

COLLEGE ACADEMIC AND STUDENT SUPPORT COUNCIL
TUESDAY, OCTOBER 9, 2007
MEDICAL CENTER CAMPUS – ROOM 1175 – 1:30 P.M.
MINUTES

CHAIR: Emily Sendin

MEMBERS PRESENT:	John Alvarez	Marcia Anglin
	Loretta Blanchette	Ana Maria Bradley-Hess
	Martha Cavalaris	Nelson de la Rosa
	Evelyn Diaz	Frank Elsea
	Olubisi Faoye	Sheri Goldstein
	Sol Gonzalez	Malou Harrison
	Harry Hoffman	Euphemia Jackson
	Marta Junco-Ivern	Ece Karayalcin
	Chris Kinnaird	Irene Lipof
	Walter Mackey	Pamela Menke
	Lourdes Oroza	Carol Petrozella
	Oneyda Paneque	Yuly Pomares
	Madeline Pumariega	Carlos Rossie
	Rebecca Sanchez	Lois Sargent
	Carol Tulikangas	Grace Telesco
	Paul Tisevich	Maria Vargas-O'Neel

MEMBERS ABSENT:	Jesus Alvarez	
	Santiago Aranegui	Sent Notification
	Armando Ferrer	Substitute Sol Gonzalez
	A.J. Kreider	Sent Notification
	Joselle Laguerre	Sent Notification
	Lourdes Perez	Substitute Carlos Rossie
	Alfredo Perez-Triff	Sent Notification
	Jesus Reyes	
	Herbert Robinson	Sent Notification
	Yazunary Caron	
	Maria Valenzuela	Maternity Leave

PRESENTER: Isabel Rodriguez-Dehmer
Norma Martin Goonen
Marvelle McIntyre-Hall
Donna Jennings
Mike McCann
Richard White

RESOURCE: Julian Chiu

Mollie DeHart
Beverly Moore-Garcia

RECORDER: Carol McAlister

1. **Call to Order**
Emily Sendin called the meeting to order.
2. **Introductions**
Emily Sendin introduced Frank Elsea, ESL/Foreign Languages at InterAmerican Campus who was appointed to CASSC for a two-year term of service.
3. **Approval of the September 11, 2007 CASSC Minutes**
The minutes of the September 11, 2007 CASSC Meeting were approved with the modification that Ece Karayalcin, member absent at the September 11th meeting, sent advanced notification that she would not be attending.
4. **Dr. Goonen's Updates**
Learning Outcomes and Learning Outcomes Assessment
The following workshops were presented for Learning Outcomes and the Learning Outcomes Assessments:

Student Services Workshop-September 27, 2007

The Student Services Workshop was attended by approximately 150 student service professionals (advisors and above). The workshop facilitator, Maggie Culp, specializes in Learning Outcomes, in particular co-curricular outcomes. At the workshop, there was discussion that identified specific activities within Student Services that contribute to the development of the outcomes within a student's program. An example is Service Learning which is connected to a course. Outcomes are also in co-curricular activities such as the Miami International Film Festival, Miami Book Fair International, Black History Month, Hispanic Heritage Week, etc. Other examples are leadership development (SGA), personal, civic, and social responsibility (service projects), and information literacy (career services). Students should be informed of the outcomes included in these activities. Assessment of the co-curricular outcomes is being developed, and a conscious effort will be made to link the classroom and the co-curricular activities.

Academic Leadership Workshop-September 28, 2007

The Academic Leadership Workshop was attended by 82 faculty, and 38 Chairs/Directors which represented all 19 disciplines and Schools at the College. There was discussion on the process of mapping the two-year Learning Outcomes project in all MDC courses and programs. The faculty developed draft action plans for the first phase of the project which will be completed by Conference Day (March,2008), and will be presented at Conference Day.

Covenant Signing Ceremony-October 19, 2007 (Learning Outcomes and Assessments)

A Covenant Signing Ceremony will be held at the Freedom Tower on Friday, October 19th. This will be a symbolic act between faculty and students to work together to achieve the MDC

Learning Outcomes, and to build a foundation for the success of future students. CASSC faculty members and other attendees will be invited to the ceremony by Dr. Padron.

The Honorable Sara Martinez Tucker, Under Secretary of Education, will be in attendance on this special day in the history of the College. Following the Covenant Signing Ceremony, the Under Secretary of Education will facilitate a Student Roundtable with 12-15 MDC students.

- Tentative Signatories
 - Professors Emily Sendin and Isabel Rodriguez-Dehmer
 - Mark Richard
 - SGA Presidents
 - President, Miami Chamber of Commerce
 - Provost for Student and Academic Affairs
 - Dr. Padrón, College President
 - Chair, Board of Trustees
 - Under Secretary of U.S. Department of Education

Student Roundtable

The Honorable Sara Martinez Tucker, Under Secretary of the U.S. Department of Education, will hold a Student Roundtable discussion with approximately 12 to 15 MDC students. The campuses have nominated articulate students who represent diversity to participate in the discussion. The students will be asked, “What barriers have you found in access to higher education?” and “What can the U.S. Department of Education do about it?” The session will be video taped. Following the Roundtable discussion, the students will be interviewed on a one to one basis by a member of the DOE staff. This will also be video taped.

