

**MIAMI DADE COLLEGE
COLLEGE ACADEMIC AND STUDENT SUPPORT COUNCIL
TUESDAY, NOVEMBER 13, 2007
AGENDA
*ELECTRONIC MEETING***

1. **Call to Order** Emily Sendin

2. **Approval of the Minutes of October 9, 2007** Emily Sendin

3. **Curriculum** Lourdes Oroza
 School of Computer & Engineering Technologies
 Computer Information Technology Program
 (ATTACHMENT I)
 Add Existing Course to Program (Elective Course)
 MKA 1045 Introduction to Customer Service 3 Credits

4. **Curriculum** Harry Hoffman
 Natural Sciences, Health & Wellness
 (ATTACHMENT II)
 New Courses (Elective)
 IDS 1107 Tools for Success 1 Credit
 IDS 2370 Leadership in Science, Technology, 1 Credit
 Engineering & Mathematics
 IDS 2371 Skills for Transfer Success 1 Credit
 PSC 1191L Physical Science Lab Fundamentals 1Credit

5. **RETURN ELECTRONIC VOTE BY FRIDAY, 11-16-07**

(ATTACHMENT I)

School of Computer & Engineering Technologies

Computer Information Technology Program

Dean Lourdes Oroza

Proposal from Richard White

Add Existing Course to Program as an Elective

<u>Course</u>				<u>Eff.</u>
<u>Number</u>	<u>Course Title</u>	<u>Credits</u>	<u>Campus</u>	<u>Term</u>
MKA 1045	Introduction to Customer Service	3	1,2,3,5,6,7,8	2007-2

Rationale: Industry representatives suggested that the customer service training be added as an elective to Computer Information Technology AS degree. This degree prepares students for positions such as: PC Support Technician, help desk technician, user support analyst, applications system analyst, information systems specialist, technical support analyst, computer information manager user support supervisor, computer systems analyst, customer service representative, computer operator, computer repair technicians, computer sales person, help desk office supervisor, office systems support specialist, software tester, software trainer, user support specialist or to provide supplemental training for persons previously or currently employed in these occupations. For students preparing for careers as help desk technicians, user support analysts, or customer service representatives the addition of MKA 1045 as an elective would prove beneficial.

APPROVE_____ **OPPOSE**_____ **ABSTAIN**_____

Natural Sciences, Health & Wellness

Dean Harry Hoffman

New Elective Courses

IDS 1107	Tools for Success	1 Credit
IDS 2370	Leadership in Science, Technology, Engineering & Mathematics	1 Credit
IDS 2371	Skills for Transfer Success	1 Credit
PSC 1191L	Physical Science Lab Fundamentals	1Credit

To view course competencies for the following new courses or forms click below.

<https://spsd.mdc.edu/cwc/cassc/20072008/Forms/AllItems.aspx?RootFolder=%2fcwc%2fcassc%2f20072008%2fCASSC%20Packet%2011%2d2007%2fNatural%20Science%20Courses&View=%7b66074E3C%2dE0BF%2d4375%2d9C9C%2d7FDA4CE8C7AC%7d>

Proposal from Chris Migliacio

<u>Course Number</u>	<u>Course Title</u>	<u>Credits</u>	<u>Campus</u>	<u>Eff. Term</u>
IDS 1170	Tolls for Success	1	1,2,3,5,6,7,8	2007-2

Course Description: This course is for students majoring in science, technology, engineering and mathematics fields (STEM). Students will learn writing, research, presentation, and technological skills necessary for success in STEM-related disciplines. Course topics include learning styles, collaborative skills, and power study techniques and will use related technologies related to STEM. (1 hr. lecture)

APPROVE _____ **OPPOSE** _____ **ABSTAIN** _____

Proposal from Michael Hettich

<u>Course Number</u>	<u>Course Title</u>	<u>Credits</u>	<u>Campus</u>	<u>Eff. Term</u>
IDS2370	Leadership in Science, Technology, Engineering & Mathematics	1	1,2,3,5,6,7,8	2007-2

Course Description: In this course students will research their career interests and interview professionals in Science, Technology, Engineering and Mathematics (STEM). Students will learn to identify, compare, and evaluate upper division degree programs and prepare applications for admission to these programs. Students will write successful application essays and develop interview skills for transfer. (1 hr. lecture)

APPROVE _____ OPPOSE _____ ABSTAIN _____

Proposal from JoAnna Falco

<u>Course</u>				<u>Eff.</u>
<u>Number</u>	<u>Course Title</u>	<u>Credits</u>	<u>Campus</u>	<u>Term</u>
IDS 2371	Skills for Transfer	1	1,2,3,5,6,7,8	2007-2

Course Description: This course is for students in science, technology, engineering and mathematics (STEM) for matriculation to the upper division. Students will learn to research, write, coordinate and present grants and scholarships in conjunction with the college application process. Students will document all of their efforts in an electronic portfolio. (1 hr. lecture)

APPROVE _____ OPPOSE _____ ABSTAIN _____

Proposal from Jose Diaz

<u>Course</u>				<u>Eff.</u>
<u>Number</u>	<u>Course Title</u>	<u>Credits</u>	<u>Campus</u>	<u>Term</u>
PSC 1101	Physical Science Lab Fundamentals	1	1,2,3,5,6,7,8	2007-2

Course Description: Students will learn to develop observation, measurement, analysis, and presentation skills using hands-on- collaborative physics and chemistry activities. These skills will enhance future performance in Science, Technology, Engineering and Mathematics (STEM) courses and careers. Students will use current technology as well as critical thinking. (2 hr. lab)

APPROVE _____ OPPOSE _____ ABSTAIN _____