

COLLEGE ACADEMIC AND STUDENT SUPPORT COUNCIL
TUESDAY, MARCH 11, 2008
WOLFSON CAMPUS – ROOM 2106 – 1:30 P.M.

CHAIR: Dr. Carol Tulikangas for Emily Sendin, Chair CASSC 2008

MEMBERS PRESENT:

Marcia Anglin	A.J. Kreider
Santiago Aranegui	Joselle Laguerre
Loretta Blanchette	Irene Lipof
Ana Maria Bradley-Hess	Walter Mackey
Helen Brown	Pamela Menke
Martha Cavlaris	Lourdes Oroza (Marilena Sanchez)
Nelson de la Rosa	Oneyda Paneque
Franklin Elsea	Lourdes Perez
Olubisi Faoye	Carol Petrozella
Armando Ferrer	Yuly Pomares
Sheri Goldstein (Elisabet Vizoso)	Madeline Pumariega
Malou Harrison	Lois Sargent
Harry Hoffman	Grace Telesco
Euphemia Jackson	Jeffrey Thomas
Marta Junco-Ivern	Paul Tisevich
Ece Karayalcin	Carol Tulikangas
Chris Kinnaird	Maria Vargas

MEMBER ABSENT:

John Alvarez	(Absent without Notification)
Jesus Alvarez	(Absent without Notification)
Alfredo Perez-Triff	(Absent without Notification)
Jesus Reyes	(Absent without Notification)
Rebecca Sanchez	(Sent Notification)
Emily Sendin	(Sent Notification)
Herbert Robinson	(Sent Notification)
Madeline Pumariega	(Absent without Notification)
Maria Valenzuela	(Sent Notification)

RESOURCE: Julian Chiu
Gina Victoria

PRESENTER: Ralph Covert
Cindy Adams
Lessie Pryor
Maria Jofré
Stephen Johnson
Tom Hood
George Gabb

GUEST: Isabel Hernandez
Beverly Moore-Garcia

RECORDER: Henri Roberts

1. **Call to Order**

Coordinating Council member Dean Carol Tulikangas acting as Chair, CASSC 2008, called the meeting to order at 1:40 p.m.

2. **Welcome**

Dr. Carol Tulikangas introduced Dr. Jeffrey Thomas, recently appointed Dean of Academic and Student Affairs at Homestead Campus.

3. **Approval of the January 15, 2008 CASSC Minutes**

The minutes of the January 15, 2008 meeting were approved as submitted.
(The February 2008 meeting was canceled).

4. **Dr. Goonen's Updates**

Professional Development Day – March 5, 2008, Kendall Campus

Dr. Goonen reported that 21 academic disciplines and schools focused on mapping the College wide Learning Outcomes to their courses during the afternoon of Professional Development Day.

Baccalaureate Program Proposals

She announced that four new Baccalaureate Program proposals are being submitted: Electronic Engineering Technology, Supervision and Management, Film, TV, and Digital Production, and Health Sciences. Proposed Letters of Intent for the first three will be presented for approval at the Board of Trustees meeting on March 18, 2008; the fourth (Health Sciences), at the April 2008 meeting. If the Letters of Intent are approved by the Board, full proposals will come forward to the Campus and College wide CASSC for review and recommendation to the Board in May 2008.

Student Services

The Electronic Individual Education Plan has been completed. The Electronic Individual Education Plan (IEP) is used to advise students for multiple terms so they can work with a long term plan. The IEP began as a paper document and recently was made available on line. Among the benefits of being online is that the information can be easily accessed and saved. Any time a student is advised, the advisor can review the plan. The Electronic IEP was originally developed at Medical Center Campus by Madeline Pumariega and Erica Redman.

Council of Instructional Affairs (CIA) Update

Dr. Goonen and Dr. Pamela Menke presented Miami Dade College's Learning Outcomes Project at the Council of Instructional Affairs at its February 2008 meeting in Orlando. The CIA members complimented Miami Dade College on the vision and implementation of the project.

Curriculum

5. School of Aviation

Dean Jeffrey Thomas presented the following Aviation curriculum.

Delete Course: AVM 2402L Air Lab 3

Delete Course: ATF 1000 Introduction to Flight

Rationale: Courses no longer necessary. Have not been taught for several years.

Effective Term: 2008-1

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Curriculum

6. School of Nursing

Dean Walter Mackey introduced Lessie Pryor who presented the prerequisite change for NUR 2810C. Advancement Search was a prerequisite for the final course in the curriculum called Nursing Leadership. In the College catalogue it is listed as a corequisite. Advancement Search should be listed as a prerequisite instead of a corequisite of the leadership course.

