

**COLLEGE ACADEMIC AND STUDENT SUPPORT COUNCIL
TUESDAY, SEPTEMBER 8, 2009
WOLFSON CAMPUS, ROOM 2106, 1:30 P.M.
MINUTES**

CHAIR: Martha Cavalaris

MEMBERS PRESENT:

Anita Alvarez	Ivonne Lamazares
José Aragon	Patricia Lassiter
Ana Maria Bradley-Hess	Felix Lopez
Manuel Carames	Pamela Menke
Colleen Chung	Carol Miller
Carla Clark	Meera Nair
Sergio Ferre	Jeniffer Niles
Annette Gibson	Billy Oliver
Sol Gonzalez	Yaqueline Padron
Marcey Hall	Ninon Rodriquez
Malou Harrison	Jeffery Thomas
Harry Hoffman	Carol Tulikangas
Marta Junco-Ivern	Jose Vazquez
Walter Kozloski	Victoria Zusman
Magdalena Lamarre	

MEMBERS ABSENT:

Phyllis Bochman	
Niurka Leon	Sent Notification
Samantha Lewis	Zulfikar Zalam
Jacquelyn Loftus	Sent Notification
Maria Montes de Oca	Sent Notification
Thomas Meyer	Guillermina Damas
Lourdes Perez	Mario Perez
Madeline Pumariega	Ramona Edwards
Herbert Robinson	Gloria de los Reyes

RESOURCE: Julian Chiu
Gina Victoria

RECORDER: Henri Roberts

PRESENTERS: Mollie DeHart
David Michael Kaiser

GUEST (S): Beverly Moore-Garcia

1. **Call to Order**

Martha Cavalaris called the meeting to order.

2. **Introductions**

Martha Cavalaris, outgoing CASSC Chair, welcomed the new and returning members of CASSC to the first meeting of the academic year. The new members and the returning members introduced themselves individually.

The following new CASSC members will serve a two-year term (2009-2011):

Anita Alvarez	Liberal Arts & Sciences	Hialeah Campus
Jose Aragon	Social Science	InterAmerican Campus
Colleen Chung	Business	Kendall Campus
Carla Clark	Library	Medical Center Campus
Marcey Hall	School of Justice	North Campus
Patricia Lassiter	Health, Sciences & Related Studies	Medical Center Campus
Niurka Leon	ESL/Foreign Languages	InterAmerican Campus
Samantha Lewis	School of Justice	North Campus
Maria Montes de Oca	Mathematics	Kendall Campus
Jennifer Niles	English and Communication	North Campus
Billy Oliver	School of Entertainment	North Campus
Ninon Rodriguez	Arts & Philosophy	Wolfson Campus
Victoria Zusman	Biology, Health and Wellness	North Campus

3. **Approval of the July 14, 2009 CASSC Minutes**

The minutes of the July 14, 2009 CASSC Meeting were approved as submitted.

4. **CASSC Chair and Coordinating Committee Elections**

An electronic memo was distributed to the CASSC members requesting nominations or self-nominations be submitted for the CASSC Chair, the Coordinating Committee faculty representative, and the Coordinating Committee staff representative for a one year term of service. Walter Kozloski and Felix Lopez were nominated from the Floor for CASSC Chair: Henri Roberts will be sending the CASSC membership an electronic ballot which includes the names of these nominees and those nominated by email prior to September 8, 2009.

5. **School of Nursing**

Carol Miller presented the new elective nursing course to be added to the BSN Program.

Add New Course

<u>Course No.</u>	<u>Course Title</u>	<u>Credits</u>	<u>Campus</u>	<u>Eff. Term</u>
NUR3826	Ethical Issues in Health Care and Environment	3	4	2009-2

Course Description: This course is designed to acquaint students with current ethical issues in health care and the environment. Students will learn to analyze issues/dilemmas using ethical decision making models. Students will learn the process involved in advocating for change in the health care setting and the global environment. Prerequisites: PHI 2604 or NUR 3041. (3 hr. lecture).

**UNANIMOUS
APPROVAL
34 IN FAVOR
0 OPPOSED**

6. **Research and Testing Committee – Restructuring***

David Michael Kaiser, Director, Institutional Research, presented the proposal to restructure the Research and Testing Committee. However, the council requested more information on this item and asked Director Kaiser to revise the proposal and present it at the October CASSC meeting.

***Note:** Following the September 8, 2009, CASSC meeting and on behalf of the Research and Testing Committee, Director Kaiser withdrew the proposal to restructure the Research and Testing Committee. No changes in the composition of the Research and Testing Committee will be made at this time.

CASSC,

I am formally proposing the following changes to the CASSC Research and Testing Committee as the chair and with the endorsement of the R&T committee. The rationale is to broaden the representation of the committee. Currently the committee is heavily represented by the testing directors. These changes would provide the committee with a wider range of perspectives to address the committee’s objectives of reviewing testing policies, determining research priorities, and approving research studies.

#	Representative structure	Diff	#	Proposed Representative structure
1	Director of Institutional Research		1	Director of Institutional Research
1	Academic or Associate Academic Dean		1	Academic or Associate Academic Dean
1	Student Dean or Student Dean Representative		1	Student Dean or Student Dean Representative
8	Campus Testing Directors	-7	1	Lead Campus Testing Director or Representative
1	Director of Test Administration & Program Evaluation		1	Director of Test Administration & Program Evaluation
1	Campus Registrar		1	Campus Registrar
1	Computer Services Representative	-1	0	
1	Faculty from College level English		1	Faculty from College level English
1	Faculty from College Preparatory Reading		1	Faculty from College Preparatory Reading
1	Faculty from College Preparatory Writing		1	Faculty from College Preparatory Writing
1	Faculty from Mathematics		1	Faculty from Mathematics
1	Faculty from EAP		1	Faculty from EAP
1	Faculty from Career and Technical Education		1	Faculty from Career and Technical Education
1	College-wide CASSC Representative		1	College-wide CASSC Representative
1	Support Staff/Advisement Representative		1	Support Staff/Advisement Representative
1	Student Representative		1	Student Representative
			1	Faculty from Social Science
			1	Faculty from Natural Science
			1	School Director or representative
			1	Baccalaureate representative
			1	Chairperson representative
	Resource Members			Resource Members
1	Director, Enrollment Management		1	Director, Enrollment Management
24	total		21	Total

7. **Information Item**

State Numbering System – Number Change

Mollie DeHart reported that 150 courses were changed either by number or prefix system or course title through the state. These changes will be in effect as of fall 2009-1 and will be reflected on the degree audit.

8. **Announcements**

H1N1 Flu

Carol Tulikangas reported that the College has developed a website with information on the H1N1 Flu which she encouraged the council to visit and obtain more information on the virus and the College's policies and procedures to follow. For more information you may log on to: <http://www.mdc.edu/main/flu/>

Confucius Institute

Pamela Menke announced that Mr. Yan Gouhua, Consul for Education for the Chinese Consulate General in Houston, met with Dr. Eduardo Padrón and signed a Confucius Institute Agreement. The Institute will sponsor cultural programming about China, will offer courses that relate to the Chinese culture and business, and will provide Chinese faculty and language instruction. Dr. Menke commended Dr. Philip Parkerson, Director, International Education and Rosey Yang-Krivak, Director, International Partnerships for their central role in securing the Institute award for Miami Dade College.

The meeting was adjourned at 3:30 p.m.