

Miami Dade College

College Admissions and Registration Procedures Committee

Meeting Minutes – May 12, 2006

The monthly meeting of the College Admission & Registration Procedures Committee was held at the Hialeah Campus, Room 1414 from 1:00pm – 4:00pm on Friday, May 12, 2006

MEMBERS PRESENT:

Alex Baez, Registrar, IAC
Dulce Beltran, Adm/Registration, KC
Ferne Creary, Assist Col Registrar, District, KC
Mollie DeHart, Academic Programs, WC
Regina Ferguson, Adm/Registration, HC
Harold Harper, Applications Development, KC
Marina Hernandez, Adm/Registration, Hialeah
Rulx Jean-Bart, Adm/ Registration, WC
Steve Kelly, College Registrar, District, KC
Lily Lindo, Adm/Registration, MC
Maria Morantes, Group Manager, KC
Gloria Pelaez, (Guest) School of Education, IAC

MEMBERS ABSENT:

Akwasi Agyeman, Arts & Philosophy, NC
Toni Bilbao, Assoc Provost, District, WC
Nora Cooper, Advisement, KC
Isabel De La Serna, Registration, NC
Armando Ferrer, Dean of Students, KC
Rosa Ferrer, Bursar, Bursars, WC
Floris Giol, International Students, KC
Pat Lassiter (CASSC), Allied Health, MC
Jocelyn Legrand, Soc Sciences, WC
Josie Llarena, School of Education, IAC
Raquel Montequin, School of Education, IAC
Jackie Power, Adm/Registration, NC
Ana Sarasti, Financial Aid – District, KC

The meeting was called to order and a quorum was declared present.

Approval of Minutes

- Minutes from the March 17, 2006 meeting were recommended for approval, seconded, and approved as amended.

Introductions and Announcements

- No Report Available.

Special Agenda Items

- Dual Degree Program.
- Baccalaureate Program Code 39003.

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Academic Affairs Report

- Dr. DeHart notified the committee that the “**Bachelors in Applied Science in Criminal Justice,**” was approved by the state as of March 2006; more information will be available on May 23rd. In addition, she mentioned that the “**Bachelor’s in Nursing**” proposal was being reviewed.
- Dr. DeHart commented on the new changes with the **Gordon Rule**. She explained that the 24,000 word count would be removed; however, there would still be a writing assessment requirement.
- Dr DeHart also spoke about HSC0003 being placed into a check off box in the degree audit report, and informed everyone that the new Catalogs had been sent to the press on May 11th.

International Students Report

- No Report Available.

Financial Aid Report

- Mr. Harper inquired on the Packaging for 2006-07.
- Mr. Kelly informed the committee of the “**Academic Competitiveness Grants**” and “**Smart Grants Programs,**” to be initiated by the federal government beginning in July 2006; these programs are financial aid related.

Active / Inactive Students

- Ms. Morantes informed the committee of the new program designed to inactivate student records after one year of not attending. She also commented that after three more years, the student records would be archived. This process will help speed up the processing of GAP reports, as well as other reports.

Academic Calendars

- Ms. Creary distributed Revision #8 of the Academic Calendar, and the new Calendar (2007-08) was presented to the committee for review.

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- Ms. Beltran suggested that the wording in items #6 & 15 in the Academic Calendar should be changed to read **class rolls / grade rolls available**. In item #6, she suggested the wording be changed to **purge begins**, and finally, in item #13 she suggested the wording be changed to **purge process deadline**. The committee agreed on May 29th as the deadline date for the first version of this Calendar.

Dual Enrollment & Disabled Students

- Mr. Kelly informed the committee of an issue concerning the parent of a disabled student, who challenged the College, because he felt the student should have been admitted to the dual enrollment program. Note: This particular student did not meet the requirements for this program.

Odyssey Report

- Mr. Harper reported that there are data problems with MAT0024, formerly MAT1024. This course (MAT1024) existed from 1971-84, then it became MAT0024; however, Odyssey is not recognizing these courses as being equivalent, therefore, causing problems with 108,000 students.

Special Agenda Items

- Mr. Kelly commented on the Dual Degree Program between Florida International University and Miami Dade College. This program was approved by Dr. Padron, and it allows FIU students missing requirements to sign a dual degree agreement with MDC. Once this is done, FIU will place the student on hold, allow them to attend MDC, and at the same time allow the student to maintain certain benefits with FIU, including automatic readmission to FIU if they complete their AA within three years. There is an orientation scheduled for June 28th for those students who have already signed the agreement.
- Dr. Pelaez from the School of Education at InterAmerican Campus mentioned that there were certain problems with Baccalaureate program code 39003. Dr. DeHart suggested that an edit be placed in the system to avoid further complications.

The CARPC Meeting was adjourned at 3:15 pm. The next meeting is scheduled at Medical Campus on Friday, September 15 , 2006.