

**COLLEGE ACADEMIC AND STUDENT SUPPORT COUNCIL
TUESDAY, JANUARY 13, 2009
WOLFSON CAMPUS, ROOM 2106, 1:30 P.M.
MINUTES**

CHAIR: Martha Cavalaris

MEMBERS PRESENT:

Marcia Anglin	Ivonne Lamazares
Ana Maria Bradley-Hess	Pamela Menke
Helen Brown	Thomas Meyer
Phyllis Bochman	Meera Nair
Manuel Carames	Oneyda Paneque
Nelson de la Rosa	Lourdes Perez
Frank Elsea	Lois Sargent
Annette Gibson	Grace Telesco
Malou Harrison	Paul Tisevich
Harry Hoffman	Jeffrey Thomas
Marta Junco-Ivern	Carol Tulikangas
Walter Kozloski	Jose Vazquez
Magdalena Lamarre	

MEMBERS ABSENT:

John Alvarez	Elisa Melendez
Armando Ferrer	Vanya Albury
Sherri Goldstein	Karina Johnson
Ece Karayalcin	
A.J. Kreider	
Irene Lipof	
Jacquelyn Loftus	
Felix Lopez	
Carol Miller	Sent Notification
Yaqueline Padron	Belen Gutierrez
Madeline Pumariega	
Herbert Robinson	

PRESENTERS: Ralph Covert
Pamela Menke (for Carol Miller)
Susan Neimand

RESOURCE: Julian Chiu
Mollie DeHart
Gina Victoria

RECORDER: Henri Roberts

CASSC Meeting
January 13, 2009

1. Call to Order

Martha Cavalaris called the meeting to order.

2. Approval of the December 9, 2008 CASSC Minutes

The minutes of the December 9, 2008 CASSC Meeting were approved as submitted.

3. Dr. Goonen's Updates

Spring 2008-2 Registration

Dr. Goonen reported that the spring enrollment has increased 9.5% in credit and 9.3% College-Wide.

Provost's Symposium – Copyright Issues and Higher Education

On November 19, 2008 MDC hosted a Provost's Symposium on Copyright Issues and Higher Education facilitated by Dr. Steven J. McDonald. The Symposium was well received by faculty and administrators.

Community Engagement

On December 18, 2008, MDC received the prestigious Carnegie Community Engagement Classification in both "Curricular Engagement and Outreach & Partnerships". Dr. Goonen commended Josh Young, Director of Service Learning, who developed the rigorous application and Drs. Menke and Bashford for their help provided during the development process.

State Board of Education Meeting

The State Board of Education meeting will take place on Wednesday, January 21, 2009, at the Kenwood School in Miami. Four MDC proposed BAS programs will be on its agenda for consideration:

- Electronics Engineering Technology
- Film, Television & Digital Production
- Health Science
- Supervision and Management

FIU-MDC Day

MDC will host the FIU-MDC Day on Friday, March 13, 2009 at the Kendall Campus, Conference Room K-413. MDC's Deans, School Directors, and Chairs, have been asked to identify topics to be discussed with FIU regarding articulation between both institutions. Dr. Goonen encouraged members of CASSC to contact their Dean, School Director or Chair for topic ideas or suggestions.

Johnson County Community College Workshop

A team of four MDC faculty members was invited by Johnson County Community College in Kansas City, Kansas, to facilitate a series of workshops on Learning Outcomes Assessment and Curriculum Mapping Initiatives and Achievements for the JCCC faculty and administrators.

Learning Outcomes Assessment Workshop

All fulltime faculty and selected Student Services personnel will be receiving an invitation to an Authentic Assessment Workshop. This workshop is a continuation of the Collegewide TLO Dialogues held in the various campuses at the end of the fall semester. The Authentic Assessment workshop will be held at the North Campus on the afternoon of February 6, 2009. The Workshop will emphasize the following four learning outcomes:

- #2 Quantitative Analysis
- #5 Global, Cultural and Historical Perspectives
- #7 Ethical Thinking
- #9 Aesthetic Appreciation

A second, follow-up to this workshop will be held for faculty who attend the February 6 workshop. The second workshop will focus on rubric design and scoring to assist faculty in completing their authentic assessment tasks. This workshop is not yet scheduled, but will be held late this spring or early next fall.

Prior to the February 6 workshop, an Executive Briefing for academic and student affairs administrators will be held at the North Campus on February 5, 2009.

4. School of Funeral Sciences

Dean Harry Hoffman introduced Ralph Covert, who presented the changes to the A.S. degree in Funeral Service Education. Mr. Covert requested deletion for the FSE1204 Microcomputer Literacy for Funeral Service course. This course is no longer required by the American Board of Funeral Service Education, the program's professional accrediting agency. The content of the one-credit FSE 1024 course will be merged with FSE2203 Funeral Home Application, which will become a three credit course.

