

M-DCC KENDALL SERVICE-LEARNING PLACEMENT SITE INDEX

Center for Community Involvement *≈* M-DCC Kendall Campus *≈* Room 6219-15

Ossie Hanauer, Campus Director, Ohanauer@mdcc.edu - (305) 237-0859

(Placements are listed alphabetically)

Spring 2003

ANIMAL CARE/ANIMALS

Humane Society of Greater Miami
Good Hope Equestrian Training Center
Kiwanis Horses and Handicapped
Museum of Science
Miami-Dade Animal Care and Control Svcs.

ADULT EDUCATION/LITERACY

The English Center
M-DCC Kendall Campus Access Disability
Miami Coral Park Adult Center
Rainbow of Hope Dream Center
South Dade Adult Education and Skills Ctr.
Transition, Inc.

CHILDREN/SCHOOLS/TUTORING

After-School Care Programs
After-School House
All-Aboard Tutoring Program
American Heart Association
Arvida Middle School
ASPIRA of Florida, Inc.
ASPIRA South Youth Lead. Charter School
Avocado Elementary
Barnyard Community Center
BASS Museum of Art
Big Brothers/Big Sisters
Boy Scouts of America
Centennial Middle
Centro Campesino-Farmworker Center, Inc.
Communities In Schools
Corporate Academy South
Cypress Elementary
David Fairchild Elementary
Dr. Carlos Finlay Elementary
Ethel F. Beckord/Richmond Elementary
Everglades Youth Development Center
Flagler (Henry M.) Elementary
Girl Scout Council of Tropical FL
Good Hope Equestrian Training Center
Homestead Middle School
Homestead/Florida City Weed and Seed
Junior Achievement
Laura Saunders Elementary
M-DCC Kendall Campus Access Disability
Mentoring Resource Center
Miami-Dade Park and Recreation
Miami Heights Elementary
Migrant Education Program (M-DCPS)
Mt. Moriah Youth Community Center, Inc.
Orlowitz-Lee Children's Advocacy Center
Peer Link Programs, Inc.
Project Up-Start
Rainbow of Hope Dream Center
Shenandoah Elementary School
South Dade Child Care Center
South Dade High School
South Florida Boys Choir – Replica Project
Southside Elementary School
Summerbridge Miami
Tropical Elementary
Troy Community Academy
William A. Chapman Elementary School
William Lehman Elementary
YMCA Developmental Learning Ctr.
Youth Achieving and Succeeding, Inc.
YWCA-Main Office

COMMUNITY IMPROVEMENT & COMMUNITY EDUCATION

American Heart Association
American Red Cross

COMMUNITY IMPROVEMENT & COMMUNITY EDUCATION (cont.)

ASPIRA of Florida, Inc.
Boy Scouts of America
Center for Yiddish Culture
Charlee Homes for Children
Church World Svcs. Imm. & Refugee Resettlement
Coffo Immigration Project
Farm Share
Habitat for Humanity --Miami
Homestead/Florida City Weed and Seed
Human Services Coalition
Junior Achievement
March of Dimes
M-DCC Kendall Campus Access Disability
Metro-Dade Parks Interpretive Services
Miami-Dade Park & Recreation
Miami-Dade County Youth & Family Development
Delinquency Prevention Services Div.
Miami Museum of Science
Mobile Advocacy Program
NANAY, Inc.
Peer Link Programs, Inc.
Protect America's Children (P.A.C.)
Rainbow of Hope Dream Center
Safespace Shelter
South Florid Boys Choir-Replica Project
South Florida Palm Society Metrozoo Project
Vivir en America. Channel 31
Youth Crime Watch of America

COMPUTERS/INFORMATION. TECH.

ASPIRA of Florida, Inc.
BASS Museum of Art
Center for Yiddish Culture
Charlee Homes for Children
Flagler (Henry M.) Elementary School
Mt. Moriah Youth Community Center, Inc.
South Dade High School

CRIMINAL JUSTICE/AT-RISK YOUTH

After-School House
All-Aboard Tutoring
ASPIRA of Florida, Inc.
Barnyard Community Center
Boy Scouts of America
Centro Campesino-Farmworker Center, Inc.
Communities In Schools
Corporate Academy South
Department of Juvenile Justice
Eleventh Judicial Circuit of Florida
Everglades Youth Development Center
Girl Scout Council of Tropical FL
Informed Families
Mentoring Resource Center
Miami-Dade County Delinquency Prevention
Migrant Education Program (M-DCPS)
Mobile Advocacy Program
The Non-Violence Project
Orlowitz-Lee Children's Advocacy Center
Project Up-Start
Protect America's Children (P.A.C.)
Summerbridge Miami
Transition Inc.
Troy Community Academy
Youth Achieving and Succeeding, Inc.
Youth Crime Watch of America

CULTURAL ARTS/HUMANITIES

After School House
Arts and Business Council
Barnacle State Historic Site

CULTURAL ARTS/HUMANITIES (cont.)

Bass Museum of Art
Black Archives
Center for Yiddish Culture
Dade Heritage Trust
M-DCC Kendall Campus Art Gallery
Miami Museum of Science
Olympia Thtr. at Gusman Ctr. Perform. Arts
South Florida Boys Choir – Replica Project
Vivir en America, Channel 31
WDNA FM 88.9

DEVELOPMENTAL DISABILITIES

Good Hope Equestrian Training Center
Kiwanis Horses and Handicapped
Leisure Access Services
March of Dimes
M-DCC Kendall Campus Access Disability
Miami Cerebral Palsy Residential Services
Miami Lighthouse for the Blind
Peer Link Programs, Inc.
Program for Persons w/ Disabilities
Special Olympics
Tropical Elementary

ELDERLY

Brookwood Gardens Convalescent Center
Federation Gardens
Gelber Adult Day Care
Hospice Care of South Florida
I.H.S.Greenbriar
NANAY, Inc.
The Nursing Center at Mercy
The Palace Renaissance
Rainbow of Hope Dream Center
United Home Care Services
Vitas Hospice

ENVIRONMENT/SCIENCE

American Littoral Soc, Cape Florida Project
Barnacle State Historic Site
DERM/PRIDE Program
Everglades National Park
Fairchild Tropical Garden
Metro-Dade Parks Interpretive Services
Miami-Dade Parks, Adopt A Natural Area
Miami Museum of Science
South Florida Palm Society Metrozoo Project

HIV/AIDS/HEALTH CARE

Amer. Cancer Society's Winn-Dixie Hope
American Heart Association
American Red Cross
Care Resource
Girl Scout Council of Tropical FL
HealthSouth Doctors
Hospice Care of South Florida
Jackson Memorial Hospital
Mercy Hospital
Miami Cerebral Palsy Residential Services
UM Hospital/Sylvester Cancer Clinic
Vitas Hospice

HOMELESS/HUNGER SUBST. ABUSE

Catholic Charit. of the Archdiocese of Miami
Charlee Homes for Children
Daily Bread Food Bank
Drug-Free Youth In Town
Elijah Network Family and Comm. Alliance
Farm Share
Informed Families
Project Up-Start

M-DCC KENDALL SERVICE-LEARNING PLACEMENTS, Spring

'03

(Alphabetical listing) 12/13/02

IMPORTANT KEYS TO SUCCESS! – PLEASE READ BEFORE STARTING!

- ☞☞ Read the agency write-up carefully before calling.
- ☞☞ Many of these agency supervisors are hard to reach. Be persistent, call several times. If you still can't get them, you may want to try another agency.
- ☞☞ Also, some agencies only need a few students, so you may not get your first choice.
- ☞☞ Your placement must be confirmed by your instructor's deadline. If you encounter any difficulties, call our office and we will help.
- ☞☞ Be proactive—make your experience great. **Talk to your supervisor** about any dissatisfaction as situations arise rather than at the end of the semester.
- ☞☞ If this doesn't work, call the Center for Community Involvement for assistance.
- ☞☞ Be responsible, make a commitment and stick to it. The agency is counting on you. Show up on time and always let your supervisor know ahead of time if you must miss a session.
- ☞☞ Have fun and learn as much as you can!

Thank you for making a difference in our community!

AFTER SCHOOL CARE PROGRAMS DADE-COUNTY (MIAMI-DADE COUNTY PUBLIC SCHOOLS),

(After-school care at 115 elementary schools County-wide. Call for the school nearest you.)

CONTACT: Constance McGill at (305) 995-1899 (Fax: 305-995-1223)

DESCRIPTION: Operates comprehensive after-school care programs at 115 Miami-Dade County Public Schools. Programs provide structured activities including snack time, homework, and recreational events. Many sites offer activities such as scouting, 4-H, tutorial sessions, music, ceramics, computers, and drama. Goals of the program include helping children build physical skills and develop self-confidence, resourcefulness, ability to get along with others, and having a daily sense of community.

OPPORTUNITIES : Assist with the activities listed above. You will be supervised by trained staff who will provide opportunities for you to work with elementary children based upon your interests and skills. Also, reading tutors are needed in sites to work with children using the America Reads curriculum.

HOURS NEEDED: Monday - Friday, 2:00pm - 6:00pm year-round.

COMMENTS: Please call for more information. Program coordinators will place you at a school based on your interests, course assignment, and geographic location. You will be expected to put in at least two hours a week for a minimum of 10 weeks.

AFTER-SCHOOL HOUSE, 6121 SW 68th Street, Miami, FL 33143 (4 blocks north of South Miami Hospital just off US1)

2nd Location: Murray Park, 6700 SW 58th Place, South Miami, FL 33143

3rd Location: Palmer Park, 6100 SW 67th Avenue, Miami, FL 33143

CONTACT: Daisy Harrell (305) 667-0555 or (305) 668-7352 (Fax: 305-668-7356); E-mail:

धारrell@cityofsouthmiami.net

DESCRIPTION: Provides one-on-one tutoring for elementary & middle school children to build self-confidence in their academic ability.

OPPORTUNITIES : Spend one to three hours a week (or more!) working with one child. Serve as a role model and friend, assist with homework, playing games, reading, etc. (These kids love M-DCC students!)

HOURS NEEDED: Monday - Thursday, 2:30pm -7:30pm, Friday, 2:30pm -5:30pm. Program runs in hour shifts.

ORIENTATION: Contact Silvia Montalvan or Marne Kane for the current training schedule.

COMMENTS: Minimum commitment is one hour a week. Volunteers are assigned one child per shift from the lengthy waiting list. Your assigned child depends on you to show up each week at your scheduled time! Therefore, you must make a commitment and stick to it! Many more children want to participate in the program but can't due to the lack of volunteer tutors. Call the After-School House to sign up, and bring a friend too!

ALL-ABOARD TUTORING/MENTORING, (County-wide opportunities)

Main Office: 15490 NW 7th Avenue, Miami, FL 33169

CONTACT: All-Aboard Main Office at (305) 687-2227 (Fax: 305-681-4355); E-mail: allaboark@aol.com

DESCRIPTION: The All-Aboard Tutoring/Mentoring program is an early intervention educational program designed to improve the academic performance of at-risk children in order to prevent failure in Kindergarten and First Grade. All-Aboard has the ability to place volunteers in any Miami-Dade County Public Elementary School. All-Aboard is a collaborative effort between The Children's Psychiatric Center and Miami-Dade County Public Schools.

OPPORTUNITIES : Volunteers are trained to utilize the All-Aboard Picture Alphabet Book and strategies to motivate their tutee and increase academic success.

ADDITIONAL OPPORTUNITY: Story hour at Homeless Assistance Center. Read stories, lead activities for Pre-K to 5th grade children residing at Miami and Homestead on the 1st and 3rd Wednesday of the month.

HOURS NEEDED: Volunteer tutors/mentors needed during regular school hours (8:30am – 3:00pm), after school (3:00pm – 5:00pm) Monday-Friday and during summer school sessions. Volunteers are asked to commit to twenty-four (24) hours (1 to 2 hours per week).

TRAINING: Volunteers are required to complete a two-hour training session. Training sessions are offered at the main All-Aboard office (15490 NW 7th Avenue) and at Miami-Dade Community College.

COMMENTS : Call to sign-up for training or for more information.

AMERICAN CANCER SOCIETY'S WINN-DIXIE HOPE LODGE CENTER, 1121

NW 14th Street, Miami, FL

CONTACT: Eva Velasquez, (305) 547-2210 ext. 405 (Fax: 305-547-4187) E-mail: eva.velasquez@cancer.org

DESCRIPTION: The American Cancer Society's Winn-Dixie Hope Lodge Center is a home away from home for cancer patients and their families while undergoing cancer treatment. Residents stay free of charge for an unlimited length of time while in daily cancer treatment.