Change Existing Course

New Course Description

Change Course Corequisite to Prerequisite

<u>Course</u>			<u>Campus</u>	<u>Eff.</u>
<u>Number</u>	<u>Course Title</u>	<u>Credits</u>		<u>Term</u>
NUR 2810C	Professional Nursing Leadership	Variable 4 – 5 Credits	4	2007-3

Course Description: This course provides the student with the theoretical and clinical knowledge necessary for actualization of the role of the registered professional nurse, with emphasis on delegation and supervision. Prerequisites: NUR 2211, 2211L.

A.S. degree only. (2 hr. lecture; 9 hr. lab)

Laboratory Fee: \$20.00

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7. School of Allied Health

Dr. Mackey introduced Dr. Cynthia Adams who presented changes in the A.A.S. Radiography program.

A.A.S. Radiography Program Changes

Delete Courses from Program Only

Delete Course: RTE 2782 Radiographic Pathology (Program Only)

Effective Term: Summer B, 2008 (2007-3)

Rationale: This course content is duplicated within RTE 1503, RTE 1513, RTE 2563, and RTE 2457. As a result of a JRCERT general education requirement (a college level math course---MAC 1105), the 2 credits from this course (RTE 2782) will be used to support the math requirement. The

JRCERT requirement is that the math course be integrated into the General Education curriculum by 9/1/08. To meet this requirement, we will be implementing the curriculum change for the incoming class of 2008 (Summer B). The course must stay in the system for the current class to take in 2008-1.

Delete Course: RTE 1002 Orientation to Radiographic Clinic (Program Only)

Effective Term: Summer B, 2008 (2007-3)

Rationale: This course content is duplicated within RTE 1804 and RTE 1513. Remaining course content is effectively covered in HSC 0003. As a result of a JRCERT general education requirement (a college level math course---MAC 1105), the 1 credit from this course (RTE 1002) will be used to support the math requirement. The JRCERT requirement is that the math course be integrated into the General Education curriculum by 9/1/08. To meet this requirement, we will be implementing the curriculum change for the incoming class of 2008 (Summer B). This course is to stay in the system for a few students that still need to take it this summer (they missed it last summer), and for other programs that use this course.

Add Existing Course: MAC 1105 College Algebra 3 Credits

Effective Term: 2007-3

Rationale: The two RTE courses are to be deleted from the Radiography program only, effective for all students who enter the program in 2007-3 or later. The courses will still be offered for other programs in the School of Allied Health. The inclusion of General Education math course as a graduation requirement is being required by the accrediting agency.

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8. Course User Fee Increases/Decreases Update

Dr. Pamela Menke introduced the presenter for the Course User Fees Increases/Decreases update.

Ralph Covert presented the increasing of lab fees for the following two courses:

Funeral Services

Prefix/Number	Course Title	Current Fee	Proposed Fee
FSE 2100L	Embalming I	\$100.00	\$250.00
FSE 2140L	Embalming II	\$100.00	\$250.00

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Tom Hood presented the increase the lab fee increases for the following course:

School of Justice

Prefix/Number	Course Title	Current Fee	Proposed Fee
CJT 0801	Class "G" Statewide License	\$83.00	\$142.00

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Dean Marta Junco-Ivern presented lab fee increases for all Accounting courses:

School of Business

Prefix/Number	Course Title	Current Fee	Proposed Fee
ACG 2001L	Principles of Accounting Lab 1	\$15.00	\$22.00
ACG 2011L	Principles of Accounting Lab 2	\$15.00	\$22.00
ACG 2021L	Financial Accounting Lab	\$15.00	\$22.00
ACG 2031	Accounting Theory	\$20.00	\$27.00
ACG 2071L	Managerial Accounting Lab	\$15.00	\$22.00
ACG 2100	Intermediate Accounting 1	\$15.00	\$22.00
ACG 2170	Financial Statement Analysis	\$20.00	\$27.00
ACG 2360	Cost Accounting	\$20.00	\$27.00
ACG 2450	Microcomputers in Accounting	\$15.00	\$22.00
ACG 2630	Auditing	\$20.00	\$27.00
ACO 0101	Accounting 1	\$45.00	\$52.00
ACO 0102	Accounting 2	\$45.00	\$52.00
ACO 0111	Accounting Lab Application	\$12.00	\$19.00
ACO 0511	Microcomputers in Bookkeeping & Business	\$19.00	\$26.00
ACO 0751	Tax Accounting	\$19.00	\$26.00
ACO 0752	Business Forms	\$45.00	\$52.00

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George Gabb presented lab fee increases for the School of Computer and Engineering Technologies for course offerings from semesters 2006-1 through 2006-3.