Covenant Document

The Covenant document was read by Isabel Rodriguez-Dehmer, Co-Chair of the Learning Outcomes Coordinating Council.

5. **Curriculum-Criminal Justice**
Change Existing Courses

Harry Hoffman introduced Donna Jennings who presented the Criminal Justice curriculum. Change courses from Occupation (02) to Advanced and Professional (01)

CCJ 1010	Introduction to Criminology	<u>Eff.</u>
CCJ 1020	Introduction to Criminal Justice	<u>Term</u>
CCJ 1191	Human Behavior in Criminal Justice	<u>2007-2</u>
CCJ 1210	Criminal Law	
CCJ 2500	Juvenile Delinquency	
CCJ 2650	Narcotics and Dangerous Substances	
CJC 1000	Introduction to Corrections	
CJC 1162	Parole and Probation	
CJL 2062	Constitutional Law and Legal Procedures	UNANIMOUS
CJT 2100	Criminal Investigation	APPROVAL

6. **Curriculum-School of Fire & Environmental Sciences**
Delete Courses

Harry Hoffman introduced Mike McCann who presented the School of Fire and Environmental Sciences curriculum.

<u>Course No.</u>	<u>Course Title</u>	<u>Credits</u>	<u>Campus</u>	<u>Eff. Term</u>
FFP 2666	Airport & Aircraft Fire Protection and Operations	3	1,2,3,5,6,7	2007-2

<u>Course No.</u>	<u>Course Title</u>	<u>Credits</u>	<u>Campus</u>	<u>Eff. Term</u>
FFP 0360	Driver/Engineer	3	1,2,3,5,6,7	2007-2

**UNANIMOUS
 APPROVAL**

7. **The Law Center**

Lourdes Oroza introduced Marvelle McIntyre-Hall who presented the proposed changes to the Legal Assisting Program.

Change Existing Program Title

From: Legal Assisting Program
To: Paralegal Studies

Delete Courses from Program Only

<u>Course No.</u>	<u>Course Title</u>	<u>Credits</u>	<u>Campus</u>	<u>Eff. Term</u>
ACG 2001	Principles of Accounting	3	1,2,3,5,6,7	2007-2

<u>Course No.</u>	<u>Course Title</u>	<u>Credits</u>	<u>Campus</u>	<u>Eff. Term</u>
ACG 2001L	Principles of Accounting 1	1	1,2,3,5,6,7	2007-2

**31 IN FAVOR
 1 OPPOSED**

8. **Computer Information Systems**

Lourdes Oroza introduced Richard White who presented the Computer Information Systems curriculum.

New Course Description (and Competencies approved by Academic Leadership Council)

<u>Course No.</u>	<u>Course Title</u>	<u>Credits</u>	<u>Campus</u>	<u>Eff. Term</u>
CGS 1060	Introduction to Microcomputer Usage	4	1,2,3,5,6,7	2007-2

Course Description: This is an introductory level course that satisfies the College's computer competency requirement. Students will learn essential computer concepts and skills as well as knowledge of how to use, current software applications. Topics include word processing, spreadsheets, database, presentation software, email, Internet, and legal and ethical issues concerning the use of computers and the Internet.
Laboratory fee. (3 hr. lecture; 2 hr lab)

**UNANIMOUS
APPROVAL**

9. **Student Services College CASSC Committee**
Emily Sendin requested a CASSC faculty volunteer to serve on the Student Services Committee. Ece Karayalcin volunteered to serve on the committee as a CASSC representative.
10. **Conference Day Committee**
On behalf of Marie Nock, Chair of the Conference Day Committee, Emily Sendin requested three CASSC faculty volunteers to serve on the committee. Yuly Pomares, Marcia Anglin, and Nelson de la Rosa volunteered.
11. **Announcements**
Annual International Service Learning Conference
Lourdes Oroza reported that she and Pamela Menke attended the Florida Campus Compact's 2007 Inaugural Awards Gala and Dinner held in Tampa, Florida. At the prestigious ceremony, North Campus Professor Diane Sloane received the Service-Learning Faculty Award, and the Center for Community Involvement (CCI) Director, Joshua Young, was awarded the Community Engagement Educator Award. At the event, MDC was awarded the 2007 Engaged Campus Award in the "public college sector" category, which is given to institutions of higher education that demonstrate exemplary commitment to service-learning and community engagement. Superb comments were made about our faculty and the MDC program, and the College's nationwide leadership in service learning and community involvement.

November CASSC Meeting

Emily Sendin announced that the November 13th CASSC meeting will be held at Wolfson Campus, 1:30 p.m., Room 2106

The meeting was adjourned at 2:35 p.m.

APPROVE _____ OPPOSE _____ ABSTAIN _____

To recommend changes/corrections in the minutes please put below.

COLLEGE CASSC SCHEDULE
2007-2008

NOVEMBER 13, 2007
(Second Tuesday of the month)

DECEMBER 11, 2007
(Second Tuesday of the month)

JANUARY 15, 2008
(Third Tuesday of the month)

FEBRUARY 12, 2008
(Second Tuesday of the month)

MARCH 11, 2008
(Second Tuesday of the month)

APRIL 8, 2008
(Second Tuesday of the month)

MAY 13, 2008 (Changed from 20)
(Second Tuesday of the month)

JUNE 10, 2008
(Second Tuesday of the month)

JULY 8, 2008
(Second Tuesday of the month)