OPPORTUNITIES: Administrative and clerical, fund-raising events, i.e., "Making Strides," "Smoke Free for Health" and "Relay for Life" events (Walk-A-Thons), services to cancer patients, i.e., speakers bureau, cancer prevention and detection programs, drives for Hope Lodge, errands and patient events, chairing committees for volunteer recruitment and special events, weekend managers (This is a paid position.).

HOURS NEEDED: Monday – Friday from 3:00pm to 9:30pm. Holidays, Saturdays, and Sundays from 8:00am to 9:00pm.

COMMENTS: Must be fluent in English, have some computer training, and be willing to make time commitments.

AMERICAN HEART ASSOCIATION - YOUTH MARKET PROGRAMS,

(County-wide opportunities)

2600 SW 3rd Avenue, Suite 900, Miami, FL 33126

CONTACT: Benito Besada (305) 856-1449 (Fax: 305 860-6780)

DESCRIPTION: AHA Youth Market Program includes: Jump Rope for the Heart, Heart Power and Hoops for Heart. These programs are designed to work with students to emphasize the importance of a healthy life style, including physical activity, eating properly and living tobacco free, as well as to help the children learn the importance of community service. Programs offer education enhancement to the school programs.

OPPORTUNITIES : Spend required hours in office scheduling appointments, following up on calls and events. Liaison between the marketing directors and the school system (teachers, coaches, principles, etc.). Will help school volunteers with implementation of materials, and describing programs. Can attend school events, if able.

HOURS NEEDED: Monday-Friday, 9:00am - 4:00pm (depending on required hours)

COMMENTS: Full understanding of the AHA and youth programs will be necessary. Must be computer literate. Please contact Benito Besada for more information.

AMERICAN LITTORAL SOCIETY, CAPE FLORIDA PROJECT,

1200 South Crandon Blvd, Key Biscayne, FL 33149

CONTACT: Kellie Westervelt (305) 361-0611 (Fax: 305-361-2344); E-mail: kwest01@earthlink.net

DESCRIPTION: The Cape Florida Project is a habitat restoration effort at Cape Florida State Park on Key Biscayne. The American Littoral Society is seeking students to help restore 27 acres of coastal strand at the park. Students will work with other volunteers clearing non-native plants, and then planting natives. After the work shift, students and volunteers are encouraged to enjoy the park for the rest of the day.

OPPORTUNITIES: Hands-on work experience in the environmental sciences in three main areas: 1) exotic control (manually remove targeted species), 2) nursery operations (300 native species cultivated on site), and 3) out planting native species.

HOURS NEEDED: Tuesday-Friday, 9:00am – 12:00pm or 1:00pm – 4:00pm shifts; Saturday & Sunday, 9:00am – 12:00pm.

A minimum commitment of 15 hours is required. (Don't try to do them all in one week. This project is rewarding but physically challenging!)

COMMENTS: Call the American Littoral Society and arrange to go to work (individually), or arrange a group/class project. Park is open seven days a week. This project is especially appropriate for natural science majors or anyone interested in environmental issues.

AMERICAN RED CROSS--GREATER MIAMI / HOMESTEAD BRANCH,

112 NW 12th Street, Homestead, FL 33030

CONTACT: Elda Sanchez (305) 248-2024 (Fax: 305-248-5141); E-mail: SanchezE@usa.redcross.org

DESCRIPTION: The Red Cross is a humanitarian, non-governmental, non-profit agency that helps people prevent, prepare for and respond to emergencies. It also provides CPR/First Aid, HIV/AIDS education, and water safety to the public.

OPPORTUNITIES : The Red Cross has the following opportunities: disaster relief, health and safety programs, public relations, marketing, INFUSION (a 20-something volunteer group), social services and more.

HOURS NEEDED: Monday - Friday 9:00am - 5:00pm

COMMENTS : Flexible scheduling. Call for an appointment and orientation session. Opportunity to travel to disasters across the County!

AMERICAN RED CROSS--GREATER MIAMI & THE KEYS CHAPTER, 335 SW 27th Avenue, Miami, FL 33135

CONTACT: Mercedes Velez at (305) 644-1200 ext.122 (Fax: 305-644-1038); E-mail: velezm@usa.redcross.org

DESCRIPTION: The Red Cross is a humanitarian, non-governmental, non-profit agency that helps people prevent, prepare for and respond to emergencies. It also provides lifesaving courses such as: CPR/First Aid, HIV/AIDS education, and Disaster Preparedness.

OPPORTUNITIES : The Red Cross has the following opportunities: disaster relief, health and safety programs, public relations, marketing,

accounting, information technology, human resources, financial development, international and diversity services, INFUSION (a 20-something

volunteer group), social services and more.

HOURS NEEDED: Monday – Friday, 8:30am – 5:00pm

COMMENTS: Must commit to 10 hours per week for the semester. Contact the Chapter early in the semester to participate.

ARTS & BUSINESS COUNCIL, 200 South Biscayne Blvd, Suite 4000, Miami, FL 33131

CONTACT: William Mann, (305) 865-5583 Website: <http://www.artsbizmiami.org>

DESCRIPTION: The Arts & Business Council is an arts service organization that connects individuals interested in volunteering their time for arts and cultural organizations with over 350 cultural organizations located throughout Miami-Dade who require volunteer assistance. We work with all cultural disciplines including dance, music, theater, museums, historical preservation, literary, film and more.

OPPORTUNITIES: Range from short-term direct service projects to longer term volunteer consultancies for specific skills including clerical assistance and professional skills.

COMMENTS: Learn more about the cultural community by working with arts executives. Time commitments range from 3 hours minimum to 20 hours. Appropriate for students interested in Art and Humanities, Non-Profit Management and Volunteer Management.

HOW: Visit our website to see current and ongoing volunteer opportunities, and sign up for our monthly "Volunteer Connection" e-newsletter, or call the office.

ARVIDA MIDDLE SCHOOL, 10900 SW 127th Avenue, Miami, FL 33186

CONTACT: Esme Bentil-Dawson, Assistant Principal, (305) 385-7144 ext. 212 or Beth Nichols (Fax: 305-383-9472)

DESCRIPTION: Arvida provides educational opportunities to more than 1,800 students in grades six through eight. Our mission is to prepare students for the 21st century by fostering learning experiences that enrich the mind and enhance community involvement.

OPPORTUNITIES: One-on-one tutoring in reading.

HOURS NEEDED: Monday-Friday, 9:00am - 3:00pm or any portion of this time in 1-hour blocks. Minimum commitment of several hours a week for an entire semester. Our reading tutors are required to work a minimum of 2 hours per week for a semester. Optionally, students may continue for the remainder of the year.

ASPIRA OF FLORIDA, INC., 3650 N. Miami Avenue, Miami, FL 33127

CONTACT: Aymet Chaples, Vice-President of Schools Operations, (305) 576-1512, Ext 22 (Fax: 305-576-0810).

ASPIRA North, 13413 Memorial Highway, Miami, FL 33161; Contact Ruth Bland, Associate Director (305) 893-0970, (Fax: 305-895-2280) or Iliana Pena, ASPIRA Leadership Charter School Principal.

ASPIRA South, 14112 SW 288 Street, Leisure City, FL 33033; Contact Kevin Moore, Director of ASPIRA South Leadership Charter School, (305) 246-1111 ext.222.

ASPIRA Wynwood and the Beaches, 3650 N. Miami Avenue, Miami, FL 33127; Contact: Fernando Colon, Director Miami-Dade, (305) 576-1512 ext. 25.

DESCRIPTION: ASPIRA provides services to approximately 1200 youth a year in leadership development, the areas of substance abuse awareness, gang avoidance, teen pregnancy prevention, violence reduction, and alternative education.

PROGRAMS: Youth Leadership Development: after-school leadership clubs facilitated by an ASPIRA counselor at 20 elementary, middle, and senior high schools throughout Miami-Dade County. Charter School: intensive leadership development through innovative educational programs, counseling, and community awareness.

OPPORTUNITIES: Tutoring, mentoring, coaching (dance, art, sports, cheerleading,) computers, and conflict resolution skills.

HOURS NEEDED: Flexible; ASPIRA operates during regular school hours (8:30am - 3:30pm) Monday - Friday. After-school activities begin immediately after school. Some activities are available on Saturdays.

COMMENTS: Call the person listed above for the ASPIRA site nearest you. ASPIRA Youth Leadership Charter School is looking for young adults who are interested in helping other youths get involved in

community awareness. Please contact Mrs. Pena (305) 893-8050 or visit the school located at 13300 Memorial Hwy, North Miami.

ASPIRA SOUTH YOUTH LEADERSHIP CHARTER SCHOOL, 14112 SW 288th Street, Leisure City, FL 33033

CONTACT: Kevin Moore, (305) 246-1111 ext.222 (Fax: 305 246-1433)

DESCRIPTION: We are a small (180 student) Charter School. Our student population is 85% Latin with backgrounds including Mexican, Cuban, Dominican and Nicaraguan families. We receive help from a variety of groups in our efforts to bring academic success to the lives of our children, and their parents through parenting skills workshops and meetings.

OPPORTUNITIES : Tutoring in all subjects!

HOURS NEEDED: 4 hours a week minimum, 10:00am - 3:00pm

COMMENTS: We welcome individuals who would like to share their time and expertise with our students.

AVOCADO ELEMENTARY SCHOOL, 16969 SW 294 Street, Homestead, FL 33030

CONTACT: Regina Frances (305) 247-4942 (Fax: 305-246-9603)

E-mail: rfrances@avocado.dade.k12.fl.us

DESCRIPTION: Avocado Elementary School is a magnet school for the gifted program grades K-3. It also has regular classes and programs for grades K-5.

OPPORTUNITIES : Spend one hour or more a week working with one child or with a classroom. Serve as a role model and friend, and assist with homework, playing games, reading, listening, etc. Tutoring is also needed for after-school care program.

HOURS NEEDED: Monday-Friday, 8:30am-3:00pm (school days). After-school care program hours: 3:30pm - 6:00pm.

COMMENTS: This school will match your skills and talents with their needs and is looking forward to having help. Must commit to at least one hour per week.

THE BARNACLE HISTORIC STATE PARK, Main Highway, Coconut Grove, FL. 33133

CONTACT: Karen Ryan-Young, Park Ranger, (305) 448-9445 (Fax: 305-448-7484) Website:

www.floridastatepark.org

DESCRIPTION: This Florida Park Service, State Historic Site provides resource-based recreation while preserving, interpreting, and restoring natural and cultural resources.

OPPORTUNITIES : Exotic plant control; landscaping; collection management; resource management; teaching/interpretation and special projects related to daily park operation.

HOURS NEEDED: Open to the public Friday, Saturday, Sunday and Monday 9:00am – 4:00pm.

Weekdays by reservation.

COMMENTS : Students must commit to 40 hours per semester and 2 hours per week. Call the park staff to schedule an appointment for training and orientation. This site is appropriate for students interested in botany, natural science, history, parks and recreation, education, ecology and hospitality.

THE BARNYARD COMMUNITY CENTER, 3870 Washington Avenue, Coconut Grove (near US1 & Grand Ave.)

CONTACT: Tina Hoo, (305) 446-6216 (Fax: 305-446-2177)

DESCRIPTION: The Barnyard is a community center whose primary objective is to help children reared in a neighborhood plagued by the consequences of economic deprivation (crime, violence, lack of opportunity) experience academic success. The Barnyard offers a host of enrichment activities including an after-school program, youth tutoring and mentoring, youth development groups, cultural enrichment activities, etc. Approximately 150 children participate in these programs, most of who are in elementary school.

OPPORTUNITIES: Help is needed in all program areas--especially in the After-School program every day from 2:00pm – 6:00pm (tutors, mentors, recreation and activity leaders, etc.).

HOURS NEEDED: Generally Monday – Friday, 2:00pm – 6:00pm with some Saturday opportunities as well.

COMMENTS: The Barnyard is a haven for the children in the West Grove area. It offers the chance to truly make a difference in the lives of children who badly need individual tutoring and attention. The Barnyard needs serious, responsible, and motivated service-learning students. **America Reads participant.**

BASS MUSEUM OF ART, 2121 Park Avenue, Miami Beach, FL 33139

Bass Museum School of Art, 2100 Washington Avenue, Miami Beach FL 33139

CONTACT: Molly Park, (305) 673-7166, Denise Delgado, (305) 673-7530, ext 1003 for volunteer opportunities at the Bass Museum School of Art or Denise Wolpert (305) 673-7530, ext. 1013 for volunteer opportunities at the Bass Museum

DESCRIPTION: The Bass Museum of Art, located in the historical Art Deco district of South Beach, provides temporary exhibitions and permanent collections that span the contemporary and the historical and represent a wide variety of forms and cultures. Its mission is to collect, preserve, exhibit and interpret the visual arts for South Florida residents and visitors. Along with exhibitions, it offers special events, film screenings, concerts, classes, after school programs, and other activities. In June 2002, it reopened to the public after a major renovation and expansion of new facilities designed by internationally renowned architect Arata Isozaki.