School of Computer and Engineering Technologies

Prefix/Number	Course Title	Current Fee	Proposed Fee
CAP2048	Game Development Project	\$35.00	\$55.00
CEN1301	Supporting Microsoft Clients	\$35.00	\$55.00
CEN1304	Managing a Windows Server Environment	\$35.00	\$55.00

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CEN1511	Networking Technologies	\$35.00	\$55.00
CEN1536	Introduction to Wireless Networking	\$35.00	\$55.00
CEN2305	Implementing a Networking Infrastructure	\$35.00	\$55.00
CEN2306	Implementing Directory Services	\$35.00	\$55.00
CEN2321	Designing Network Infrastructure and Directory Ser	\$35.00	\$55.00
CEN2327	DESIGNING NETWRK INF	\$35.00	\$55.00
CEN2546	Network Defense and Countermeasures	\$40.00	\$55.00
CET1171	Intro to Computer Service and Maintenance	\$25.00	\$55.00
CET1172C A+	Computer Hardware Service	\$25.00	\$55.00
CET1173C	Network+	\$30.00	\$55.00
CET1600	CET1600 Networking Fundamentals	\$150.00	\$55.00
CET1610	Router Technology	\$150.00	\$55.00
CET2114C	Digital Computer Circuit Analysis 1	\$25.00	\$55.00
CET2123	Microprocessors	\$25.00	\$55.00
CET2142C	Advanced Digital Circuits	\$25.00	\$55.00
CET2176C	Service+ Service and Maintenance	\$20.00	\$55.00
CET2205C	PULSE & DIGITAL CIRC	\$25.00	\$55.00
CET2615	Advanced Router Technology	\$150.00	\$55.00
CET2620	Project-Based Learning	\$150.00	\$55.00
CGS0560	MICRO OPER SYS (DOS)	\$95.00	\$55.00
CGS1060	Introduction to Microcomputer Usage	\$30.00	\$55.00
CGS1501	Wordprocessing Applications	\$30.00	\$55.00
CGS1511	Spreadsheet Applications	\$30.00	\$55.00
CGS1541	Database Applications	\$30.00	\$55.00
CGS1546	Microsoft SQL Administration	\$35.00	\$55.00
CGS1560	Microcomputer Operating Systems	\$30.00	\$55.00
CGS1580	Desktop Publishing	\$30.00	\$55.00
CGS1871	Multimedia and Animation	\$35.00	\$55.00
CGS2092	Professional Ethics and Social Issues in CS	\$40.00	\$55.00
CGS2172	Implementing a Commerce-Enabled Web Site	\$35.00	\$55.00
CGS2405	Advanced C++ Programming	\$30.00	\$55.00
CGS2423	C For Engineers	\$30.00	\$55.00
CGS2547	Microsoft SQL Implementation	\$35.00	\$55.00
CGV0010	INTRO TO MICROCOMP	\$44.00	\$55.00
CIS1000	Introduction to Data Processing	\$30.00	\$55.00
Prefix/Number	Course Title	Current Fee	Proposed Fee
CIS2321	Introduction to Systems Analysis and Design	\$30.00	\$55.00
COP1170	Introduction to Visual Basic	\$30.00	\$55.00
COP1220	Introduction to C++ Programming	\$30.00	\$55.00
COP1822	Web Page Design and Programming	\$35.00	\$55.00
COP2171	Advanced Visual BASIC Programming	\$30.00	\$55.00
COP2332	Distributed Applications with Visual Basic	\$35.00	\$55.00

