

Miami Dade College
College Admissions and Registration Procedures Committee
Meeting Minutes – March 2005

The monthly meeting of the College Admission & Registration Procedures Committee was held at the Medical Campus, Room 2304; 1:00 p.m. - 4:00 p.m. on Friday, March 18th, 2005

MEMBERS PRESENT:

Ferne A. Creary, Assistant, College Registrar, KC
Rosa Ferrer, Bursar, WC
Josie Llarena, School of Education, IAC
Nora Cooper, Director of Advisement, KC
Dulce Beltran, Registrar, KC
Jocelyn LeGrand, Social Sciences, WC
Rulx Jean-Bart, Registrar, WC
Alexander Baez, Registrar/Financial Aid, IAC
Jackie E. Power, Registrar, NC
Lily Lindo, Registrar/Financial Aid, MC
Steve Kelly, College Registrar, KC

MEMBERS ABSENT:

Armand Ferrer, Dean of Students, KC
Floris Giol, Director International Students, KC
Regina Ferguson, Registrar/Financial Aid, HC
Alan Berkey, Assistant Academic
Pat Lassiter, (CAASC), Allied Health, MC
Isabel de la Serna, Registration, NC
Toni Bilbao, Associate Provost, District, WC

The meeting was called to order and a quorum was declared present.

Approval of Minutes

The minutes from the January 21, 2005 meeting were approved with corrections.

Introductions and Announcements

Academic Calendar

- The Academic & Administrative Calendar for 2005-2007 was reviewed and approved.

Financial Aid Audit

- As a result of findings in a recent audit of the Federal and State Financial Aid Programs, the College has begun reporting monthly instead of two (2) times a semester to the Nation Student Clearinghouse (NSC). This will facilitate a timelier reporting of changes in student's enrollment levels to NSLDS.

GPA on transcripts

- Three (3) grade point average are currently being displayed on the transcript
- MDC GPA, Transfer GPA,
- Cumulative GPA of first two is highlighted as the graduation degree GPA

Grade Verification Forms

- Many extra copies were generated last time
- Department order – Harold
- Three (3) copies – ask Gabe grade verification – need a category

Script Safe – Update

- Medical Campus– current diploma setup very problematic
- Need to order updated software from Script Safe for all campuses.

Optical Imaging WEB

- Social Security number not in imaging.
- Look at imaging only thru the student ID
- Machine testing for second phase