OPPORTUNITIES: Curatorial Research for the museum or the **NIW Art Lab:** NIW (new information workshop) at the Bass is a new program designed to promote exchange, education, and art making by using the Internet and new media as tools. As a volunteer, you can research and compile educational Internet resources, staff the NIW Art Lab, teach a class, help lab visitors learn to use the computers and orient them towards using the lab, assist with elderly and youth programs, or promote the Lab through visits to local community organizations. Benefits include free, regular access to computer and multimedia equipment, a training program, and opportunities to meet and interact with new media artists.

HOURS NEEDED: Vary according to specific volunteer position. Day, evening, and weekend hours available.

COMMENTS: A training and orientation will be provided.

BIG BROTHERS BIG SISTERS OF GREATER MIAMI,

Main Office: 701 SW 27th Avenue, Suite 800, Miami, FL 33135

Various volunteer opportunities available. See below for details.

CONTACT: Marcia Hanna, community Involvement Department, (305) 644-0066 Ext 233,

mhanna@bbbsmiami.org or

Ada Gonzalez, 305-644-0066 Ext. 234; E-mail: agonzalez@bbbsmia.org; (Fax 305-649-6358) Website:

www.wementor.org

- **Community/Weekend Program**

DESCRIPTION: Volunteer Big Brothers and Big Sisters meet with a child at least twice a month for at least one year of service. Volunteers and the children they are paired with participate in a variety of recreational, educational and cultural activities along with agency special events.

COMMENTS: Please call to get more information and to schedule a time to meet with a staff person for an interview/orientation. **Be certain to identify yourself as a service-learning student.**

- **Bigs In School School-Based Program**

DESCRIPTION: Volunteers meet with a child one-to-one for one hour a week at a local elementary school or after-school program. Programs in over 40 elementary schools in Miami-Dade County.

Volunteers are asked to complete one school-year of service.

COMMENTS: Please call to get more information and to schedule a time to meet with a staff person for an interview/orientation. **Be certain to identify yourself as a service-learning student.**

BLACK ARCHIVES, THE 5400 N.W. 22nd Avenue, Building C, Suite 101, Miami, FL 33142

CONTACT: Valerie Robinson, (305) 636-2390 (Fax: 305-636-2391)

DESCRIPTION: The Black Archives is a nonprofit organization that is dedicated to the collection, preservation, and interpretation of the heritage of the Black experience in South Florida. The Archives operates a manuscript/photographic repository, the Lyric Theater performing arts facility and several historic preservation sites and events.

OPPORTUNITIES: Volunteer opportunities available for students to learn about the Black experience in South Florida, participate in event logistics, provide customer services at theatrical events and concerts, advocate historic preservation and learn methods of using historic materials to improve the quality of life in under-served communities.

COMMENTS: Please call to schedule an appointment.

BOY SCOUTS OF AMERICA, County-wide volunteer sites, Main office: 15255 NW 82nd Avenue, Miami Lakes, FL 33016

CONTACT: Bob Boyd ext. 216, Dan Rushing, ext. 225 and Art Hawkins, ext. 231(305) 364-0020 (Fax: 305-821-6222)

DESCRIPTION: It is the mission of the Boy Scouts of America to serve others by helping to instill values in young people, and other ways to prepare them to make ethical choices during their lifetime in achieving their full potential. The purpose of scouting is character development, citizenship training, mental, emotional and physical training.

OPPORTUNITIES: 1) Work with Scout leaders in the enhancement of their Boy Scout program; i.e., hands on activities, 2) Assist in the organization of a Scout jamboree, including our four annual fun days for children with disabilities, 3) Office administration includes data entry, marketing support development (flyers, invitations, photo library), and inventory management, 4) Event coordination, 5) Assistance with accounts and budgeting in a non-profit environment (Contact Mr. Rushing at ext. 225.).

HOURS NEEDED: Hours: office administration support-between 9:00am - 5:00pm, Monday through Friday; other hours vary.

COMMENTS: The main office is in Miami Lakes; volunteer opportunities throughout Miami-Dade County.

BROOKWOOD GARDENS CONVALESCENT CENTER, 1990 South Canal Drive, Homestead, FL 33035-1046

CONTACT: Nilda Diaz (305) 246-1200, Fax: (305) 246-9570

DESCRIPTION: Brookwood Gardens is a 120-bed skilled nursing home facility requiring assistance in various areas.

OPPORTUNITIES: To serve and learn about the elderly population in a nursing home environment. Assist with recreational activities during groups or on a one-to-one basis, assisting in community outings, in room friendly visits.

HOURS NEEDED: Monday through Sunday and Holidays from 9:00am to 5:30pm.

COMMENTS: In addition to the above hours, volunteers are needed on a flexible basis for special events and projects. This is a great opportunity to volunteer in a nursing home with the elderly. Directions: Turnpike South to Campbell Drive. Left at exit to S.W. 162 Avenue. Travel 1.2 miles to the end of 162 Avenue (You will go past N. Canal Drive.). Left at the end and right into Brookwood Gardens. There is a construction site, and no visible sign.

CARE RESOURCE, 1320 South Dixie Highway, Suite 485, Coral Gables, FL 33146

CONTACT: Freddy Pardo, (305) 667-9296 Ext. 45 or Ismary Musa (305) 667-9296 ext.24 (Fax: 305-667-8686);

E-mail: imusa@careresource.org.

DESCRIPTION: Care Resource is a 501(c)3 non-profit, multicultural, community-based AIDS service organization dedicated to providing culturally appropriate counseling support services. Primary medical care, clinical trials, information, and referrals, community outreach, education, and prevention are our services.

OPPORTUNITIES: Volunteers are needed to help for general office work and for special events all year-round. We have different departments, finance, information services, prevention, case management, development, and medical care.

HOURS NEEDED: Monday – Friday 9:00am – 5:45pm

COMMENTS: In addition to above hours, volunteers are needed on a flexible basis for special events. Schedule may include evening and weekend hours. All volunteers will be provided with an orientation.

CATHOLIC CHARITIES OF THE ARCHDIOCESE OF MIAMI – NEW LIFE FAMILY CENTER,

3620 NW 1ST Avenue, Miami, FL 33127

CONTACT: Yessica Lopez (305) 573-3333 (Fax: 576-5111)

DESCRIPTION: Program serves homeless families of Miami-Dade County. We provide transitional housing, food, clothing, case management, tutoring, transportation and other tools to assist individuals and families attain self-sufficiency.

OPPORTUNITIES : Individuals are needed for office work (clerical), telephone support, translating, computer teachers/tutors, technical support (computer), donation distribution once a week, fundraising events, and food service.

HOURS NEEDED: Various shifts are available, Monday – Friday, 9:00am–7:00pm. Weekend shifts are available for Special Events and Outreach activities. All prospective service-learning participants will be interviewed and required to attend a volunteer orientation.

COMMENTS: This is a great opportunity for students to try to help our community.

CENTENNIAL MIDDLE SCHOOL, 8601 SW 212th Street, Miami, FL 33189

CONTACT: Alfonso Thomas (305) 235-1581 ext. 217 (Fax: 305-234-8071)

DESCRIPTION: Centennial Middle School needs tutors and mentors for students in all subjects!

OPPORTUNITIES : Tutoring students, and helping coordinate and expanding our after-school programs.

We also run an after-school program where we offer tutoring in reading and math and we need volunteers.

HOURS NEEDED: Monday–Friday 3:45pm – 5:00pm

COMMENTS: Mr. Alfonso Thomas needs help and welcomes any M-DCC student. He'll take great care of volunteers and will find a placement that will suit your needs and interests. Centennial Middle School's staff and students look forward to the meaningful assistance

M-DCC volunteers will provide.

THE CENTER FOR YIDDISH CULTURE, 269 Giralda Avenue, Suite 201 Coral Gables, FL 33134

CONTACT: Liz Weintraub (305) 774-9244 (Fax: 305-774-7322); E-mail: liz@yiddishculture.org

DESCRIPTION: Non-profit, Secular Jewish cultural organization dedicated to the promotion of the Yiddish language and culture and to uniting with other cultures to create multi-cultural programming throughout South Florida.

OPPORTUNITIES : Volunteers are needed to help with a growing arts and cultural organization. The organization runs on acclaimed lecture series, children's programming, publishing of Yiddish translated books, music and arts events, writing contests, educational programs, and much more. We also publish books translated from Yiddish to English which we promote at various book fairs throughout Dade County. Volunteers are needed to help with publicity, promotion, advertising, fundraising and education, computer graphics, office work including phone answering, filing and mailings, training of new volunteers, art gallery orientations, public speaking, newsletter production, and much more. Provides a great opportunity to meet and connect with many people in the South Florida community and to see the non-profit world from the inside.

HOURS NEEDED: Minimum commitment of four hours per week, Monday-Friday, 10:00am- 5:00pm.

COMMENTS: This is an exciting period in the Center for Yiddish Culture's history. Volunteers will be on the ground floor in helping our organization blossom while learning important design, public relations, organizational, computer and office skills. Our staff is there to provide training and help to all our volunteers. This opportunity provides important jobs skills while helping our organization reach new prominence in South Florida. For more information contact Liz at (305) 774-9244 or liz@yiddishculture.org.

CENTRO CAMPESINO-FARMWORKER CENTER, INC. AMERICORPS

YOUTH PRIDE AFTER SCHOOL PROGRAM, 35801 SW 186 St., P.O. Box 343449, Florida City, FL, 33034

CONTACT: Frankie Navarro, Program Director, (305) 245-7738 (Fax: 305-245-1237); E-mail: Frankienavarro@aol.com

DESCRIPTION: Provides after school tutoring, homework assistance, and academic enrichment for 150+ at-risk migrant farmworker youth and other low-income children. Services include one on one counseling, guidance, motivation and self-esteem building, mentoring, leadership development and dropout prevention. Services are rendered at two afterschool neighborhood centers. **Target population:** Ages 6-18 at Centro Villas and Everglades Farmworker Village in Florida City. Parents, homeowners, adult trainees, teenagers (migrant farmworkers, low income, at-risk youth)

OPPORTUNITIES: Serve as a mentor, tutor, role model, and friend; assist with homework, reading, and special activities.

HOURS NEEDED: Monday – Thursday, 3:00pm – 6:00pm; Saturdays: 9:00am – 1:00pm for community program such as 4H Club, Mexican Folkloric dance program and Teen programs.

TRAINING: Orientation and training provided.

COMMENTS: In addition to above hours, volunteers are needed on a flexible basis for special events, community building programs and parent development projects. Volunteers also needed to work with homeowners in community building programs, teach adult literacy in adult training programs and community organizer. May include weekend hours.

CHARLEE HOMES FOR CHILDREN, 5915 Ponce de Leon Blvd, #26 Coral Gables, FL 33146

CONTACT: Immac Bruce, (305) 665-7365 ext. 129, E-mail: ibruce@charleeprogram.org; Website: <http://www.charleeprogram.org/>

DESCRIPTION: Provide residential, therapeutic, and supportive services to over 400 children removed from their homes due to abuse, abandonment, or neglect then placed into foster care.

OPPORTUNITIES: Mentor, computer lab assistants, and other opportunities for working with children. Charlee children's depot is a warehouse facility where we store donated items from the community; we need volunteers to assist in the organization of these items and to keep inventory.

HOURS NEEDED: Prefer workday 9:00am - 5:00pm, but we are flexible.

COMMENTS: Charlee has offices throughout the County so volunteer opportunities may vary. Call for more information and to schedule an appointment.

CHURCH WORLD SERVICE IMMIGRATION AND REFUGEE RESETTLEMENT PROGRAM,

5040 NW 7th Street, #920, Miami, FL 33126

CONTACT: Vivian E. Ledbetter, (305) 774-6770, ext. 151 (Fax: 305-774-6143 or 305-774-6614)

DESCRIPTION: Welcoming, processing, and assisting newly arrived refugees in their settlement is the role of Church World Service in Miami. Individuals and families receive general orientation in both financial and legal assistance, referrals, job placement services, tutoring, and assistance in furnishing their new living quarters. Economic independence and assistance towards being successful, productive, and effective citizens is the goal. Church World Service keeps doors open for ongoing counseling until cultural adjustments are made.

OPPORTUNITIES: 1. Social Service Aides assist Social Workers in scheduling appointments with possible employers, registering children for school, providing cultural orientation, assisting with computer employment search, filling out job applications, resumes, etc. and
2. Investigating and implementing language study possibilities, tutoring children as they begin their schoolwork in English and adults as they are in the process of learning the language. Job search for refugees can be done at a student's home. Of course, mentoring in English or other classes can be done outside the CWS Office.