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COP2333	Advanced OOP in Visual Basic	\$35.00	\$55.00
COP2334	Object Oriented Programming in C++	\$30.00	\$55.00
COP2612	Operating System Principles	\$35.00	\$55.00
COP2700	Database Application Programming	\$30.00	\$55.00
COP2741	Introduction to Oracle Database Administration	\$35.00	\$55.00
COP2742	Intermediate Oracle Database Administration	\$35.00	\$55.00
COP2744	Oracle Database Performance Tuning	\$35.00	\$55.00
COP2800	Java Programming	\$35.00	\$55.00
COP2812	Extensible Markup Language Programming (XML)	\$35.00	\$55.00
COP2823	ASP/Script Language Programming	\$35.00	\$55.00
COP2825	Implementing an Internet Server	\$35.00	\$55.00
CTS1101	Introduction to Windows	\$35.00	\$55.00
CTS1312	Fundamentals of Networking Security	\$35.00	\$55.00
CTS2550	Powerpoint/Outlook	\$35.00	\$55.00
EEL2111C	Engineering Circuit Analysis	\$25.00	\$55.00
EET1015C	Direct Current Circuits	\$25.00	\$55.00
EET1025C	Alternating Current Circuits	\$25.00	\$55.00
EET1037C	Electronic Computer Simulations	\$0.00	\$55.00
EET1082	Introduction to Electronics	\$0.00	\$55.00
EET1141C	Electronics 1	\$15.00	\$55.00
EET1142C	TRANSISTOR CIRCUITS	\$0.00	\$55.00
EET2101C	Electronics 2	\$15.00	\$55.00
EET2305C	Communications & Federal Communications Commission	\$0.00	\$55.00
EET2351	Fundamentals of Digital and Data Communications	\$0.00	\$55.00
EGN2033	Civilization & Engineering 1	\$0.00	\$55.00
EGS1001C	Introduction to Engineering	\$30.00	\$55.00
EGS1111C	ENGIN GRAPHICS	\$20.00	\$55.00
EGS2020	Engineering Measurement and Computations	\$0.00	\$55.00
EGS2311	Engineering Mechanics -Statics (With Vectors)	\$35.00	\$55.00
EST2122C	ELE MACH/IND CONT SY	\$15.00	\$55.00
EST2436C	BIOMED INSTRUMENTN 1	\$55.00	\$55.00
Prefix/Number	Course Title	Current Fee	Proposed Fee
EST2438C	BIOMED INSTRUMENTN 2	\$55.00	\$55.00
ETC2210C	GEOTECHNICS & SOILS	\$5.00	\$55.00
ETC2521	HYDR LCS&DRAIN STRUCT	\$5.00	\$55.00
ETD0081C	TECH DRAWING -CAD 1	\$35.00	\$55.00
ETD0082C	TECHNICAL DRAWING	\$35.00	\$55.00
ETD1200	Technical Drawing 1	\$15.00	\$55.00
ETD1330	Computer Aided Drawing & Design	\$20.00	\$55.00
ETD1542	Structural Drafting	\$5.00	\$55.00

ETD1801	TECH ILLUSTRATION	\$5.00	\$55.00
ETD2215	TECHNICAL DRAWING 2	\$5.00	\$55.00
ETD2350	COMPUTER GRAPHICS	\$20.00	\$55.00
ETD2400	Tool and machine Design Drafting	\$5.00	\$55.00
ETE2250C	INSTRUMENTS 1	\$10.00	\$55.00
ETM1700	Air Conditioning Fundamentals	\$0.00	\$55.00
ETM1710C	Aircond Load Anly	\$15.00	\$55.00
ETM1720C	Air Conditioning Equipment	\$10.00	\$55.00
ETM2730C	Air Distribution	\$15.00	\$55.00
ETM2740C	Aircond Cont&Motors	\$10.00	\$55.00
ETM2750C	Aircond Sys Design	\$15.00	\$55.00
ETM2760C	Heat & Refrigeration	\$10.00	\$55.00
ETM2930	Air Conditioning Seminar	\$0.00	\$55.00
SUR0001	CONSTRUCTION SURVEY	\$35.00	\$55.00
SUR0102C	SURVEY TECH 1	\$35.00	\$55.00
SUR1001C	Construction Survey	\$5.00	\$55.00
SUR1101C	Surveying 1	\$5.00	\$55.00
SUR1202C	Surveying 2	\$5.00	\$55.00
SUR2400C	Land Surveying 1	\$0.00	\$55.00
EEV0002	Electronic Circuit Analysis	\$39.00	\$55.00
EEV0811	D.C. ANALYSIS	\$40.00	\$55.00
EEV0813	SOLID STATE COMP/CR	\$40.00	\$55.00
EEV0814	ANALOG CIRCUITS	\$40.00	\$55.00
EEV0815	DIG FUNDAMENTALS	\$40.00	\$55.00
EEV0821	ELECTRONIC FUND	\$20.00	\$55.00
EEV0826	MICROPROCESR SYSTEMS	\$40.00	\$55.00
EEV0851	MICRO MAINT & REP 1	\$39.00	\$55.00
EEV0852	MICROCOMP MAIN/REP 2	\$50.00	\$55.00
EEV0856	TV CIRCUIT ANALYSIS	\$39.00	\$55.00
EEV0857	ALARM SYST FUNDAMENT	\$30.00	\$55.00
EEV0858	ALARM SYST COMPONENT	\$30.00	\$55.00
EEV0859	ADVANCED ALARM SYST	\$30.00	\$55.00
EEV0860	ALARM SYST TRBL SHOT	\$30.00	\$55.00
EEV0948	CO-OP WORK EXPER:EEV	\$18.00	\$55.00
MTB0310	TECHNICAL MATH	\$12.00	\$55.00

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Dr. Walter Mackey presented the course fee increase for the Advanced Medical/Surgical Nursing.

