

**COLLEGE ACADEMIC AND STUDENT SUPPORT COUNCIL**  
**TUESDAY, NOVEMBER 11, 2008**  
**INTERAMERICAN CAMPUS, ROOM 401, 1:30 P.M.**  
**MINUTES**

**CHAIR:** Martha Cavalaris

**MEMBERS PRESENT:**

John Alvarez	Irene Lipof
Ana Maria Bradley-Hess	Jacquelyn Loftus
Helen Brown	Felix Lopez
Phyllis Bochman	Pamela Menke
Manuel Carames	Thomas Meyer
Nelson de la Rosa	Carol Miller
Frank Elsea	Meera Nair
Armando Ferrer	Yaqueline Padron
Annette Gibson	Oneyda Paneque
Sheri Goldstein	Lourdes Perez
Harry Hoffman	Herbert Robinson
Marta Junco-Ivern	Lois Sargent
Walter Kozloski	Grace Telesco
Magdalena Lamarre	Paul Tisevich
Ivonne Lamazares	Carol Tulikangas

**MEMBERS ABSENT:**

Marcia Anglin	
Mayra Diaz	
Malou Harrison	Sent Notification
Ece Karayalcin	Sent Notification
A.J. Kreider	Sent Notification
Madeline Pumariega	Sent Notification
Emily Sendin	
Jeffrey Thomas	Sent Notification
Jose Vazquez	Sent Notification

**PRESENTERS:**

Tom Meyer  
Susan Neimand  
Carol Tulikangas  
Richard White

**RESOURCE:**

Julian Chiu  
Mollie DeHart  
Gina Victoria

**RECORDER:** Henri Roberts

**1. Call to Order**

Martha Cavalaris called the meeting to order.

**2. Approval of the October 14, 2008 CASSC Minutes**

The minutes of the October 14, 2008 CASSC Meeting were approved as submitted.

**3. Dr. Goonen's Updates**

Veterans' Day Observation

Dr. Goonen requested a few minutes of silence to honor the men and women who have served or are serving our country.

Provost's Symposium – Copyright Issues and Higher Education

Dr. Goonen invited CASSC members to participate in the Provost's Symposium on Copyright Issues and Higher Education facilitated by Stephen J. McDonald. The Symposium will be held Wednesday, November 19, at the North Campus, MJ Taylor Lounge, room 4206 from 1:00 p.m. to 2:30 p.m. Participating faculty will receive 1.5 Professional Development hours. Sessions via Polycom are available as follows:

Kendall Campus, Room 6346  
Wolfson Campus, Room 5507  
Medical Center Campus, Room 2116  
Homestead Campus, Room F213  
InterAmerican Campus, Room 1124  
Hialeah Campus, Room 1119  
West Campus, 1249

International Initiatives

Under the auspices of the Academy of Educational Development (AED) – Open World Program, administered by the Library of Congress, five Russian Physicians visited the Medical Center Campus the week of November 9 through November 17. The purpose of this visit was to acquaint the visitors with the American culture and the U.S. health care system.

Air Traffic Control (ATC) Program

The School of Aviation, Homestead Campus, has an agreement with the East Bureau of Civil Aviation, Shanghai China to train Air Traffic Controllers and managers. Ten Chinese Air Traffic Controllers participate in an intense two-week training program focusing on such items as management, supervision, US aviation patterns, and multi-runway techniques. The first two groups have completed their program, and the third group is scheduled to finish on Friday, November 21, 2008.

Learning Outcomes Assessment and Results and Curriculum Mapping: A Campus Dialogue

Three Campus Dialogue Sessions linked with TLO assessment and related curriculum mapping have been scheduled during the activity hour in the month of December:

CASSC Meeting  
November 11, 2008

Wednesday, December 3, 2008

Kendall and Homestead Campus – Kendall Campus, Room 2105  
InterAmerican Campus, Room 3103

Monday, December 8, 2008

Medical Center Campus, Room 1175

Wednesday, December 10, 2008

North Campus, Room 4106 (Quiet Dining Room)  
Hialeah and West Campus – Hialeah Campus, Room 1120

\*Wolfson Campus, Room 1101 (Prometeo Theater)

\*Note: This session was cancelled at the requested of the Wolfson Academic Dean and will be rescheduled in January 2009.

Student Services

On Friday, November 7, the Student Deans and Student Services personnel participated in a strategic planning workshop focusing on ethics and other matters. Each Student Services area reported on how it is implementing and assessing TLOs.

Scholarships

Scholarship

All USA Scholarship

Jack Kent Cooke Scholarship

Deadline

Monday, November 17, 2008

Monday, January 12, 2009

For further information contact Dr. Sheri Goldstein

Video Contest

How To Succeed in Miami Dade College Video. Students are invited to create a three-minute video. The winning video will receive a prize of \$500.00. Videos must be submitted by Monday, December 15, 2008.

Brain Bowl

Humanities Professor (IAC) Jackie Loftus reported that MDC has two Brain Bowl teams. The North Campus team is coached by Math Professor Manuel Carames and Science Professor Steve Ritter and the Wolfson Campus team is coached by Math Professor Faith Peters and Professor Loftus. Professor Loftus is also the coordinator for both teams. She also reported that on February 2, 2009, both teams will be participating in the regional Brain Bowl Competition in Brevard County.