HOURS NEEDED: One or more hours per week for at least two or more months; usually Monday through Friday, 9:00am – 5:00pm. Weekend schedules are possible in certain cases, depending on needs of clients and volunteers. Consideration is given to students who need weekend hours. At times, offices may be open on Saturday or Sunday to accommodate student need.

COMMENTS: This is a wonderful manner in which students can gain insight regarding all the components of refugee resettlement. The satisfaction from altruistic serving and learning gives a new positive to anyone's life. Letters of reference and recognition are provided.

COFFO IMMIGRATION PROJECT, 21 Krome Avenue, Homestead, FL 33030

CONTACT: Harold Jean-Baptiste or Junior Joseph, (305) 247-4779 (Fax: 305-242-0701)

DESCRIPTION: This project serves the immigration needs of the South Dade community by providing a wide range of services, including immigration counseling and assistance, coordination of pro bono legal assistance in deportation proceedings, and ESOL and

citizenship classes.

OPPORTUNITIES: Examples include assisting clients with immigration forms, helping attorneys process clients, and assisting with ESOL or citizenship classes. Opportunities depend on students' interests and abilities. The service-learner will not only learn how to work as part of a team, but he or she will also gain valuable experience in such areas as immigration, office management, education, and law.

HOURS NEEDED: Immigration: Monday–Friday, 9:00am–5:00pm. Classes are Monday-Thursday 5:30pm - 8:30pm

COMMUNITIES IN SCHOOLS OF MIAMI, INC., 11900 SW 128th Street, Miami, FL 33186

CONTACT: Elizabeth Mejia, (305) 252-5444 (Fax: 305-378-7393) E-mail: elizabethcis@hotmail.com

DESCRIPTION: Communities in Schools works with 15 schools to provide academic enhancements and drop out prevention services

to at-risk youth and with 5 after school programs.

OPPORTUNITIES: M-DCC students are needed to provide tutoring and one-to-one attention to high school students in a variety of subjects (reading, math, English, writing, etc.). Tutors are needed for Miami Edison Senior High School, the ACE Academy in Coral Gables, School for Applied Technology, Corporate Academy South in Homestead, and Corporate Academy North in Allapattah. Volunteers are also needed to be literacy volunteers in elementary schools in Liberty City, Allapattah. M-DCC students are also needed to help in an after school program in Liberty City, Hialeah, and Allapattah to help in the computer lab and health education programs.

HOURS NEEDED: 7:30am– 5:30pm, school days

COMMENTS: Ms. Mejia really needs your help. Call her and get started today!

CORPORATE ACADEMY SOUTH (CAS) - COMMUNITIES IN SCHOOLS, 2351

SE 12 Ave., Homestead, FL 33035

CONTACT: Gail Gelvan (305) 246-4348 (Fax: 305-246-3948) E-mail: gailgelvan@hotmail.com

DESCRIPTION: We are a small, alternative high school (90 students). Our student population is 1/3 Caucasian, 1/3 Afro-American and 1/3 Hispanic. Their home schools are located from Kendall Drive south to Homestead. We are a Community in Schools of Miami (CISMI) site located on the campus of Homestead Senior High School. CISMI is a non-profit drop out prevention organization serving over 5,000 students in Miami -Dade County.

OPPORTUNITIES: We need tutoring in Reading, English, and Math as well as other academic areas.

HOURS NEEDED: One to two hours per week, Monday-Friday, 8:30am-2:30pm

COMMENTS: We offer an orientation, guidance and flexible scheduling and greatly appreciate your help.

CYPRESS ELEMENTARY, 5400 SW 112 Court, Miami, FL 33165

CONTACT: Jacqueline Arias, Assistant Principal, (305) 271-1611 (Fax: 305-279-3622)

DESCRIPTION: Pre-K through 5th grade elementary school that has 530 students. Offers special education and regular classes --including classes for the educable mentally handicapped.

OPPORTUNITIES: Assist teachers; tutor at-risk children; work on special projects, assist in office.

HOURS NEEDED: Monday-Friday, 8: 30am – 3:00pm.

COMMENTS: Ms. Rio will place you according to your schedule and interests. Give her a call.

DADE HERITAGE TRUST, HISTORIC PRESERVATION CENTER,

190 SE 12th Terrace (Brickell Area), Miami, FL

CONTACT: Luis Gonzalez (Office Manager) or Becky Matkov (Executive Director), (305) 358-9572 (Fax: 305-358-1162);

E-mail: DadeHeritage109@aol.com

DESCRIPTION: Dedicated to the preservation of Miami-Dade's architectural, cultural and environmental heritage. Sponsors many activities such as lectures, tours, Dade Heritage Days, educational presentation/projects with schools, etc.

OPPORTUNITIES: Assist in all areas mentioned above. Also, assist with committee work, community cultural events, event planning, and some office/research work.

HOURS NEEDED: Flexible, depending on event. Some evenings and weekends available. It is preferred that you work a minimum of 3 hours per shift. Phone the office to discuss your interests and upcoming events.

COMMENTS: This is an excellent opportunity for anyone interested in historic preservation and Dade County's history. Call us and we will put you to work!

DAILY BREAD FOOD BANK, 5850 NW 32nd Ave. Miami, FL 33142-2117

CONTACT: Jeff Cooper or Judith Gatti (305) 633-9861 (Fax: 305-633-0036)

DESCRIPTION: Collects edible but otherwise wasted food primarily from the food industry and community food drives, and distributes it to over 1,000 charitable organizations that feed hungry people.

OPPORTUNITIES: Learn about food distribution and helping the needy in South Florida. Help out with warehouse food salvage & food handling, clerical/administrative work, grant writing, media contacts, and special projects.

HOURS NEEDED: Monday - Friday, 8:00am - 4:30pm. Long term or short term is acceptable, however you must schedule in advance and come in for a minimum of 2 hours each time.

COMMENTS: Call Jeff and arrange an orientation. This food bank distributed over 15 million pounds of food last year!

DAVID FAIRCHILD ELEM. AFTER SCHOOL CARE PROGRAM, 5757 SW 45 Street, Miami, FL 33155

CONTACT: Christine Samuels 305-665-5483 ext.121 or Mayra Tamargo ext.113 (Fax: 305-669-5401)

DESCRIPTION: This is an after-school care program which offers tutoring in reading and mathematics. Our goal is to help as many students

as possible read on grade level, as well as learn skills and concepts in mathematics at their grade level by the end of the school year.

OPPORTUNITIES : Assisting teacher/tutors in reading and math classes.

HOURS NEEDED: Monday-Friday, 3:00pm- 6:00pm and there is a minimum commitment requirement of 1 visit per week.

DEPARTMENT OF JUVENILE JUSTICE (DJJ), 18425 NW 2nd Avenue, North Miami, FL 33169

CONTACT: Marie Boswell, Delinquency Prevention Specialist at (305) 654-1959 or (305) 654-1962 (Fax: 305-654-1961) or

E-mail: marie.boswell@djj.state.fl.us. Other Offices: 1444 Biscayne Blvd., 1897 NW 20th St., 3300 NW 27th Ave., 1600 NW 3rd Ave., 4500 Biscayne Blvd., (305) 377-7188, 10700 Caribbean Blvd., 5040 NW 7th Ave., 11430 N. Kendall Dr., 6600 SW 57th Ave., (305) 284-0921.

DESCRIPTION: The Florida Department of Juvenile Justice has a mission to prevent and reduce juvenile crimes in the State of Florida. The purpose of service-learners' experience is to augment and enhance the jobs being performed by the Juvenile Justice staff and to enhance the knowledge and skills of the student. We now have positions in the areas of Kendall, North, Medical, Wolfson, InterAmerican, and Homestead.

OPPORTUNITIES: The Juvenile Justice Service-Learning Program is designed to allow the students the opportunity to apply knowledge, classroom skills and practical experience to the actual working environment while under the supervision of a trained professional. Students will learn about the services and programs provided throughout DJJ continuum as well as to develop the student to work with juveniles.

HOURS NEEDED: Minimum of 10 hours a week, however, the student can serve as many hours as desired.

COMMENTS: All applications will be required to submit to a background screening (including police records check and fingerprinting at the applicant's expense) through DJJ Office of Inspector General.

DERM/PRIDE (PROMOTING RESPONSIBILITY IN DADE'S ENVIRONMENT) PROGRAM,

33 SW 2nd Avenue, Suite 1200, Miami, FL 33130

CONTACT: Susannah Troner at (305) 372-6469 or Ivy Brown at (305) 372-6628 (Fax: 305-372-6760)

DESCRIPTION: The PRIDE program places volunteers in various "jobs" within the Department of Environmental Resources Management. The program strives to expose volunteers to some of the environmental issues facing the Department.

OPPORTUNITIES: Opportunities vary throughout the year and positions are based on the needs of the Department.

HOURS NEEDED: Most opportunities are Monday - Friday, 9:00am – 5:00pm; clean-ups, adopt-a-tree and planting events usually occur on Saturday mornings.

DR. CARLOS FINLAY ELEMENTARY SCHOOL, 851 S.W. 117 Avenue, Miami, FL 33184

CONTACT: Maria Del Castillo or Kim Atwell, 305-552-7122

DESCRIPTION: Dr. Carlos J. Finlay Elementary School is a newly established school, located on the Westside of Florida International University, University Campus. It serves over 700 students in grades pre-kindergarten through fifth grade. Dr. Carlos J. Finlay School is a collaborative effort between FIU's Colleges of Education and Miami Dade County Public Schools. Dr. Carlos J. Finlay Elementary is a professional Development School.

OPPORTUNITIES : Academic assistance is needed working with students in one-to-one, and small group settings to provide reinforcement in the areas of mathematics and language arts. Volunteers will also assist in the implementation of the reading programs, such as America Reads. In services, materials and support at our school site will be provided to assure the needs of our students, faculty and volunteers are met.

HOURS NEEDED: Monday-Friday 8:30am-3:00pm.

COMMENTS : Students must assist at least an hour a week. The students will be flexible. Students will be evaluated to determine their area of interest.

DRUG-FREE YOUTH IN TOWN (DFYIT), 16201 SW 95th Avenue, Suite 205, Miami, FL 33157 (*County-wide opportunities*)

CONTACT: Gonzalo Cadima (305) 971-0607 (Fax: 305-971-4632) E-mail: Gcadima@dfyit.org; Website: www.dfyit.com

DESCRIPTION: DFYIT is a nationally recognized, community-based, substance-abuse prevention organization. We focus on and give recognition to students who choose to live a healthy, drug-free lifestyle.

PROGRAM: DFYIT provides drug awareness opportunities for youth-adolescent mentoring, participation in community service and the promotion of youth leadership among the students in middle and senior high schools for students ages 10 through 18.

OPPORTUNITIES: Outreach, education, administrative, data entry & research.

HOURS NEEDED: 8:30am - 5:45pm weekdays and some Saturdays.

COMMENTS: This an excellent opportunity for anyone interested in working with youth prevention programs. Minimum commitment of several hours a week per semester. Great opportunity for Psychology, Sociology and related studies.

ELEVENTH JUDICIAL CIRCUIT OF FLORIDA, Court Administrator's Office

73 West Flagler Street, Room 911, Miami, FL 33130

CONTACT: Madeline Jiron (305) 349-7664; (Fax: 305-349-7003); E-mail: mjiron@jud11.fl.courts

DESCRIPTION: The Eleventh Judicial Circuit of Florida is the state trial court system for Miami-Dade County comprised of both the Circuit and County Court.

OPPORTUNITIES : Assist judges and/or court personnel with clerical and court programs and services or administrative functions in an office or courtroom setting. Those interested should have excellent organization and general office skills.

HOURS NEEDED: Monday-Friday, 8:00am-5:00pm

ELIJAH NETWORK FAMILY AND COMMUNITY ALLIANCE, 22420 SW 180 Ct.,
Miami, FL 33170

CONTACT: Gloria Keith (305) 598-9788 office or (305) 205-4496; (Fax: 305-246-3191); E-mail:
ENFACE@aol.com

DESCRIPTION: We are an addiction and violence prevention agency. We provide parenting skills, community education, tutoring, and truancy programs. Outreach locations may vary in South Dade area.

OPPORTUNITIES : Serve as a role model, training facilitator, tutor, and community liaison.

HOURS NEEDED: 3-15 hours per week based on assignment.

THE ENGLISH CENTER, 3501 SW 28th Street, Miami, FL 33133

CONTACT: Teresita Fernandez (305) 445-3573 (Fax: 305-443-3718)

DESCRIPTION: The English Center is an adult/vocational/community center that offers classes in ESOL, GED, citizenship, business technology, veterinary assisting, early childhood education, and cosmetology. The Saturday and Sunday program is family oriented and all family members are encouraged to participate.

