

(ATTACHMENT I)

Institutional Effectiveness Committee (Need 1 Faculty)

Committee Responsibilities

- Identify and assess existing planning and evaluation practices at the College related to academic, student services, and administrative functions
- Develop an institution-wide, systematic, research-based effectiveness plan incorporating the many planning and evaluation efforts at the College
- Recommend core effectiveness indicators for academic, student, and administrative outcomes
- Serve as liaison to campus/area effectiveness planning efforts
- Monitor college compliance with SACS institutional effectiveness requirements and expectations

International Education Committee (Need 1 Faculty)

Committee Responsibilities

- Review the achievement of goals of International Education on an annual basis to identify recommendations
- Recommend student enrollment goals and annually assess the achievement of those goals
- Review existing international programs and recommend a course of action to CASSC
- Suggest new international programs and initiatives which reflect the needs and interests of student across the College
- Explore and make recommendations concerning the delivery of educational opportunities, distance and otherwise, on an international level
- Monitor procedures and practices to ensure that SACS criteria are met

Learning Resources Committee (Need 1 Library Faculty)

Committee Responsibilities

- Review, evaluate and provide recommendations regarding learning resources (library, media, network access) needed to support academic programs, research activities, and student services
- Provide ongoing input and recommendations for the College Technology Plan
- Monitor compliance to and report on SACS criteria as they relate to the library, learning resources, information technology resources and systems
- Review annual plans for learning resources (including library goals) to recommend cost effectiveness strategies while providing maximum support for students
- Review and identify recommendations regarding service to students and faculty

Research and Testing

(Need 1 Faculty)

Committee Responsibilities

- Provide an ongoing review of the College's testing programs and make recommendations for change
- Review, evaluate and revise testing policies and procedures to maintain effectiveness and consistency
- Generate an annual placement criteria document that implements College and State requirements
- Assure accurate storage and retrieval of test scores
- Advise and help determine College research priorities for the year
- Approve multi-campus research studies and access to College computer files
- Review and forward significant research findings to Academic and/or Student Deans, and others, as appropriate

Student Services Committee

(Need 2 Faculty)

Total of 4 CASSC faculty on committee–

(Loorna DeDuluc & Carol Petrozella remain on committee and requesting 2 additional faculty)

Committee Responsibilities

- Review the College-wide Recruitment and Retention Plans and recommend changes as appropriate. This includes recruitment activities with magnet schools and activities outside of the traditional high school recruitment strategies.
- Review annual plans and identify areas for implementation, and areas needing further review
- Review college-wide enrollment data, including data by campuses, disciplines and schools, and State accountability measure
- Review and make recommendations to revise the College's Academic Advisement manual and information on the Academic Advisement web site. These activities should occur on an annual basis
- Recommend activities to ensure that students have access to course and services