

**COLLEGE ACADEMIC AND STUDENT SUPPORT COUNCIL**  
**TUESDAY, APRIL 10, 2007**  
**MEDICAL CENTER CAMPUS – ROOM 1175 - 1:30 P.M.**  
**MINUTES**

**CHAIR:** Joseph McNair

**MEMBERS PRESENT:**

Santiago Aranegui	Alexander Baez
Andrea Bermudez	Loretta Blanchette
Ken Boos	Ana Maria Bradley-Hess
Michael Cuellar	Mollie DeHart
Loorna DeDuluc	Andrew Fancher
Armando Ferrer	Robert Foran
Catherine Hanus-Zank	Malou Harrison
Mayte Insua-Auais	Euphemia Jackson
Miriam Lorenzo	Sean Madison
Pamela Menke	Victor Okafor
Alfredo Perez-Triff	Carol Petrozella
Madeline Pumariega	Herbert Robinson
Steve Roitstein	Rebecca Sanchez
Richard Schinoff	Carol Tulikangas
Maria Vargas-O'Neel	Elisabet Vizoso
Richard White	

**MEMBERS ABSENT:**

Ian Cobham	Sent Notification
Sheri Goldstein	Substitute Elisabet Vizoso
Iliana Grana	Sent Notification
Laurie Hime	Sent Notification
Sylvia Klein	Substitute Rebecca Sanchez
Lourdes Oroza	Substitute Richard White
Lourdes Perez	Substitute Alex Baez
Yuly Pomares	Substitute Deborah Powell
Deborah Powell	Substitute for Yuly Pomares
Lenore Rodicio	Sent Notification
Deborah Smith	
Dwight Smith	Substitute Mollie DeHart
Maria Valenzuela	Sent Notification
Fred Wolven	Sent Notification

**PRESENTER:**

Guillermina Damas  
Ivan Figueroa  
Norma Martin Goonen  
Susan Meyers  
Silvio Rodriguez

**RESOURCE:** Julian Chiu  
Haniel Pulido

**RECORDER:** Carol McAlister

1. **Call to Order**

Joseph McNair called the meeting to order.

2. **Approval of the February 13, 2007 CASSC Minutes**

The minutes of the February 13, 2007 CASSC meeting were approved as submitted.  
The March CASSC Meeting was cancelled.

3. **Presentations**

Dr. Goonen expressed her appreciation to Joseph McNair, the outgoing CASSC Chair, for his undertakings while serving as Chair for two consecutive terms (2005-2006 & 2006-2007). Dr. Goonen also recognized and thanked the outgoing CASSC members for their service while on CASSC (2005-2007).

Presentations were made to the following outgoing members:

Joseph McNair, Chair	2005-2007	Education	North Campus
Andrea Bermudez (Retiring)	2005-2007	Academic Dean	Kendall Campus
Ken Boos	2005-2007	Music	Kendall Campus
Michael Cuellar	2005-2007	Academic Support Staff	Kendall Campus
Andrew Fancher	2005-2007	Communication Arts	IAC
Robert Foran	2005-2007	Business	North Campus
Catherine Hanus-Zank	2005-2007	ESL/Foreign Language	Wolfson Campus
Mayte Insua-Auais	2005-2007	Psychology	North Campus
Miriam Lorenzo	2005-2007	Occupational Cluster	North Campus
Victor Okafor	2005-2007	Natural Science	IAC
Steve Roitstein	2005-2007	Entertainment & Design Technology	North Campus

4. **Dr. Goonen's Updates**

**General Education Assessments Outcomes**

During Conference Day, March 1, 2007, the Disciplines heard the results of the General Education Assessment Outcomes. Also, two assessment results morning sessions were conducted by Lenore Rodicio, Lois Willoughby, and Joanne Bashford. Additional information and assessment presentations will be made in the near future. Currently, some base-line data is available and data will be updated yearly. Approximately 10% of the graduating A.A. and A.S. students will be assessed yearly on the General Education Assessment Outcomes.

It was reiterated that faculty and administrators will have the opportunity to contribute to the General Education Assessments Outcomes as this is an ongoing process.

Provost's Symposium- Beyond Computer Literacy: Implications of Technology for the Content of a College Education

The Provost's Symposium, featuring Dr. Steve Ehrmann was held on March 28, 2007. Dr. Ehrmann has worked on three related issues – how best to use technology to improve education; helping educators use data for improvement and guidance; and designing programs to help faculty and their institutions improve learning by using computers, the internet and related technologies.

If you were unable to attend and are interested in viewing the presentation, it is available through College Training and Development.

A.A. 24-Hour Elective Block Course Review

These are the courses that are listed in the 24-hr. General Education elective block, and not the 36-hr. General Education required courses. A total of 60 hours of General Education course work is required for graduation with an A.A. degree (24 hrs. of elective and 36 hrs. of required=60 Total Credits of General Education course work). Over the years, some of the courses in the elective block remained designated as occupational courses although they were A&P (Advanced & Professional) courses. Therefore, they are listed as Occupational courses in Odyssey. A review of the 24-elective block has provided the Disciplines with the opportunity to evaluate their courses. If the course is eligible, a Discipline may request a change to A&P by going through the curriculum approval process. This would bring the course(s) into compliance. The first of these changes from Occupational to Advanced and Professional will be presented today for approval. Currently, student advisement will remain the same.