OPPORTUNITIES: Tutoring/teacher's assistant in ESOL I & II, classroom/teacher's assistants, ecology volunteers (help maintain facility's plant life, etc.), administrative assistance, clerical, media center assistant, childcare assistance, etc.

HOURS NEEDED: The English Center is open Monday - Thursday, 8:00am - 10:00pm; Friday 8:00am - 7:15pm; Saturday and Sunday 8:00 am - 4:30pm.

COMMENTS: You must make a commitment of at least 15 hours. You must arrange a meeting time with Ms. Fernandez when you will register as a volunteer (Monday - Friday, 8:00am - 4:30pm) and have an orientation. Ms. Fernandez will find something meaningful for you based on your interests, assignment, and schedule. Register early in the trimester; do not leave your assignment for the last couple of weeks because our teachers are wrapping up and preparing their classes for final exams.

ETHEL F. BECKORD/RICHMOND ELEMENTARY, 16929 SW 104th Ave., Miami, FL 33157

CONTACT: Ms. Ellie Goldman, Counselor, (305) 238-5194 (Fax 305-238-0397)

DESCRIPTION: This K-5 school has approximately 600 students, many of whom are from disadvantaged backgrounds.

OPPORTUNITIES: Serve as a tutor with an at-risk child. Assist with reading, English, writing, math, science, etc. Help out with special projects, depending on your interests.

HOURS NEEDED: School days Monday-Friday, 8:45am-3:00pm

COMMENTS: **Particularly need reading tutors.** Call Ms. Goldman; she really needs your help and will take good care of you! She'll give you an assignment based on your schedule and interests. Other M-DCC students have enjoyed Ethel F. Beckord/Richmond Elementary.

EVERGLADES NATIONAL PARK, 40001 State Road 9336, Homestead FL, 33034

CONTACT: Jackie Dostourian, Volunteer-In-Parks Coordinator, (305) 242-7752 (Fax: 305-242-7757)

DESCRIPTION: Our mission: "To conserve the scenery and natural and historical objects and the wildlife therein and to provide for the enjoyment of the same in such manner and by such means as will leave them unimpaired for the enjoyment of the future generations."

OPPORTUNITIES : Volunteer positions vary greatly and may include providing visitors with assistance on walking trails or at visitor centers; presenting talks and/or leading guided walks, collecting biological and hydrological data, removing exotic plant species, participating in clean-ups and providing computer and administrative assistance.

HOURS NEEDED: The majority of volunteer positions are available from November through April, however, some are open all year. The work schedule and hours donated are decided between the volunteer and their supervisor. Most work schedules are during the day Monday through Friday, however some positions have weekend and holiday hours.

COMMENTS: Volunteers at the Everglades is a great way to gain intimate knowledge of the park's natural and cultural resources. Volunteers are provided with uniforms and training and often have

opportunities to explore areas of the park not often see by the average visitor. Please call the above number for a volunteer application and to find out about current opportunities.

EVERGLADES YOUTH DEVELOPMENT CENTER, 18500 SW 424th Street, Florida City, FL 33034

CONTACT: Shela Grunow, Education Coordinator, (305) 247-6492 ext. 112 (Fax-305-247-1881)

DESCRIPTION: Our facility is a 12–18 month residential treatment center for adjudicated youth. Our student population consists of 102 males that are considered "at-risk." Our mission provides these students with the educational tools and learning that will meet their needs and help them transition back into society successfully.

OPPORTUNITIES: Volunteers are needed to tutor students in a variety of subjects. The students' abilities in reading and math range from elementary to high school. Approximately 35% of our populations are ESE exceptional students. Volunteers are also needed to assist with classroom activities and with nightly study hall.

HOURS NEEDED: Tutors are needed 7:00am–6:30pm or a time can be arranged particularly on weekends. We would prefer students commit to at least 3 hours per week.

COMMENTS: Willing to discuss variety of projects in education, psychology, sociology, vocational areas, etc.

FAIRCHILD TROPICAL GARDEN, 10901 Old Cutler Road, Coral Gables, FL 33156

CONTACT: Arlene Ferris, (305) 667-1651 ext. 3314 (Fax: 305-661-8953) E-mail:

aferris@fairchildgarden.org

DESCRIPTION: Fairchild Tropical Garden is an 83-acre botanical garden with major collections of palms, cycads and other tropical plants set in a beautiful landscape design. Program areas include education, research, conservation, and horticulture.

OPPORTUNITIES : Gardening, guiding, data entry, and café.

HOURS NEEDED: Monday - Thursday, 9:00am – 5:00pm. Some weekend opportunities in the café are available.

COMMENTS : Students who may complete a minimum of 30 hours of service are welcome to apply. Some shorter-term opportunities are available. Volunteers accepted over the age of 16. This placement is appropriate for students interested in botany/ecology/environmental issues. Education majors would also benefit from serving as guides in the school program.

FARM SHARE, INC., Florida City Farmers Market, 300 N. Krome Ave., Bldg. 12, Florida City, FL 33034

CONTACT: Jennifer Helms, Assistant Operations Manager, (305) 246-3276 (Fax: 305-246-3589); E-mail: jenn@farmshare.org

Website: www.farmshare.org

DESCRIPTION: Farm Share is a non-profit food recovery program that distributes donated fresh fruit and vegetables and canned and dry goods to low-income families throughout South Florida.

OPPORTUNITIES: Service-learning students are needed to create and implement various hunger-related projects. Service-learning students and volunteers are needed to register recipients, pre-bag, and distribute food to needy families. Volunteers are also needed in the commodities department and we welcome individuals with computer knowledge of Microsoft Word, Excel and Publisher.

HOURS NEEDED: Monday - Friday, 8:00am - 4:30pm. For recipients based project, Tuesday - Friday 9:00am - 2:00pm

FEDERATION GARDENS, 10905 SW 112th Avenue, Miami, FL 33176

CONTACT: Irene Medovoy, Resident Services Director, (305) 274-3574 (Fax: 305-279-0660)

DESCRIPTION: A multi-cultural independent living facility center serving over 170 elderly residents.

OPPORTUNITIES: Serving and socializing between 11:30am and 1:30pm Monday through Friday.

Giving computer instruction and English/Spanish language lessons 1:1 at Computer Learning Center on the premises especially beneficial for ESOL students. Individually scheduled sessions in the timeframe from 10:00am – 4:00pm

HOURS NEEDED: Monday–Friday except Holidays and weekends 10:00am–4:00pm Prepare to spread your volunteer services wide visiting our seniors a few times for short sessions. Do not delay your

assignment till the deadline of your evaluation, do it in advance to enjoy it and to gain valuable knowledge from your new elderly friends.

COMMENTS: Many of the elderly tenants are lonely and are hungry for human attention. Your presence will really make a big difference!

Ms. Medovoy is an outstanding supervisor who has worked with many M-DCC students for over 10 years. Give her a call and get started today!

FLAGLER (HENRY M.) ELEMENTARY SCHOOL, 5222 NW First Street, Miami, FL 33126

CONTACT: Zalina Triana, (305) 443-2529 (Fax: 305-448-8508)

DESCRIPTION: HM Flagler Elementary is a Title I school with grades Pre-K through five. We have numerous academic programs as well as a principal operated after-school care program. Flagler Elementary is centrally located just south of the airport close to the 57th Avenue exit off 836.

OPPORTUNITIES : Help is needed working with students in one-to-one and small group settings to provide reinforcement of skills and individualized attention. Opportunities include, but are not limited to, computer assistance and tutoring in all academic areas. Volunteers with experience using America Reads methodology are welcome, but such training is not essential. Training, materials, and support at our school site will be provided to assure the needs of both students and volunteers are met.

HOURS NEEDED: School days 8:30am-4:30pm (includes After-School Care Program).

COMMENTS: To provide continuity for students, volunteers must be available at least one-hour per week. Time scheduling can be flexible. The interests and skills of volunteers will be considered in placement.

GELBER ADULT DAY CARE CENTER, 11025 SW 84 Street, Bldg. 12, Miami FL 33173

CONTACT: Rachel Menton (305) 270-2979 (Fax: 305-270-4957)

DESCRIPTION: Non-Profit joint venture between Jewish Community Services of South Florida and Miami-Dade County Elderly

Services Division providing daycare, Monday- Friday 7:30am- 4:30pm for impaired adults.

OPPORTUNITIES : Artists, Story Tellers, Readers, Musicians, Card and Game Players, Word Processing Gurus, English and/or Spanish Speaking, students who would like to share their time and abilities to help seniors learn, socialize and communicate. We welcome students who would like to assist in existing programs as well, i.e., exercise, arts and crafts, dominoes, music, etc. Opportunities for Intergenerational Programs are also available.

HOURS NEEDED: Flexible Monday- Friday 7:30am-3: 30pm. Require continuity, same hour, same day each week.

GIRL SCOUT COUNCIL OF TROPICAL FLORIDA, (County-wide opportunities)

CONTACT: Betty Shelton (305) 253-4841 ext. 237 or Pauline Russell, ext. 238 (Fax: 305-253-2132); E-mail: gscoutfl@bellsouth.net

DESCRIPTION: Girl Scouts aims to inspire girls from pre-school to 17 years of age with the highest ideals of character, conduct, patriotism, and service so that they may become happy and resourceful citizens. The program operates in Miami-Dade and Monroe Counties. Office hours are 9:00am - 5:00pm (on Thursdays, June - September till 7:00pm).

OPPORTUNITIES : Young adults for short-term and long-term; Troop/group leadership (once weekly, after school, evenings, or weekends); be a trained leader for a small group of 5-year old girls at a daycare center. Program consultants for school-based programs, sports coaching (after school 3:00pm – 5:00pm), tutoring, community events, special project assistance, festivals, group mentoring (science, literacy, computer classes, inner city, bilingual opportunities). For students studying healthcare professions, consider becoming a certified first-aid instructor and teach several courses.

HOURS NEEDED: Office hours: 9:00am-5:00pm. Some weekends and evening opportunities; months of greatest need: September-May. Some summer opportunities are available.

COMMENTS: Students must be prepared to attend orientation and training for the assignment. Volunteer application and screening required. Placement should begin at the start of the semester. Allow adequate

time for placement, if group mentoring or leadership requested. Bilingual (Creole and/or Spanish) students are welcome.

GOOD HOPE EQUESTRIAN TRAINING CENTER, 22155 S.W. 147th Avenue Miami, FL 33170

CONTACT: Peggy O'Toole, PH.D (305) 258-2838 (Office) (Fax: 305-258-2902) E-Mail: ghetc@bellsouth.net

DESCRIPTION: The Good Hope Equestrian Center was established in 1999 with a mission of providing individuals with various disabilities, oncology patients and at-risk adolescents, vocational and recreational activities that offer opportunities to increase their employability potential, independence and quality of life.

OPPORTUNITIES : The Good Hope Equestrian Training Center has the following opportunities: tutoring, peer mentoring, horse handling, side walking and companion/friends. We would like the volunteers to assist the GHETC staff during the various facets of the programming. For Example, assisting the mentally and physically challenged adults with Stable Management, Horsemanship, Functional Academics (Reading/Math), Technology and Therapeutic Horseback Riding.

HOURS NEEDED: Monday-Friday 9:00am-3:00pm, Monday and Wednesday 4:00pm-6:00pm and Saturdays From 8:00am-12:00pm

COMMENTS : In addition to above hours, volunteers are needed on a flexible basis for special events, programs and projects. All service-learners will receive in-service training to prepare them for their voluntary position. Directions: Turnpike South to Eureka Drive (SW 184 Street). Travel west to 147th Avenue. Make a left turn, and go past 216 Street. Good Hope will be on the left. Go to the "stable clubhouse" on the left. Only 15 minutes from the Kendall Campus!

HABITAT FOR HUMANITY OF GREATER MIAMI, (County-wide projects)

CONTACT: Noemi Martinez, Volunteer Coordinator (305) 670-2224 (Fax: 305-670-2273)

DESCRIPTION: Works towards the elimination of substandard living conditions in the Greater Miami area by building houses in partnership with low-income families. The houses are then sold at no-profit and no-interest.

OPPORTUNITIES : Construction assistance--no previous experience necessary, just a desire to help at work sites around the county. Fund- raising, marketing, computers, administrative/office help is occasionally needed in the Dadeland office (Mondays - Fridays). Habitat currently has projects in South Dade and Downtown Miami.

HOURS NEEDED: Homebuilding assistance needed Tuesday – Saturday, 7:45am - 3:30pm. Volunteers are especially needed on weekdays. Bring a lunch.

