

**COLLEGE-WIDE ACADEMIC AND STUDENT SUPPORT COUNCIL**  
**TUESDAY, JUNE 13, 2006**  
**WOLFSON CAMPUS – ROOM 2106 – 1:30 P.M.**  
**MINUTES**

**CHAIR:** Joseph McNair

|                         |                        |                 |
|-------------------------|------------------------|-----------------|
| <b>MEMBERS PRESENT:</b> | Jose Aragon            | Toni Bilboa     |
|                         | Jose Bahamonde         | Andrea Bermudez |
|                         | Ana Maria Bradley-Hess | Ken Boos        |
|                         | Ian Cobham             | Michael Cuellar |
|                         | Armando Ferrer         | Robert Foran    |
|                         | Sherry Goldstein       | Iliana Grana    |
|                         | Catherine Hanus-Zank   | Malou Harrison  |
|                         | Laurie Hime            | Sylvia Klein    |
|                         | Curtis McKinney        | Isabel Marinas  |
|                         | Pamela Menke           | Victor Okafor   |
|                         | Lourdes Oroza          | Lourdes Perez   |
|                         | Herbert Robinson       | Steve Roitstein |
|                         | Dwight Smith           |                 |

|                        |                    |                               |
|------------------------|--------------------|-------------------------------|
| <b>MEMBERS ABSENT:</b> | Akwasi Agyeman     | (Sent Notification)           |
|                        | Michael Arminio    | (Substitute Curtis McKinney)  |
|                        | Helen Bhagwandin   | (Sent Notification)           |
|                        | Christopher Corbin | (Sent Notification)           |
|                        | Maribel Doll       | (Sent Notification)           |
|                        | Andrew Fancher     | (Sent Notification)           |
|                        | Mayte Insua-Auais  | (Sent Notification)           |
|                        | Daniel Langlois    |                               |
|                        | Miriam Lorenzo     | (Sent Notification)           |
|                        | Marlene Morales    | (Substitute Sylvia Klein)     |
|                        | Sean Madison       | (Sent Notification)           |
|                        | Vilma Menendez     |                               |
|                        | Madeline Pumariega | (Substitute Sherry Goldstein) |
|                        | Deborah Smith      | (Sent Notification)           |
|                        | Jill Thompson      | (Sent Notification)           |
|                        | Ernesto Valdes     | (Sent Notification)           |

**PRESENTER:** Rene Garcia  
Armando Ferrer  
Norma Martin Goonen  
Gabe Yanni  
Richard White

**GUEST:** Gina Cortes-Suarez  
Isabel Hernandez

**RESOURCE:** Julian Chiu  
Mollie DeHart  
Haniel Pulido

**RECORDER:** Carol McAlister

1. **Call to Order**

Joseph McNair called the meeting to order.

2. **Approval of the April 11, 2006 College-wide CASSC Minutes**

The minutes of the April 11, 2006 College-wide CASSC Meeting were approved with the following corrections:

- a. Item 4 on page 3 **From:** Bachelor of Applied Degree  
**To:** Bachelor of Applied Science Degree
- b. Item 4 on page 3 **From:** complementary  
**To:** complimentary

3. **Dr. Goonen's Updates:**

**2006 Endowed Teaching Chairs**

The Miami Dade College Endowed Teaching Chair is a prestigious award and a celebration of faculty excellence. Joseph McNair, Chair of College-wide CASSC, was recognized as a new Endowed Teaching recipient. He received the Vitas Innovative Hospice Care Chair. The other recipients of the 2006 Endowed Teaching Chairs are Michael Lenaghan, Lourdes Espana, Karin Alderfer, Susan Banks, Sheryl Hartman, Elizabeth Nicoli-Suco, Morris Knapp, Ana Hernandez, and Susan Kass.

Special gratitude was expressed to Ian Cobham, the College-wide CASSC mathematics representative, who served as the Chair of the Endowed Teaching Committee. He led a diligent working group which for weeks worked on reading the portfolios. There were many wonderful submissions.

**Carnegie Foundation Leadership Program**

Miami Dade College submitted a proposal to the Carnegie Foundation, and was selected to participate in the Carnegie Academy for the Scholarship of Teaching and Learning (CASTL) Leadership Program. The program objective is to continue the development of scholarships in teaching and learning at MDC with specific attention to developmental education.

