

Miami-Dade Community College
College Admissions and Registration Procedures
Committee
Meeting Minutes – May 2005

The monthly meeting of the College Admission & Registration Procedures Committee
was held at the (place and time)

MEMBERS PRESENT:

Steve Kelly, College Registrar, District - KC
Dulce Beltran, Adm/Registration, KC
Ferne Creary, Assist College Registrar, District - KC
Floris Giol, International Students, KC
Rosa Ferrer, Bursar- District Adm.
Regina Ferguson, Adm/Registration, HC
Alex Baez, Registrar IAC
Harold Harper, Applications Development, KC
Rulx Jean-Bart, Adm/Registration, WC
Josie Llarena, School of Education, IAC
Nora Cooper, Advisement, KC
Jackie Power, Adm/Registration, NC
Lily Lindo, Adm/Registration, MC

MEMBERS ABSENT:

The meeting was called to order and a quorum was declared present.

Approval of Minutes

Introductions and Announcements

Floris – Friday, May 13 – all day credential workshop – Josef Silney
June 10 – Vicente Tome
FIU – Expert on residency
TBA – Kendall – 9:00 a.m. – 12:00 p.m.
FIU-MDC – Day – Stemmed form

2005-2006 Safe Updated

- Tracking and packing for fall scholarships. Campus Committee, reviewing and matching college wide list of students and campus wide.
- Foundation Scholarships – Ray Solomon, College Scholarship Director.

New Software Reviewed

- SCT Matrix, Peoplesoft

Student Schedule

- On the bottom of the schedule – fee summary
- Category for exemptions
- Tuition/exemption – communicating to student

Software Change within the hardware change for Rob Parente

- Request to Rob Parente. Good start for guidance
- Dulce and Steve will meet with Rob Parente to change title on data field to tuition/exemption.

Graduation

- About 4000 degree audits were reviewed last week for graduation purposes. Nora will be sending a list of the approved graduates for diploma ordering.
- The graduations were processed using actual dates under 2004-2.
- Nora, Lily and Harold confirmed that there were about 25-30 students college-wide with multiple AA degrees.
- Right now the system assumes no multiple AA degrees.
- Excess credits: Currently, Financial Aid only pays for courses towards the associate's degree (60 credits). There are two solutions in case the student need to take prerequisites: a) switch to an associate in science or b) if the student has been accepted in BA for education, students are then switch to a "transitional" status. Harold recommended placing a statement on the degree audits about the new regulation if it passes.
- AS Nursing students to be graduated only at the Medical Center.
- Executive level – to graduate – locks GPA – graduation GPA or Cumulative GPA, when transfer which GPA is used?
- Spoke to Sue Lynch at FIU – no response as yet.
- No international students were graduated – need list for Floris.
- Graduated by date – impact on Financial Aid, graduation is reversible.

Transitional Program

- Bachelor's classes ok for graduation – EAP and college prep.

Math CLAST

- Nora distributed a handout on the Math CLAST alternatives. Her concern was that when transcripts were evaluated, the Math courses were not specified on the MDC transcript instead they were added as

“Math” without any specification to the course title. As a result of this practice, many graduations are rejected unless the student resubmits his request for a re-evaluation of the domestic/foreign transcript through the Math Dept. to get the specified course title on the MDC transcript.

- FIU has some wild cards – should look at the state approved list – IR should research.
- Should open up a list (state approved) transcript evaluation IR, (Rulx, Math Dept.) – from state prospective – IR does not want to open up a list.
- Student goes to Math chain and some are resolved. If student has already applied for graduation at Medical and did not get any letter, we charge graduation campus.
- Program listing need to designate where the program is housed.

ODYSSEY Report

- New port to be tested in September and to be installed in the middle of October. The major reason for taking this port is because it has an inactive feature so that batch reports can run more quickly. Right now, a GAP report runs through 1.7 million files and with this fix, it will run only through active files (about 300,000). (Vivian, Carole and Michelle)
- Purging International Students – Edit 1083 – cannot purge.
- Go to ADHOOV for each student. Student stop attending on a specific date – Harold will check why its doing and will make a decision.

FCCJ

- 2 1/3 rds. on size 2nd largest going their separate ways. 35,000-40,000 student.
- Mike Buscell – good knowledge.
- Registrar – Leading on attempt basis – Tvo Tech., Administrative meeting Tuesday – not going.
- Bachelors degree audit – almost ready.

TBA

- Not showing.