COMMENTS : If you are going as a group, you must call Noemi Martinez first to reserve a spot. Group/class projects can be arranged. All skill levels welcome and needed. Volunteers must bring tools. Call Noemi Martinez for details. Donations of building materials and money are needed as well. There is a special need for volunteers speaking Spanish and/or Creole to help in the office as volunteers. Working with Habitat is both rewarding and educational.

HEALTHSOUTH DOCTORS, 5000 University Dr., Coral Gables, FL 33146

CONTACT: Ask for the Volunteer Coordinator, (305) 669-2305 (Fax: 305-669-2456)

DESCRIPTION: The Volunteer Services Department strives to meet the needs of the hospital by providing volunteers who offer an extra dimension of care and service for patients, their families, visitors, and staff.

OPPORTUNITIES: Recovery room, recreation therapy, operating room, sports medicine/x-ray, physical therapy, nursing stations, and emergency room.

HOURS NEEDED: Flexible, with some weekend opportunities as well. **Minimum 20-hour requirement per semester.**

COMMENTS: You must have had a PPD test in the past year (The hospital will administer this if you need it.), and you must purchase a T-shirt/uniform that will cost you \$15.

HOMESTEAD/FLORIDA CITY WEED AND SEED, INC. SAFE HAVEN AFTER-SCHOOL PROGRAM, HOMESTEAD PARKS AND RECREATION/THE PHICOL WILLIAMS COMMUNITY CENTER,

951 SW 4th Street, Homestead, FL 33030

CONTACT: Rose L. Evans-Coleman (305) 247-3306 (Fax: 305 245-0112); E-mail: Rosemsw@gate.net

DESCRIPTION: Weed and Seed is an initiative of the U. S, Department of Justice that focuses on public safety and neighborhood revitalization. The four-part strategy to accomplish this is comprised of law enforcement, community policing, prevention/intervention and treatment; and neighborhood restoration. The Phicol Williams Community Center is a multi-service center where a variety of youth and adult services are coordinated and a place where youth and other residents can access needed services, develop relationships, find opportunities to be productive and successful, and enhance skills. The Safe Haven at Florida City Elementary School serves children ages 6-13 and provides a variety of services and supportive programs. It is a safe and secure facility located in the heart of southwest Homestead.

OPPORTUNITIES : Serve as a mentor and tutor; work with 1-3 children in a group; assist with developing reading and math skills; assist with homework; play games; and, help children develop self-confidence and self-esteem by being a positive role model.

HOURS NEEDED: Monday-Friday, 5:00pm - 9:00pm. You must commit to at least 4 hours per week.

COMMENTS: Please call for more information. You need a willingness to work with children whose skills are under-developed, but who are willing and able to learn, and you need a lot of patience.

HOMESTEAD MIDDLE SCHOOL, 650 NW 2nd Avenue, Homestead, FL 33030

CONTACT: Angela Lozano-Lopez, Career Specialist, (305) 247-4221 ext. 2226 (Fax: 305-247-5512) E-mail: alozano@hms.dadeschools.net

DESCRIPTION: Homestead Middle School is a Dade County Public School located just west of Krome on 312 Street.

OPPORTUNITIES : Homestead Middle School needs assistance in all areas including reading, math, science, and English. Help students improve their reading and math test scores. Work one on one or with a class teaching and mentoring students.

HOURS NEEDED: Monday-Friday, 8:00am – 2:30pm.

COMMENTS: Much help is needed in tutoring and mentoring at this school. Ms. Lozano-Lopez will take great care of you and enthusiastically awaits your assistance.

HOSPICE CARE OF SOUTH FLORIDA, 7270 NW 12th Street, Penthouse 6, Miami, FL 33126.

Opportunities throughout Miami -Dade County.

CONTACT: Maria Sire Castro, Volunteer Coordinator, (305) 591-1606 (Fax: 305 591-1618)

DESCRIPTION: Hospice Care is a home -based program offering a total support system to patients and families who are dealing with a life limited illness.

OPPORTUNITIES : There are several program areas available in which to volunteer. Each volunteer is oriented to the areas in which he or she has agreed to serve whether it be patient care, office help, bereavement support or special events.

HOURS NEEDED: Flexible schedule, program operates 24 hours a day. Visits may be carried out Monday through Sunday, 9:00am – 8:00pm.

COMMENTS: This is a great opportunity to share your time, talents and compassion with terminally ill patients and their families. There are no special skills required. Kindness, gentleness and patience are a must. Each student needs to complete a two-part training in the beginning of each semester. This training is given every second and third Saturday of each month only. Please call to schedule time.

THE HUMAN SERVICES COALITION “Prosperity Center Tax Assistance Program”

Little Haiti, Liberty City, Allapattah, Overtown, and East Little Havana (main office: 260 NE 17th Terrace, Miami, FL)

CONTACT: Joe Grimes, Coordinator, (305) 576-5001, ext. 33; E-mail: joeg@hscdade.org

DESCRIPTION: The Human Services Coalition is a non-profit organization that works with the working poor and lower income people to help them claim the Federal Earned Income Credit when filing their Federal Income Tax Returns. It seeks volunteers in its five Prosperity Centers (Little Haiti, Liberty City, Allapattah, Overtown, and East Little Havana) and other satellite sites to provide free tax return preparation and filing for the working poor and low-income families.

OPPORTUNITY: Work hands-on with other volunteers in the project listed above. All volunteers will be trained by an IRS agent and supervised by HSC's project coordinator.

HOURS NEEDED: Monday – Friday 3:00pm – 7:00pm; Saturday 10:00am – 3:00pm (subject to change). HSC needs each volunteer to donate at least 20 hours during the tax-filing season (1/27/03 ? 4/15/03).

COMMENTS: If you enjoy working with other volunteers and helping bring millions of dollars into your community, you will find great personal fulfillment in this project.

THE HUMANE SOCIETY OF GREATER MIAMI (HSGM), Main Office: 2101 NW 95th Street, Miami, FL 33147

CONTACT: Humane Education and Volunteer Activities Coordinator, (305) 696-0800 Ext.131 (Fax: 305-696-4434)

DESCRIPTION: The Humane Society of Greater Miami is dedicated to creating a humane community in which all companion animals have homes with responsible, committed and loving caregivers. The Society is focused on ending the euthanasia of healthy, adaptable pets by providing the public with quality adoption services, low-cost spray/neuter services and extremely humane education programming for citizens of all ages. The Society advocates the elimination of cruelty, neglect and pet overpopulation and is dedicated to achieving a more kind, just and loving community for pets and the people of Miami-Dade County. The Humane Society of Greater Miami is a non-profit organization, funded solely by private donations, bequests and fund-raising activities.

OPPORTUNITIES: **In-house Volunteer/Kennel Assistant**- Assist HSGM staff with general maintenance and operations of the adoptions area of HSGM. This will include bathing dogs, cleaning cages, walking dogs and customer service. **In-house Volunteer/Administration**- Assist HSGM staff with general administrative and office work. This would include filing, answering phones; follow up phone calls for adoptions. **In-house Volunteer/Maintenance**- Assist HSGM staff with general maintenance and repair work needed within and around the shelter. This would include painting and organizing donated cat and dog food in the garage. If you have a group that would like to take on a project you would just need to contact the Volunteer Activities Office to coordinate and organize the project. We ask that all large groups have an orientation about the Humane Society of Greater Miami so everyone involved in the project understands the mission.

HOURS NEEDED: Wednesday – Saturday, 10:00am – 6:00pm, Sunday, 10:00am-4:00pm. Group projects begin after 10:00am. **COMMENTS:** Anyone who loves animals and is interested in helping to make a difference in homeless animals lives should contact the Volunteer Activities Office. It is not glamorous work, but it is very rewarding and includes the unconditional love given from the animals. Orientation is required and we ask all volunteers to purchase a blue or yellow HSGM T-shirt. Orientations are once a month at the Humane Society of Greater Miami's main shelter. Please call in advance for the exact time and date of the orientation.

I.H.S. AT GREENBRIAR,

9820 North Kendall Drive, Miami, FL 33176

CONTACT: Alberto Fernandez, Activities Department, (305) 271-6311 (Fax: 305-274-5880)

DESCRIPTION: I.H.S. at Greenbriar is a facility that combines Long Term Care, Rehabilitation Services (P.T., O.T., S.T.) and Adult Day

Care Services.

OPPORTUNITIES: Hands-on work with the elderly in different fields (Nursing, Therapies, Activities, Hospital Administration, Business, Medical Records, Dietary, Social Services, etc.).

HOURS NEEDED: Monday-Friday, 10:00am- 4:00pm, Saturday - Sunday 9:30am - 3:30pm.

COMMENTS: Bilingual (English and Spanish) individuals are preferred.

INFORMED FAMILIES, 2490 Coral Way, Suite Miami, FL 33145

CONTACT: Lyn Pannone, Director of Administration, (305) 856-4886 (Fax: 305-856-4815); E-mail: Lpannone@informedfamilies.org

DESCRIPTION: Informed Families has been serving Miami -Dade County for nineteen years. Our most visible program, the annual Red Ribbon Week Campaign, highlights our primary focus on substance abuse prevention. We work with parents and youngsters to fulfill our mission- **Helping Kids Grow Up Healthy & Drug Free**. We provide information and support to our community and beyond through our resource center empowerment and Grandparents Raising Grandchildren Program.

OPPORTUNITIES: Volunteers are needed in our main offices to help with the resource center and with administrative and marketing assignments.

HOURS NEEDED: Our offices are open from 8:30am to 5:00pm. Additional evening and weekend opportunities are available for classes and special projects.

JACKSON MEMORIAL HOSPITAL/PUBLIC HEALTH TRUST, 1611 NW 12 Avenue, Miami, FL 33136

CONTACT: Maria Cao-Lopez, Director (E-mail: mclopez@um-jmh.org) or Erolinda Budi, Assistant Director (E-mail: ebudi@um-jmh.org) (305) 585-6541 (Fax: 305-585-2658)

DESCRIPTION: Jackson Memorial Hospital is a State-of-the-Arts Medical Center and the largest nonprofit hospital in the Southeastern United States. Our mission is to provide a high standard of health care, education and research.

OPPORTUNITIES: Assistance in more than 82 departments at the main campus and many other opportunities at satellite centers throughout Miami-Dade County.

HOURS NEEDED: Flexible, 7 days a week from 7:00am to 10:00pm. **Must commit to a minimum of 150 hours.**

COMMENTS: Identify yourself as a M-DCC service-learning student. Please call in advance for an application. Applications are also available on-line at www.um-jmh.org. Keep in mind that the process will take a few weeks **so start early!**

JUNIOR ACHIEVEMENT OF GREATER MIAMI (JA),

JA is a worldwide economic education organization that teaches students about the world of work. Our local office is located at 9190 Biscayne Blvd., Suite #202, Miami, FL 33138

CONTACT: Myra I. Ortega, Senior Program Manager, (305) 751-9200 ext. 26 (Fax: 305-751-9244); E-mail: mortega@jamiami.org

National Website: www.ja.org; Local Website: jamiami.org

DESCRIPTION: Junior Achievement recruits and trains classroom volunteers. We have specific curriculum for each grade level, kindergarten thru 12th grade. We have programs that teach kids the importance of an education as well as job readiness skills. Students learn about career options and the business community. All lessons are hands-on and FUN. Each program highlights business and personal economic issues.

OPPORTUNITIES: Junior Achievement is always looking for classroom volunteers to teach our programs. After attending a 2-hour training, volunteers will be given all the materials needed to teach the program. Ms. Ortega will place you in a school, classroom and grade level that is convenient for you. M-DCC volunteers will be assigned to an elementary school grades K thru 6th.

HOURS NEEDED: Monday-Friday during school hours (8:00am-3:30pm). Volunteers visit a classroom once a week for an hour, for 5-8 weeks. This program requires a commitment of 15-20 hours.

COMMENTS: This is a great opportunity for all students to enhance their public speaking skills and improve their communication/presentation skills. This is an extremely beneficial experience for ALL Business and Education Majors for networking opportunities. Great for anyone interested in influencing the lives of our South Florida youth. "Let Their Success Be Your Inspiration!"

KIWANIS HORSES AND HANDICAPPED, Please call for location address.

Please send all written correspondence to: P.O. Box 16-1765 Miami, FL 33116-1765

CONTACT: Jackie Ege (305) 271-2210, or (305) 274-6423; E-mail: jackie@ege.com Website: <http://www.ege.com/kiwanis/>

DESCRIPTION: This therapeutic program allows handicapped children to ride ponies and horses.

OPPORTUNITIES: Volunteers assist children by leading the horses and by walking along side the horses & children. Activities include exercises, riding instruction, & games. Training is provided on-site.

HOURS NEEDED: Saturdays, 9:00am – 1:00pm, mid September through the end of May.

