.</u>	<u>Course Title</u>	<u>Credits</u>	<u>Campus</u>	<u>Term</u>
PHY 2049	Physics with Calculus 2	3	1,2,3,5,6	2005-3

TO

4

**UNANIMOUS
APPROVAL
35 IN FAVOR
0 OPPOSED**

6. **General Education Review Presentation**

Lenore Rodicio and Bill Clark presented an update on the General Education Review.

Currently, the College has a set of 25 General Education goals that were developed in the mid-1970's. A second General Education Review was conducted in the mid-1990's but the 25 goals remained unchanged. What did occur during the second review was a change in the General Education core curriculum.

During the SACS re-accreditation process last year, SACS expressed concern over MDC's assessment of student success in attaining these goals. A group of faculty and administrators attended an AACU conference in Atlanta in February 2005, which focused on assessment. After discussion, the group began to realize that the 25 outcomes were at times redundant and difficult to assess. It became clear that before the assessment of the General Education Program could begin, the program needed to be revised.

In May 2005, a group of 12 attended the AACU Institute in Rhode Island and began conversations with experts from across the country on ways to approach the reform process. During the past semester, Peggy Maki led a College-wide Provost's Symposium as well as a one-day retreat for members of the General Education Review team as well as the discipline conveners. It was decided that all disciplines and schools would begin the process of compiling a list of 5-8 non-discipline specific General Education goals to be completed by Conference Day (March 2, 2006). These lists will then be brought forth during the General Education Summit (March 31, 2006) and collapsed into a single College-wide list that will then be sent back to the College community for review. After review, the outcomes will be submitted for CASSC approval. The presenters stressed that the goal of this process is not a reform of the General Education core curriculum, merely the outcomes we expect our students to achieve.

A number of questions were raised by the members of CASSC primarily concerning assessment of the finalized outcomes. The presenters stressed that assessment is something that will be considered after the outcomes are developed.

7. **Learning Resource Committee**

Isabel Hernandez, Chair of the Learning Resources Committee, reported that the committee met on Monday, February 13, 2006. During most of the meeting, the committee discussed the committee charge/responsibilities and recommended a change.

The current Learning Resources Committee charge/responsibilities are the following:

- Review, evaluate and provide recommendations regarding learning resources (library, media, network access) needed to support academic programs, research activities, and student services.
- Provide ongoing input and recommendations for the College Technology Plan.
- Monitor compliance to and report on SACS criteria as they relate to the library, learning resources, information technology resources and systems.

- Review annual plans for learning resources (including library goals) to recommend cost effectiveness strategies while providing maximum support for students.
- Review and identify recommendations regarding service to student and faculty.

The Learning Resources Committee recommended that the charge/responsibility be changed to the following statement:

The Learning Resource Committee charge is to review, evaluate and provide recommendations regarding access to learning resources needed to support the mission of the College.

Karl Herelman was invited to talk about the College Technology Plan. He indicated that he is in the process of reviewing the work of the College Technology Committee, and plans to reconvene the group next semester. He understood the role of the CASSC Learning Resource Committee as it relates to the College Technology Plan.

Gina Cortes-Suarez was invited to discuss the SACS accreditation process and how the Learning Resource Committee would fit in by providing feedback and recommendations. New campus libraries and the library accreditation were discussed as well as the possibility of moving toward an all electronic library in the future.

In Joanne Bashford's absence, Gina Cortes-Suarez participated in a discussion concerning Institutional Effectiveness plans for Learning Resources. Isabel Hernandez reported that the Library discipline (academic program) needed to have an annual plan in addition to the Library Services annual plan. The committee made note of the areas within Learning Resources that had not completed annual plans and the representatives were instructed to work with the work-groups to finalize plans.

It was agreed to meet once a semester or as needed. Many faculty indicated that it was difficult to meet during this time due to classes, but they would make an effort.

8. **Announcements**

Joseph McNair reiterated that this is "Black History Month". He encouraged everyone to take advantage of the programs being offered all the campuses.

The meeting was adjourned at 3:05 p.m.

COLLEGE-WIDE CASSC SCHEDULE

March 14, 2006	Room 1175	Medical Center Campus
April 11, 2006	Room 2106	Wolfson Campus
May 16, 2006	Room 2106	Wolfson Campus
June 13, 2006	Room 2106	Wolfson Campus
July 11, 2006	Room 2106	Wolfson Campus