The MDC CASTL Team is comprised of the following faculty members:

|                         |                    |                        |
|-------------------------|--------------------|------------------------|
| Sean Madison            | Committee Chair    | - Homestead Campus     |
| Karen Alderfer          | (Reading)          | - Kendall Campus       |
| Lourdes Espana          | (Mathematics)      | - North Campus         |
| Billy Jones             | (Writing)          | - Kendall Campus       |
| Renee Kilpatrick        | (Writing)          | - InterAmerican Campus |
| Isabel Rodriguez-Dehmer | (Reading)          | - North Campus         |
| Majorie Sussman         | (Reading)          | - Wolfson Campus       |
| Michaela Tomova         | (Learning Support) | - Homestead Campus     |

Among several objectives, the team will focus on:

- (1) Identifying teaching that improves student learning in developmental education, and sharing advances across our campuses and with other institutions;
- (2) collaborating with Miami Dade County Public Schools to improve student preparation in reading, writing, and mathematics; and
- (3) developing a model for other disciplines to expand the scholarship of teaching and learning.

Dwight Smith and Sean Madison were recognized for their leadership in the development of MDC's proposal.

4. **Curriculum**

Lourdes Oroza introduced Richard White, School Director of Design Technology, who presented the proposed changes to the Electronics Engineering Technology Program.

**ASSOCIATE IN SCIENCE DEGREE**  
**ELECTRONICS ENGINEERING TECHNOLOGY (26039)**

**PROGRAM SHEET -Total Credits: 68**

**GENERAL EDUCATION REQUIREMENTS (22 credits)**

**1. COMMUNICATIONS (3.00 credits)**

- [ENC 1101](#) - English Composition 1 (3 credits)

**2. ORAL COMMUNICATIONS (3.00 credits)**

- [SPC 1026](#) - Fundamentals of Speech Communications (3 credits)

**3. HUMANITIES (3.00 credits)**

- [PHI 2604](#) - Critical Thinking/Ethics (3 credits)

**4. BEHAVIORAL/SOCIAL SCIENCE (6 credits)**

- [CLP 1006](#) – (formerly [PPE 1005](#)) Psychology of Personal Effectiveness (3 credits)

- Choose 3.0 credits of Social Science from [AMH 2010](#), [AMH 2020](#), [ECO 2013](#), [POS 2041](#), [WOH 2012](#), [WOH 2022](#)

**5. MATH/SCIENCE (7 credits)**

- [MAC 1105](#) College Algebra (3 credits)

- [PHY 2053](#) – Physics (without calculus) (3 credits)



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| <u>Course No.</u> | <u>Course Title</u>     | <u>Credits</u> | <u>Campus</u> | <u>Eff. Term</u> |
|-------------------|-------------------------|----------------|---------------|------------------|
| MTB 1322          | Technical Mathematics 2 | 4              | 1,2,3,5,6,7   | 2006-1           |

**Pre/corequisite:** **Delete from Program:** MTB 1321 Technical Mathematics 1  
**Add :** MAC 1105 College Algebra

| <u>Course No.</u> | <u>Course Title</u>     | <u>Credits</u> | <u>Campus</u> | <u>Eff. Term</u> |
|-------------------|-------------------------|----------------|---------------|------------------|
| MTB 1321          | Technical Mathematics 1 | 3              | 1,2,3,5,6,7   | 2006-1           |

**Delete from Program Only**

| <u>Course No.</u> | <u>Course Title</u>           | <u>Credits</u> | <u>Campus</u> | <u>Eff. Term</u> |
|-------------------|-------------------------------|----------------|---------------|------------------|
| EET 1949          | Cooperative Work Experience 1 | 3              | 1,2,3,5,6,7   | 2006-1           |

**TO**  
Variable 1 to 3 Credits

**Change from 3 Credits to 1 – 3 Variable Credits**

| <u>Course No.</u> | <u>Course Title</u>                               | <u>Credits</u> | <u>Campus</u> | <u>Eff. Term</u> |
|-------------------|---|----------------|---------------|------------------|
| EET 1141C         | Semiconductor Fundamentals<br>To<br>Electronics 1 | 4              | 1,2,3,5,6,7   | 2006-1           |

**Title Change from Semiconductor Fundamentals to Electronics 1**

| <u>Course No.</u> | <u>Course Title</u>                       | <u>Credits</u> | <u>Campus</u> | <u>Eff. Term</u> |
|-------------------|---|----------------|---------------|------------------|
| EET 2101C         | Electronic Devices<br>To<br>Electronics 2 | 4              | 1,2,3,5,6,7   | 2006-1           |

**Title Change from Electronic Devices to Electronics 2**

| <u>Course No.</u> | <u>Course Title</u> | <u>Campus</u> | <u>Eff. Term</u> |
|-------------------|---------------------|---------------|------------------|
| EET 2949          | Work Experience 2   | 1,2,3,5,6,7   | 2006-1           |

