

**MIAMI-DADE COLLEGE  
OFFICE OF THE ASSOCIATE PROVOST FOR INSTITUTIONAL EFFECTIVENESS**

**CASSC Institutional Effectiveness Committee Meeting  
February 16, 2007  
Wolfson Campus, Room 7166**

**Minutes**

**Present:** Joanne Bashford Sheri Goldstein (by phone)  
Andrea Bermudez (by phone) Catherine Hanus-Zank  
Nicole Bryant (by phone) John Ness (by phone for Malou)  
Paola Cabrera Dwight Smith  
Rose Colon Rene Garcia

**Not present:** Gina Cortes-Suarez Theresa Jones  
Isabel Hernandez Judy Schmelzer

**Approval of Minutes:**

- The committee approved the January meeting minutes as written.

**Follow-up Items:**

- Joanne reported that all comments on annual reports have been received except for the School of Entertainment & Design Tech (Andrea will forward by 2/23) and Campus Security (Catherine will forward by 2/23). No annual report for Network Services was submitted for 2005-06.
- There was no report from Judy on the FCLA report, but Josh Young said that CCI will be submitting an annual report from now on.
- There was no report from Malou on presentations to CASSC by schools, disciplines, and service areas on specific (exemplary) sections of their annual reports. John shared the schedule for CASSC committees to present – IE is scheduled for June 12<sup>th</sup>. He will ask Malou to let the committee know about the annual report presentations.
- Andrea will follow up with the academic deans about having a workshop to review reports and share ideas. The first response to the idea indicated that the workshop was likely not needed, but she will check with the others.

**New Business/Items:**

- Joanne previewed the updated and revised MDC Core Indicators Report with the committee members and took feedback from them about re-arranging some of the indicators, aligning with Strategic Plan themes, and checking the color coding for clarity.
- Dwight summarized the status of the General Education Assessment conducted in the Fall Term. Results will be during two morning sessions on Conference Day and to schools, disciplines, and student service areas in the afternoon. During

the afternoon sessions, participants will be asked to identify at least one action that can be taken to enhance student learning related to the new outcomes.

- Dwight described the outcome of the Hialeah SACS visit – it went very well. Comments made by the visiting team emphasize the importance of using the Annual Reports to document the use of data in making decisions, and evaluating changes made. The role of the Deans and Campus Presidents with coordinating responsibility for the schools, disciplines, and service areas is critical to this effort.

**Latest Research Studies:**

- Joanne discussed the Tablet PC study done recently to evaluate the impact of using this technology in two programs – nursing, and education. Andrea said that a related pilot study is being conducted on Kendall with IPODS and Podcasts.
- Joanne highlighted findings from two QEP strategy evaluations: Data gathered indicate that the emphasis on taking math early seems to be working; and the math lab tutor training appears to have increased the skill levels and service provided by the tutors.

The meeting adjourned at 2:30.

Joanne will contact the committee to schedule the next meeting.

**Distribution:** CASSC IE Committee Members  
CASSC Chair  
Provost for Academic & Student Affairs  
Provost for Operations