COMMENTS: Please park in front of property. **Note: You must call to register prior to coming (note-- call between 8:00am & 6:00pm only!).** Directions: Please see web page <http://kiwanis.ege.com> after 9/20/02. The season is from September through June. Please wear close-toed shoes – no sandals.

LAURA C. SAUNDERS ELEMENTARY SCHOOL, 505 SW 8th Street, Homestead, FL 33030

CONTACT: Sandra Welch (CIS), Volunteer/Dade Partner Liaison, (305) 247-3933 Ext. 123 (Fax: 305-247-8522)

DESCRIPTION: Laura Saunders Elementary is one of a handful of “full service schools” in Miami-Dade County. Volunteers, tutors, and assistants are needed in all areas. Our school is an easy (no traffic) drive south to Homestead! We have a large number of migrant farm-worker students who are in great need of tutoring services. Many of our students need a mentor who can listen, teach and play with them. We are eager to have service-learning students who can change the way a student reads and sees his/her world at this dynamic school-tailored to your skills, interest, and background.

HOURS NEEDED: Monday–Friday, 9:00am-2:00pm

COMMENTS: Many types of volunteer opportunities are available such as reading tutors; math tutors; bilingual opportunities (English and Spanish); classroom experience Pre-K - 5th graders; one-on-one mentorship programs and much more. It's a brand new, beautiful school, located in a rural setting. Students have had great experiences here and we recommend it highly!

LEISURE ACCESS SERVICES/MIAMI-DADE PARKS, Opportunities at parks all over Miami-Dade County

Main Office: 275 NW 2nd Street, Suite 414, Miami, FL 33128

CONTACT: Volunteer Coordinator, Nelson Canales, (305) 755-7848, (Fax: 305-755-7864)

DESCRIPTION: On-going programs in numerous parks all over Miami-Dade County. Leisure Access Services provides recreation, social and sport activities to children and adults with a variety of disabilities.

OPPORTUNITIES: Serve as a guide for persons with visual impairments during fitness programs, assist participant during water exercise classes, and help set-up special events such as Sports Access Day. Assistance is needed for social outings for people with head injuries or strokes, and for people with learning and emotional disabilities. We need assistance with seniors' programs as well as with playing games, doing arts and crafts and a variety of other recreational programs for children and adults with developmental disabilities.

HOURS NEEDED: Very flexible! 7:30am - 10:00pm, seven days per week. A minimum commitment of 10 hours is required!

COMMENTS: You must register for orientation and training prior to volunteering. Supervisor will orient according to program goals and objectives. Mr. Canales will place you at a park and program convenient to your schedule and interests. Excellent opportunity for those majoring in Psychology, Social Work, Recreation, Geriatrics, Special Education, Sports Medicine, Nursing, Physical Therapy, Occupational Therapy, Speech Therapy and Recreational Therapy.

MARCH OF DIMES, 8323 NW 12th Street, Suite 208 Miami, FL 33125

CONTACT: General information and sign-up available through the receptionist at (305) 477-1192 (Fax: 305-477-1254). Michelle Auguste, Community Director, can answer specific questions.

DESCRIPTION: The March of Dimes funds and supports programs of research, education and community services aimed at preventing birth defects in Miami-Dade County and across the nation. The March of Dimes has led the way in advocating for America's babies----from the polo vaccine to the creation of neonatal intensive care units to the development of surfactant therapy to the discovery that folic

acid can prevent birth defects. The mission of the March of Dimes is to improve the health of babies by preventing birth defects and infant mortality.

OPPORTUNITIES: Individuals are needed for all areas in hands-on, administrative and professional capacities.

- College students in Business Marketing are needed to assist the March of Dimes.
- Journalist and Public Relations students.
- Leadership opportunities for students in political science, psychology, management, education health and other related fields to assist at committee level.

QUALIFICATIONS: Applicants with a marketing major will assist the March of Dimes with all aspects of marketing including event planning, press releases and company recruitment. Students in other fields must have experience working with youth groups, committee experience, strong communication and leadership skills, be articulate, enthusiastic and have a desire to help young people succeed.

HOURS NEEDED: Various shifts available between 9:00am and 5:00pm, Monday through Friday.

COMMENTS: Leadership council members and volunteer advisors are needed to set goals and objectives for projects for the academic year dealing with health education, advocacy, community service and fundraising. They will utilize the leadership-training guide to provide students with structured and on-going leadership training. Attending all meetings and serving as a facilitator when needed is required. And, have a lot of fun!

M-DCC KENDALL CAMPUS, ACCESS DISABILITY, 11011 SW 104th Street, Room 3113, Miami, FL 33176

CONTACT: Randy Schleef (305) 237-2461 (Fax: 305-237-0880); E-mail: rschleef@mdcc.edu

DESCRIPTION: Access Disability Services provides college access for students with disabilities.

OPPORTUNITIES: Volunteers provide reading, note taking, basic tutoring, and other assistance to enhance college access for students with disabilities.

HOURS NEEDED: Flexible hours are available during regular college days (8:00am – 4:30pm). Other hours are arranged to meet specific student needs. Consistency and reliability and college skills are required.

COMMENTS: Volunteers learn about needs of various populations of people with disabilities. Obtain practice in oral communication and gain knowledge of disability accommodation issues.

M-DCC KENDALL CAMPUS, ART GALLERY, 11011 SW 104th Street, Miami, FL 33176

CONTACT: Lilia Fontana (305) 237-2322

DESCRIPTION: The Kendall Campus Art Gallery hosts between 9-10 exhibitions a year. The gallery has maintained a high profile with exhibitions locally, nationally, and international recognized artists in all media.

OPPORTUNITIES: Hands-on work experience in hanging and dismantling exhibitions as well as gallery security and all aspects of running an art gallery.

HOURS NEEDED: Monday- Thursday-Friday: 8:00am - 4:00pm; Tuesday-Wednesday: Noon-7: 30pm

COMMENTS: The volunteers are also needed on a flexible hour basis for various activities and events.

MENTORING RESOURCE CENTER, County-wide opportunities, Main office: 701 SW 27th Avenue, Suite 800, Miami, FL 33135

CONTACT: Mae Ly Salas, (305) 649-9352 (Fax 305-649-6358); E-mail: MRC@bbbsmiami.org or visit our website at <http://www.miamispromise.org/>

DESCRIPTION: The Mentoring Resource Center (MRC) represents a network of 50+ agencies that provide the Five Fundamental resources to children and youth in the area of Miami- Dade: 1) Ongoing relationships with caring adults; 2) Safe places with structured activities during non-school hours; 3) A Healthy start for a Healthy future; 4) Marketable skills through effective education; and 5) Opportunities to give back through community service. MRC is the local lead agency for the Governor's Mentoring Initiative, America's Promise, the National Mentoring Partnership and Participate America. Service-learning opportunities are available through the MRC network during the week and weekend: One-to-One interaction, Group mentoring, school-based and others.

OPPORTUNITIES: The Mentoring Resource Center will put you in contact the program that best meets your interests according to location, type of service, the children served, and the level of commitment sought. Minimum age requirement: 14 years of age.

HOURS NEEDED: A commitment of at least an hour a week and for a minimum of 3 months is required. MRC will help you select an agency whose time requirements fit with your schedule.

MERCY HOSPITAL, 3663 S. Miami Avenue, Miami, FL 33133

CONTACT: Ana Olmeda-Gonzalez or Barbara Martinez at (305) 285-2773 (Fax: 305-285-5077) E-mail: aolmeda@mercymiami.org

DESCRIPTION: A 512-bed hospital with high technology and a very knowledgeable and caring group of professionals --both staff and volunteers.

OPPORTUNITIES: Wide variety of services needed - in the health, retail, and business fields.

HOURS NEEDED: Flexible, seven days a week, **minimum of 40 hours required**. TB test will be provided by the hospital. A health form needs to be signed by your family physician. Will work around students' schedules.

COMMENTS: Please call to schedule an appointment. A uniform is required.

METRO DADE PARKS INTERPRETIVE SERVICES/THE NATURE CENTER,

A.D. Barnes Park 3401 SW 72nd Ave., Miami, FL 33155

CONTACT: Robert Carmona, Recreation Specialist, (305) 662-4124; E-mail: adnature@miamidade.gov

DESCRIPTION: Provides environmental education and outdoor recreation to the general public.

OPPORTUNITIES: Help with restoration and maintenance of natural areas at A.D. Barnes Park. Assist with quarterly magazine publication. Help is also needed to develop and produce park programming.

HOURS NEEDED: Monday-Friday from 9:00am – 6:00pm. Some weekend/evening opportunities as well.

COMMENTS: Call Mr. Carmona and he'll get you started.

MIAMI CEREBRAL PALSY RESIDENTIAL SERVICES, 2200 NW 107th Ave., Miami,

FL 33172 (main office)

Residential facilities: 80th Street -- 11750 SW 80th Street; Sunset -- 7100 SW 122nd Avenue; Braddock -- 14400 SW 32nd Street;

NW 2nd Street -- 11801 NW 2nd Street; and, 144th Court -- 7100 SW 144th Court.

CONTACT: Bill Appleton, (305) 599-0899 ext. 246 (Fax: 305-599-2721)

DESCRIPTION: Miami Cerebral Palsy operates five residential facilities and one Education Center for the developmentally disabled in the F.I.U. area.

OPPORTUNITIES: An opportunity for students to hone their skills in a cutting edge program for the developmentally disabled at state of the art facilities. These include an Educational Center and various modern residential facilities. Work with nurses, special educators, physical, occupational, and speech therapists in the most up to date treatment modalities.

HOURS NEEDED: Residential Facilities: flexible scheduling available including Saturday and Sundays, 10:00am - 6:00pm. Educational Center (located near the FIU University Campus): Monday–Friday, 9:00am – 2:00pm.

COMMENTS: Miami Cerebral Palsy provides a great opportunity to be exposed to numerous occupations and therapies. Service-learners will have the chance to work with specialized adaptive equipment, computers, and technological devices. Call Bill for more information and to arrange an orientation.

MIAMI CORAL PARK ADULT CENTER, 8865 SW 16th St., Miami, FL 33165

CONTACT: Sol Ibern (305) 226-6565; Ext. 2281, or Maria Vazquez Ext. 2266 (Fax: 305-559-7415)

DESCRIPTION: Provides educational services to adults and high school students in the areas of basic education, school completion, and technical education (computers, etc).

OPPORTUNITIES: Tutors/assistance in ESOL, reading, writing, math, literacy, computers, and English for speakers of other languages.

HOURS NEEDED: Monday - Thursday, 6:30pm – 9:30pm

COMMENTS: Students who work with the ESOL program must speak and write English fluently.

MIAMI-DADE ANIMAL CARE AND CONTROL DIVISION, 7401 NW 74th St.,

Miami, FL 33166

CONTACT: Berry Atkins, Volunteer Manager, (305) 884-1101, ext. 224 (Fax: 305-884-3447)

DESCRIPTION: The Animal Care and Control Division provides the following services: code enforcement--vaccinations, licenses, loose animals, etc; dead animal pick-up; animal care and pick-up, veterinary care; adoption; dog & cat licensing; community outreach & education (spay/neuter programs, rabies vaccinations, etc.), and euthanasia.

OPPORTUNITIES : Lost & Found: help reunite lost animals with their owners; Dispatch & clerical: assist in receiving and dispatching calls to Animal Control officers in the field, data entry, etc; Animal companion: provide companionship, exercise & grooming to the animals; Kennel aid: assist kennel staff in management of animals in shelter; Front counter: assist public, etc.; Other programs: match-a-pet program, community education, special events/clinic/shelter maintenance.

HOURS NEEDED: Depends on your assignment--many opportunities available Monday-Friday 11:00am – 7:00pm, Saturday and Sunday, noon – 5:00pm.

COMMENTS: The Animal Care and Control Division annually handles more than 23,000 animals. Unfortunately, roughly 18,000 of them must be destroyed. Call Ms. Rodriguez to set up an interview and orientation! She can be hard to reach so keep trying.

MIAMI-DADE COUNTY DEPARTMENT OF HUMAN SERVICES OFFICE OF YOUTH AND FAMILY DEVELOPMENT DELINQUENCY PREVENTION SERVICES DIVISION

4343 West Flagler Street Suite 404, Miami, FL 33134 Various Locations: Cutler Ridge, Kendall, Flagler, Opa-Locka

CONTACT: Jeannette Garcia, Director of Resource Development, (305) 234-1433; direct phone number: (305) 971-5067 (Fax: 305-234-3989)

DESCRIPTION: Delinquency Prevention Services Division (DPS) provides comprehensive juvenile justice diversion programming for approximately 4000 youths yearly. DPS offers alternative sanctions and treatment for troubled children and families involved in the juvenile justice system. Our goals are to reduce further criminal involvement, heighten self-esteem, increase exposure to positive role models, improve school performance, and enhance personal responsibility.