**Delete from System – Course has not been offered**

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| <u>Course No.</u> | <u>Course Title</u>     | <u>Campus</u> | <u>Eff. Term</u> |
|-------------------|-------------------------|---------------|------------------|
| EGS 1220C         | Basic Computer Language | 1,2,3,5,6,7   | 2006-1           |

**Delete** from System

| <u>Course No.</u> | <u>Course Title</u>     | <u>Campus</u> | <u>Eff. Term</u> |
|-------------------|-------------------------|---------------|------------------|
| EGS 1220C         | Basic Computer Language | 1,2,3,5,6,7   | 2006-1           |

**Delete** from System

| <u>Course No.</u>     | <u>Course Title</u>          | <u>Credits</u> | <u>Campus</u> | <u>Eff. Term</u> |
|-----------------------|------------------------------|----------------|---------------|------------------|
| EGS 2033<br>To<br>EGM | Civilization & Engineering 1 | 3              | 1,2,3,5,6,7   | 2006-1           |

**Change Prefix from EGS to EGN**

**UNANIMOUS  
APPROVAL  
0 OPPOSED**

5. **College-wide Schedule for 2006-2007**

Joseph McNair presented the proposed College-wide CASSC schedule for academic year 2006-2007.

|                             |           |           |                |
|-----------------------------|-----------|-----------|----------------|
| September 12, 2006          | 1:30 p.m. | Room 2106 | Wolfson Campus |
| October 10, 2006            | 1:30 p.m. | Room 2106 | Wolfson Campus |
| November 14, 2006           | 1:30 p.m. | Room 1175 | Medical Campus |
| December 5, 2006            | 1:30 p.m. | Room 2106 | Wolfson Campus |
| January 16, 2007            | 1:30 p.m. | Room 2106 | Wolfson Campus |
| February 13, 2007           | 1:30 p.m. | Room 2106 | Wolfson Campus |
| March 13, 2007              | 1:30 p.m. | Room 2106 | Wolfson Campus |
| April 10, 2007              | 1:30 p.m. | Room 2106 | Wolfson Campus |
| May 15, 2007                | 1:30 p.m. | Room 2106 | Wolfson Campus |
| June 12, 2007               | 1:30 p.m. | Room 2106 | Wolfson Campus |
| July 10, 2007               | 1:30 p.m. | Room 2106 | Wolfson Campus |
| <b>NO MEETING IN AUGUST</b> |           |           |                |

It was noted that Medical Center Campus is the November meeting location. Concern was expressed that when room 2106 at Wolfson Campus is not available, the meetings are continuously moved to Medical Center Campus. After discussion, it was suggested that the November 14, 2006 meeting remain as scheduled, and that in the future CASSC rotate campuses when 2106 at Wolfson Campus is not available (Homestead, InterAmerican, Hialeah, North, Kendall, Medical). The group was in consensus with the suggestion.

**UNANIMOUS  
APPROVAL  
OF SCHEDULE  
& CAMPUS  
ROTATION  
WHEN 2106  
(Wolfson Campus)  
UNAVAILABLE  
0 OPPOSED**

6. **Student Web Portal**

Armando Ferrer introduced Gabe Yanni and Rene Garcia who together worked on the development of a student web portal. The purpose is to convert information into a newly created web portal for MDC students. Currently when a student needs to utilize our services or web applications, the student must go to a variety of locations. After working on this project, it was reviewed by students at each campus, and they provided feedback concerning what they would use. Students must log on each time for security. Additional log-in required for transcripts, etc.

A demonstration of the student portal was provided based on feedback from students as to how they would like the student web page. A sample of the demonstration included the following:

\*Holds and Obligations (Students issues to resolve and they become aware)

\*Register Now (Register & keeps messages available for action)

\*Current Schedule (Instructor/Class time. Provides student with faculty schedule for semester on a weekly basis)

\*Degree Audit (Registration including chart showing courses taken)

\*Financial Aid

\*Grades (Including past grades)

\*College Events (by campus or college-wide)

The new student web portal will be a tremendous improvement for students over what has been provided in the past, as additional information is provided on the new student portal. This will be an ongoing development and changes will be made as suggestions come forward.

Tentatively, the student web portal will be available by Fall semester.

7. **Announcements**

Armando Ferrer reminded the group to encourage students to register for Summer “B” and Fall term.

Joseph McNair reminded the group that the next College-wide CASSC Meeting is July 11<sup>th</sup>, 1:30 p.m., Room 2106 at Wolfson Campus.

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The meeting adjourned at 2:30 p.m.

**COLLEGE-WIDE CASSC SCHEDULE**

**July 11, 2006**

**Room 2106**

**Wolfson Campus**