School of Nursing

Prefix/Number	Course Title	Current Fee	Proposed Fee
NUR 2211	Advanced Medical/Surgical Nursing	\$57.50	\$257.00

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Cindy Adams presented the lab fee increases for the following Allied Health programs:

Physical Therapist Assistant

Prefix/Number	Course Title	Current Fee	Proposed Fee
PHT 2820	Clinical Practice & Conference 3	\$0	\$117.00
PHT 2931	Seminar for Physical Therapist Assistant	\$0	\$30.00

Respiratory Care

Prefix/Number	Course Title	Current Fee	Proposed Fee
RET 2280	Critical Respiratory Care	\$0	\$35.00
RET 2601	Respiratory Care Seminar	\$0	\$90.00
RTE 1002	Orientation to Radiographic Clinic	\$0	\$86.00
RTE 1804	Radiographic Clinic I	\$0	\$40.00
RTE 2010	New Imaging Modalities in Radiography	\$0	\$83.00
RTE 2834	Radiographic Clinic IV	\$0	\$40.00

Physician Assistant

Prefix/Number	Course Title	Current Fee	Proposed Fee
PAS 2840L	Clerkship in Internal Medicine Harvey Course	\$0	\$350.00

Medical Lab Tech

Prefix/Number	Course Title	Current Fee	Proposed Fee
MLT 2930	Medical Laboratory Technology Seminar	\$0	\$35.00

Dental Hygiene

Prefix/Number	Course Title	Current Fee	Proposed Fee
DEH 2806	Dental Hygiene IV	\$0	\$75.00

Veterinary Tech

Prefix/Number	Course Title	Current Fee	Proposed Fee
ATE 1940	Veterinary Clinical Experience I	\$0	\$28.00
ATE 2942	Veterinary Clinical Experience III	\$0	\$35.00

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9. CASSC Calendar Academic Year 2008-2009

The CASSC Calendar for Academic Year 2008-2009 was presented.

10. EAP Reclassification Levels 1-IV

EAP/FL Co-Conveners Maria Jofre, Chair, Hialeah Campus, and Stephen Johnson, Chair, InterAmerican Campus presented the course renumbering of the EAP program levels I-IV. The State mandated changing course numbering for levels I-IV courses beginning with zero. These changes will be implemented by Fall 2008-1.

Sixteen courses and eight labs will be affected. The course descriptor will change from credit to the same credit type as College Prep although EAP Levels 1-IV will be distinguished from College Prep as these courses are for students with limited English proficiency rather than for developmental/remedial purposes. This change will not impact the discipline, the program, the SACS accreditation mandates for faculty to teach in the program, or student financial aid.

11. Announcements

MDC/FIU Day

Provost Goonen announced that on Friday, March 14, 2008, the Annual MDC/FIU Day will be hosted by FIU, University Park Campus, starting at 11:30 a.m. Representatives from Academic and Student Affairs as well as faculty have been invited.

One of the MDC/FIU concurrent sessions will include a discussion about Dual Degree Students. Dual Degree students are those who have applied to FIU, but have been advised to attend MDC and to complete their A.A. degree. When the student successfully completes their A.A., they will be admitted directly to FIU and will not have to reapply.

Learning Outcomes Updates

Dr. Pamela Menke announced that a Learning Outcomes workshop will be held on Friday, April 11, 2008, from 1:00 p.m. – 4:30 p.m. at the Wolfson Campus, Chapman Conference Center, room 3210. She invited CASSC faculty members who are interested in the workshop to submit their names to their department Chair/Director, Dean, or discipline convener by Wednesday, March 19, 2008

She also invited everyone to visit the Learning Outcomes Website: www.mdc.edu/learningoutcomes

Student Services

Dean Armando Ferrer urged every CASSC member to encourage students to register as early as possible for the summer term.

The meeting was adjourned at 3:10 p.m.