**4. English and Communications**

On behalf Dean Jeffrey Thomas, Dean Carol Tulikangas, presented changes in the English and Communications area.

**Course Deletion**

**Course No.:** JOU2602  
**Title:** Introduction to Photojournalism  
**Number of Credits:** 3  
**Campus:** 1,2,3,5,6,7,8  
**Effective Term:** 2008-2

**UNANIMOUS  
APPROVAL  
30 IN FAVOR  
0 OPPOSED**

**5. College Prep**

On behalf Dean Jeffrey Thomas, Dean Tom Meyer, presented changes in the College Prep area.

**Course Deletion**

**Course No.:** REA1105  
**Title:** College Reading 1  
**Number of Credits:** 3  
**Campus:** 1,2,3,5,6,7,8  
**Effective Term:** 2008-2

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**6. School of Computer and Engineering Information Technologies**

Dean Tom Meyer introduced Dr. Richard White, School Director, who presented the following changes to the curriculum.

**Course Classification**

**Change Existing Courses**

**Credit Type:** From 02 to 01  
**Effective Term:** 2008-2  
**Campus:** 1, 2, 3, 5, 6, 7, 8

ETD1340 Computer Aided & Design  
EGS2311 Engineering Mechanics-Statics (with Vectors)  
EGS2321 Engineering Mechanics Dynamics  
EEL2111C Engineering Circuit Analysis  
SUR1101C Surveying 1

**Add New Course**

<b><u>Course No.</u></b>	<b><u>Course Title</u></b>	<b><u>Credits</u></b>	<b><u>Campus</u></b>	<b><u>Eff. Term</u></b>
COP2842	Developing Websites using PHP/MYSQL	3	3	2008-2

**Course Description:** This course will teach students to develop dynamic, interactive web sites using PHP 5- an open source programming language -and MySQL database. Prerequisite(s) COP1822 or COP1220 or COP1170. Laboratory fee. (3 hr. lecture, 2 hr. lab)

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**7. School of Education**

Dean Carol Tulikangas introduced Dr. Susan Neimand, School Director, who presented new courses, to be added to the curriculum.

**Add New Courses**

<b><u>Course No.</u></b>	<b><u>Course Title</u></b>	<b><u>Credits</u></b>	<b><u>Campus</u></b>	<b><u>Eff. Term</u></b>
EDS4940	Clinical Supervision Practicum	3	6	2008-2

**Course Description:** The course content is congruent with the Florida DOE training, *Clinical Supervision for Educators*. Successful completion meets the FS240.549 mandate for clinical supervision training required for hosting college teacher preparation students in field settings. Students will learn to observe and diagnose teacher classroom performance, write remedial plans, conduct post observation conferences, and evaluate performance. (For Recertification Only)

<b><u>Course No.</u></b>	<b><u>Course Title</u></b>	<b><u>Credits</u></b>	<b><u>Campus</u></b>	<b><u>Eff. Term</u></b>
EEX2770	The Challenged Citizen in the Workplace	3	6	2008-2

**Course Description:** This course is designed to provide the necessary skills and attitudes to comprehend, analyze, apply, discuss, and incorporate effective practice principles when working in a diverse workforce that includes people with mental and physical challenges. This course emphasizes the perspectives, challenges, and processes regarding making the workplace more inclusive for all employees across a wide variety of professional disciplines.

<b><u>Course No.</u></b>	<b><u>Course Title</u></b>	<b><u>Credits</u></b>	<b><u>Campus</u></b>	<b><u>Eff. Term</u></b>
EEX1446	Conflict Resolution	3	6	2008-2

**Course Description:** This course emphasizes techniques and procedures designed to assist individuals in their development as self-directed problem solvers. Students will learn ways to assess and de-escalate conflict situations utilizing a cross-cultural perspective and research-based techniques. A conflict resolution program will be developed for implementation at the organizational or school site. (For Recertification Only)

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**8. 2009 Conference Day Planning Committee**

Professors, Magdalena Lamarre and Phyllis Bochman, volunteered to serve on the Conference Day Planning Committee.

**9. SLS Courses**

Dean Tulikangas reported that SLS courses have been changed to transferable courses. The transferability is not retroactive; however, any student registered in any SLS course as of this fall 2008 will receive transfer credit for the course.

**10. Announcements**

Student Services

Armando Ferrer reported that registration for the spring semester is underway. He asked the cooperation of CASSC members to encourage students to visit an MDC academic advisor or a departmental advisor and to urge students to register early. He also announced that the Student Services on all campus will be open for registration from 8:00 a.m. – 7:00 p.m. on Monday, December 29 and Tuesday, December 30, 2008.

Jazz Latin Festival

Friday, November 21, 2008  
Kendall Campus

Caring for Kids Child Safety Fair

Saturday, November 22, 2008  
InterAmerican Campus  
9:00 a.m. – 1:00 p.m.

Amendment 8

Professor Irene Lipof thanked everyone who participated as volunteers for the Amendment 8 activities. She reported that the Amendment passed in Dade County with 61% of the votes cast although it did not pass statewide. She also, invited CASSC members to take part in a reception hosted by the MDC United Faculty on Friday, November 21, 2008 at the Kendall Campus.

Book Fair International

Lourdes Perez invited CASSC members to volunteer in any capacity for the 25<sup>th</sup> edition of the Book Fair International.

The meeting was adjourned at 2:30 p.m.