Course Deletion

Course No.: FSE1204
Title: Microcomputer Literacy for Funeral Service
Number of Credits: 1
Campus: 1
Effective Term: 2008-3

Change Existing Course

Description/Competencies

<u>Course No.</u>	<u>Course Title</u>	<u>Credits</u>	<u>Campus</u>	<u>Eff. Term</u>
FSE2203	Funeral Home Application	3	1	2008-3

Course Description: This is a preparation course for funeral directing. Students will learn taking first calls, buying and selling of merchandise, funeral arranging, conducting funerals, job interviewing, computer software, and resume writing. Prerequisites: FSE 2060, 2061, 2200, 2202. (4 hour lecture) A.S. degree credit only.

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5. School of Education

Dean Carol Tulikangas introduced Dr. Susan Neimand, who presented the changes to the common prerequisite courses that are State-mandated for all teacher education programs in the State of Florida. Course descriptions and competencies have been changed to meet State requirements.

Change Existing Courses

Common Prerequisite/Course Prefix/Title

Description/Competencies

<u>Course No.</u>	<u>Course Title</u>	<u>Credits</u>	<u>Campus</u>	<u>Eff. Term</u>
EDF1005	Introduction to Education	3	1,2,3,5,6,7,8	2009-1

Intro. To the Teaching Profession (new course title)

Course Description: This survey course includes the historical, sociological, and philosophical foundations of education, governance, finance, policies, legal, moral and ethical issues, and the professionalism of teaching. Students will learn The Florida Educator Accomplished Practices, Sunshine State Standards, and the Professional Educator competencies. Fifteen hours of field-based experience are required

<u>Course No.</u>	<u>Course Title</u>	<u>Credits</u>	<u>Campus</u>	<u>Eff. Term</u>
EDG2701	Teaching Diverse Populations	3	1,2,3,5,6,7,8	2009-1

EDF2085 Introduction to Diversity (new course number/title)

Course Description: This course provides the opportunity to explore issues of diversity, including an understanding of the influence of exceptionalities, culture, family, gender, sexual orientation, socioeconomic status, religion, language of origin, ethnicity, and age upon the educational experience. Students will learn to explore personal attitudes toward diversity and exceptionalities. Students will also learn the Florida Educator Accomplished Practices, Sunshine State Standards, and the Professional Educator Competencies. Fifteen hours of field experience are required.

<u>Course No.</u>	<u>Course Title</u>	<u>Credits</u>	<u>Campus</u>	<u>Eff. Term</u>
EME2040	Introduction to Educational Tech.	3	1,2,3,5,6,7,8	2009-1

Intro. to Technology for Educators (new course title)

Course Description: This course applies instructional design principles for the use of technology to enhance the quality of teaching and learning. Hands-on experience with educational media, emerging technologies, hardware, software, and peripherals for the personal computer will be provided. Students will learn to use data-driven decision-making to identify appropriate software for classroom applications. Prerequisite: CGS 1060

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6. School of Health Sciences

On behalf of Dean Carol Miller, Associate Provost, Pamela Menke, presented the request of the Medical Center Campus to discontinue the Midwifery and Radiation Therapy Technology programs. Students currently enrolled in the programs have been encouraged to remain and complete their respective programs and have been notified of the programs' potential discontinuation.

Program Deletion

Title: Midwifery
Program Code: 23042/23043
Campus: 4
Effective Term: 2009-1

Program Deletion

Title: Radiation Therapy Technology
Program Code: 23058/23014
Campus: 4
Effective Term: 2009-3

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7. Announcements

Academic Affairs

Homestead Campus

Jeffrey Thomas, Dean, Homestead Campus, announced that as of January 5, 2009, the School of Aviation relocated from its MIA location to:

School of Aviation
2460 N.W. 66th Avenue
Bldg. # 701
Miami, FL 33122.

Kendall Campus

Marta Junco-Ivern, Dean, Kendall Campus, announced the appointment of Dr. Mayra Medina-Cabral as the Interim Associate Dean of Academic Affairs.

InterAmerican Campus

Carol Tulikangas, Dean, InterAmerican Campus, announced that Dr. Kelly Kennedy from the North Campus is the new Chair for Communication, Arts & Philosophy.

Wolfson Campus

Tom Meyer, Dean, Wolfson Campus, announced that Dr. Rosa Mayorga is the new Chair of Arts & Philosophy.

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School of Education

Pre-School Lab – North Campus

Professor Phyllis Bochman announced that on November 30, 2008, the pre-school lab located at North Campus, received the National Association for Education of the Young Children (NAEYC) accreditation.

Volunteer Income Tax Assistance (VITA) Center

Martha Cavalaris, CASSC Chair, announced that the VITA Centers will begin collegewide operations in February through April to assist individuals in preparing for the 2008 taxes.

Purge Rolls

Faculty members of CASSC were reminded that ALL faculty must review their class rolls via the purge link provided. If no students have stopped attending, faculty will click and confirm they've checked; if students have stopped attending, the faculty will delete those students' names.

The meeting was adjourned at 2:10 p.m.