5. **Curriculum - Business**

Andrea Bermudez introduced Ivan Figueroa who presented a proposal to change GEB 1011, MAN 2021, and MAR 1011 from Occupational/Postsecondary courses, to Advanced & Professional (A&P) courses.

**CHANGE EXISTING COURSE**

<u>Course No.</u>	<u>Course Title</u>	<u>Credits</u>	<u>Campus</u>	<u>Eff. Term</u>
GEB 1011	Principles of Business	3	1,2,3,5,6,7	2007-1
<u>From:</u>	Occupational/Postsecondary (02)			
<u>To:</u>	Advanced & Professional (01)			
MAN 2021	Principles of Management	3	1,2,3,5,6,7	2007-1
<u>From:</u>	Occupational/Postsecondary (02)			
<u>To:</u>	Advanced & Professional (01)			
MAR 1011	Principles of Marketing	3	1,2,3,5,6,7	2007-1
<u>From:</u>	Occupational/Postsecondary (02)			
<u>To:</u>	Advanced & Professional (01)			

**UNANIMOUS  
 APPROVAL**

6. **Curriculum-Natural Science, Health & Wellness**

Guillermina Damas introduced Susan Meyers who presented a proposal to delete the A.S. Dietetic Technology Program and nine courses in the program.

**DELETE EXISTING PROGRAM**

Delete A.S. Dietetic Technology Program  
 Program Code: 22008

**Eff.**  
**Term**  
 2006-3

**Justification:**

- The program was not included in the State of Florida’s occupational targeted list.
- Current and expected employment opportunities as reported by the State of Florida were very limited.
- Our enrollment continued to be very low.
- Recruitment of new students became difficult due to lack of student interest in the field.
- High opportunity cost in sustaining specialized dietetics classes since faculty members could easily be assigned to the high enrollment General Education nutrition course.

**DELETE EXISTING COURSES IN A.S. DIETETIC TECHNOLOGY PROGRAM**

<b><u>Course No.</u></b>	<b><u>Course Title</u></b>	<b><u>Credits</u></b>	<b><u>Campus</u></b>	<b><u>Eff.</u></b> <b><u>Term</u></b>
DIE 1401	Nutrition Education and Interviewing	3	3	2006-3
DIE 1350	Dietetic Clinic Practicum 1	6	3	2006-3
DIE 2100	Dietary Department Operations	3	3	2006-3
DIE 2124	Dietary Management Operations	4	3	2006-3
DIE 2211	Introduction to Diet Therapy	3	3	2006-3
DIE 2500	Dietetic Seminar	2	3	2006-3
DIE 2533	Dietetic Clinic Practicum 2	6	3	2006-3
DIE 2221	Applications of Diet in Disease	3	3	2006-3
DIE 2534	Dietetic Clinic Practicum 3	6	3	2006-3

**UNANIMOUS  
 APPROVAL**

7. **Community College Survey of Student Engagement (CCSSE)**

During spring, Miami Dade College participated in a national student and faculty survey focusing on teaching, learning and retention in community colleges. The Community College Survey of Student Engagement (CCSSE) examines student engagement and retention issues and the Community College Faculty Survey of Student Engagement (CCFSSE) is designed to mirror the CCSSE in an effort to facilitate comparisons between student and faculty responses.

CASSC Meeting  
April 10, 2007

Silvio Rodriguez presented the Power Point presentation he and Ian Cobham had given at Conference Day 2007, and at the March, 2007 CASSC Research and Testing Committee Meeting. He informed the council that similar presentations were made in 2004. The title, description, and objectives of the Power Point presentation are below. .

Title: Community College Survey of Student Engagement is Back!!

Description: What is CCSSE (student survey) and its companion survey CCFSE (faculty survey)? When will the surveys be administered at MDC, what do they measure, why are they important, and how does MDC plan to use the results? This survey will soon be administered statewide to community college students in randomly selected courses. If your course was selected or if you just want to know more about CCSSE at MDC, this presentation is for you.

Objectives:

- Explain how the surveys are based on educational practices that research has been shown to be directly related to student retention and success.
- Describe how the CCSSE survey will be administered in randomly selected classes at MDC between March 10, 2007 and early April and that the CCFSE survey will be administered via the web to the faculty of the selected classes during the same time period.
- Name the types of detailed questions asked on the surveys.
- Explain the purpose of the surveys.
- Describe how the State of Florida and MDC plan on using the results.

8. **Announcements**

Joseph McNair reminded the Council that although presentations were made at today's meeting, College CASSC will meet in May, June and July. The presentations are made at the April meeting as faculty leaves begin in May.

The meeting was adjourned at 2:30 p.m.

**Schedule of CASSC Meetings**  
**2006-2007**

May 15, 2007	Wolfson Campus	Room 2106
June 12, 2007	Wolfson Campus	Room 2106
July 10, 2007	Wolfson Campus	Room 2106

**NO MEETING IN AUGUST**