OPPORTUNITIES : Students are needed for tutoring, role modeling, and mentoring youths with difficult backgrounds. Students will be an additional positive support for these multi-cultural and multi-ethnic youths.

HOURS NEEDED: After School, some Saturdays. Students must work at least 3 hours a week for one semester.

Monday-Friday, 8:00am- 6:00pm

COMMENTS: Students must be able to pass criminal background screening. Excellent opportunity for anyone considering a career in social work, psychology, human services, criminal justice, or education.

MIAMI-DADE PARK AND RECREATION DEPARTMENT, (County-wide opportunities)

Main Office: 275 N.W. 2nd Street, Hickman Building, Miami, FL 33128

CONTACT: Sandra Hill, (305) 693-6236 or Pager (305) 839-2241 (Fax: 305 693-3254) Information: (305) 755-7800

DESCRIPTION: Maintains a comprehensive system of parks, zoological areas, cultural facilities, historic buildings, and recreational spaces **and provides recreational and cultural activities for people of all ages.**

The park system has five regions with over 250 community and neighborhood parks.

OPPORTUNITIES: Opportunities include programming for youth and adults at a recreational facility. Assist in the plan and coordinate a variety of indoor and outdoor recreational activities such as team and individual sports, active and quiet games, arts & crafts, tutoring, culture activities, storytelling, and good sportsmanship. Assist with special events and children with disabilities.

HOURS NEEDED: Generally Monday – Friday from 2:00pm – 8:00pm depending on the park hours of operation. Summer program hours are 8:00am – 6:00pm

COMMENTS: Call Ms. Hill and she will place you at a park near your home.

MIAMI-DADE PARKS, ADOPT A NATURAL AREA, Park and Recreation Department,
22200 SW 137th Avenue Miami, FL 33170

CONTACT: Magaly Bashir, Volunteer Coordinator, (305) 257-0904 or (305) 257-0933 (Fax: 305-257-1086).

DESCRIPTION: Natural areas are the hammocks, pinelands, wetlands, mangrove forests, and seashores that once covered all of Miami-Dade County, but now remain only in undeveloped, protected areas. These habitats, and the plants and animals that live there, are all a part of Miami-Dade County's natural heritage, and a resource to be treasured for generations to come. Non-native plants, introduced from around the world, have invaded these unique natural areas. They crowd out rare native plant species, seriously disrupting important natural processes such as storm recovery, and natural fire cycles. The control of non-native plants is considered one of the most important elements in the management of all natural habitats.

OPPORTUNITIES: The Department's Natural Areas Management (NAM) Program began the overwhelming task of exotic plant control in 1991. NAM's Volunteer Program fosters civic responsibility and knowledge for the common good. As a volunteer or student, you are given the opportunity to assist in the restoration of one of Miami-Dade County's natural areas by removing exotic plants, planting seedlings, or picking up trash. Students and volunteers are taught to identify various invading non-native plants while gaining a greater understanding of these ecosystems. Other opportunities include historical research, fund raising and general office work. Now more than ever, Miami-Dade Parks need the support of the entire community to restore and maintain our natural areas. With your help we can accomplish this important task! Additional opportunities available for a computer programmer and a volunteer coordinator. These are great opportunities for students in a marketing, finance, business, computer, and a direct look at how the government works.

HOURS NEEDED: Saturdays at various sites from 9:00am - noon. **Students are required to commit to a minimum of 12 hours.** Call the Natural Areas Management office for calendar dates and locations at (305) 257-0904.

COMMENTS: For volunteer workdays, all individuals should come dressed to work in the woods. Closed-toe shoes are mandatory. Long pants and a long-sleeved shirt are strongly recommended. All groups of 10 or more must call Magaly in advance to sign up. Individuals do not have to pre-register.

MIAMI HEIGHTS ELEMENTARY SCHOOL, 17661 SW 117th Avenue, Miami, FL 33177

CONTACT: Crystal Coffey, (305) 238-3602, ext. 115 (Fax: 305-254-0810)

DESCRIPTION: This is an elementary school that covers Pre-K through 5th grade.

OPPORTUNITIES: Tutor one-on-one with an at-risk child; read stories to children/classes; assist with special events and activities; assist PTA and parent activities; chaperone on field trips; teacher's aides; assist with school-wide activities (Black History Month, Hispanic Heritage Week, Drug & Alcohol Awareness, etc.).

HOURS NEEDED: Monday – Friday, 9:00am - 3:00pm (until 2:00pm on Wednesdays).

COMMENTS: Must commit to at least one hour a week for 12 weeks. Ms. Coffey will place you based on your interests and service-learning assignment. There may be opportunities to attend M-DCPS training workshops. Call and arrange an interview/orientation! We need your help. We look forward to your arrival!

MIAMI LIGHTHOUSE FOR THE BLIND, 601 SW 8th Ave, Miami, FL 33130

CONTACT: Isabel Amenta, Volunteer Manager, (305) 856-2288; Kevin McFall, Director of Human Resources, ext. 223

(Fax: 305-285-6967) or Roxann Mayros, Executive Director.

DESCRIPTION: The Lighthouse provides rehabilitative training, computer/vocational training, and social group activities programs to newly blinded and visually impaired persons. Independent living adaptability and adjustment to blindness are the goals.

OPPORTUNITIES: Examples include arts & crafts instruction, dance and exercise, group games, and assistance with the reading of correspondence, bills, etc. Instructors also need assistance teaching clients orientation and mobility, personal management, communication (Braille, handwriting, using cassettes and phones, etc.).

HOURS NEEDED: Monday - Friday, 8:00am - 4:30pm

COMMENTS: Service-learning students must commit to at least 3 hours per week and 25 hours per semester. Call for orientation dates and to set an appointment.

MIAMI MUSEUM OF SCIENCE, 3280 S. Miami Ave., Miami, FL

CONTACT: Amy Horadam, Director of Museum Operations, (305) 646-4283 (Fax: 305-646-4300); E-mail: ahoradam@miamisci.org

DESCRIPTION: Hands-on science museum and wildlife center that is committed to promoting science literacy and hands-on scientific investigation.

OPPORTUNITIES: Serve as an interpreter for Museum visitors, provide assistance in guiding visiting groups, explain exhibits, or perform demonstrations. Also available are positions in general maintenance and husbandry of captive reptiles and birds of prey and assisting with hands-on teaching about South Florida's environmental issues. In need of volunteers to assist in our School Group Program, Monday - Friday, 9:30am - 1:30pm during the regular school year (Sept.-June). This program provides educational, structured programs to our visiting schools. Volunteers would assist in providing information, guiding, explaining, and manning the interactive exhibits. We need a commitment of 75 hours per semester and/or 6 months to a year.

HOURS NEEDED/SCHEDULE: Monday - Sunday, 10:00am - 6:00pm.

School Group Program: Monday - Friday, 9:30am - 1:30pm (Sept.-June)

COMMENTS: A minimum of 75 hours or 6 months of total commitment is preferred. Many opportunities to work with the public and with kids. Good for Hospitality and Education majors.

MIGRANT EDUCATION PROGRAM – MIAMI-DADE COUNTY PUBLIC SCHOOLS (M-DCPS),

28205 SW 125 Avenue, Building F, Homestead, FL 33033

CONTACT: Deborah Cherubini, (305) 258-4115 (Fax: 305-258-6638) E-mail:

Dcherubini@sbab.dade.k12.fl.us

DESCRIPTION: A M-DCPS program that provides support and instructional services to migrant children. Operates pre-school programs for children ages 3-4 in two farm worker centers (South Dade and Redland) and two Homework Assistance Centers (South Dade and Redland). We offer extra assistance to migrant youth in reading, writing, and math. There are "Migrant Tutorial Programs" at five (5) elementary schools from 2:00pm - 5:00pm. Assistance is needed with the 4-H program also.

OPPORTUNITIES: Assist in preschool programs anytime from 8:00am - 3:00pm. Assist/tutor/mentor in one of the after-school programs Monday - Thursday, 2:30pm - 6:00pm. Service-learners are also needed on Saturdays to help coaches (during T-ball season).

COMMENTS: Deborah wants your assistance and will provide orientation and supervision. A commitment of several hours a week is preferred. You will learn a lot about the challenges the migrant children and their families face each year.

MOBILE ADVOCACY PROGRAM, part of Victims Services Center, 111 SW 3rd Street, 2nd Floor, Miami, FL 33130

CONTACT: Valery Glenn at (305) 374-9990 or (305) 389-4258; Fax: (305) 374-9995

DESCRIPTION: The Mobile Advocacy Program provides the victims of domestic violence with enhanced crisis and trauma counseling and promotes a learning process between the student and the law enforcement community. There is a mandatory two-day training and a police background check required prior to starting volunteering with the agency. The trainings provided are given at the start of each semester.

OPPORTUNITIES : The program is designed to enhance learning through hands on experience. Volunteers will make telephone contacts to victims of crime provided through current police reports, participate in community events, go on police ride along, and perform office duties that include but are not limited to data entry.

HOURS NEEDED: Minimum of 4 hours per week. Students are allowed to set those hours according to their personal schedules.

COMMENTS: Please contact Valery if you are interested in helping victims of domestic violence or any crime victim.

MT. MORIAH YOUTH COMMUNITY CENTER, INC., 16900 SW 100 Ave, Miami, FL 33157

CONTACT: John Bruton at (305) 401-7607 or Pamela Peters (305) 253-1693

DESCRIPTION: The Center is a non-profit charitable organization. The Center provides after school tutorial, homework assistance, computer literacy, and enrichment for our youth to promote reading and math skills success, leadership, and development of social skills. We also provide services for senior citizens from 10:00am-1:00pm.

OPPORTUNITIES: To serve as a mentor, tutor, assist with homework reading, math, computers, arts and crafts, and quilting. To serve youth ages 5-15 years old.

HOURS NEEDED: Monday – Friday 10:00am-1:00pm. Senior Citizens Program 2:00pm-6:00pm. After school care program.

COMMENTS: Students are needed to tutor, assist with homework, and computer learning.

NANAY, INC. (NATIONAL ALLIANCE TO NURTURE THE AGED AND THE YOUTH)

THE ASIAN PACIFIC AMERICAN COMMUNITYCENTER

659 N.E 125th Street, North Miami, FL 33161 and in South West Miami/Kendall Area: 12233 SW 112th Street, Miami 33186.

CONTACTS: Dr. Rose Marie del Rosario, Program Director, (305) 981-3232 (Fax: 305-981-3231) E-mail: gennerwork@aol.com

or Tessie Kenyon, Program Director, (305) 271-2090 Fax: (305) 271-2681; website: www.nanay.com

DESCRIPTION: NANAY is a tax-exempt, charitable organization that seeks to create a new vision for youth and elders – one of dynamic vitality and diversity, and together, enhancing the well being of the entire community. NANAY houses the Asian Pacific American Community Center where support services for the elders are provided and intergenerational/intercultural programs are conducted. Free services for the elders include self-enhancement workshop, health sessions, arts and crafts, counseling, recreational activities, ballroom and folks dancing, educational seminars, living assistance and companionship, transport and escort services. The Center also provides job information access, career development seminars, computer training, conversational English, legal counseling and immigration assistance.

OPPORTUNITIES: Individuals are needed for all areas in hands-on activities, technical support, administrative and professional capacities. All prospective service-learning participants will be interviewed and attend a volunteer orientation.

HOURS NEEDED: NANAY will work flexibly with volunteers, between the hours of 10:00am to 5:00pm Tuesdays to Saturdays.

COMMENTS: Opportunities for service-learning and volunteerism are available at the North Miami and South Miami operations. All volunteers are expected to interact with elders and be willing to learn and serve in a racially and culturally environment. Special recognition is given to volunteers who serve 100 or more hours.

THE NON-VIOLENCE PROJECT (NVP), 300 Biscayne Boulevard Way, Suite 919, Miami, FL 33131.

(County-wide Opportunities plus Broward County)

CONTACT: Diane Landsberg or Mario Avalos, (305) 358-6643 (Fax: 305-371-3630) Web site:

www.nvp-miami.org

DESCRIPTION: NVP is a private non-profit organization dedicated to diminishing violence and violent behavior among youth using prevention and intervention methods. The program is based on a community youth development model that seeks to improve the community through youth initiatives.

OPPORTUNITIES: NVP seeks individuals in the following concentrations: marketing, advertising, public relations, teaching, motivational public speaking, events development, IS, and finance.

HOURS NEEDED: Monday-Friday 9:00am-5:00pm. Special projects are available. Flexible.
COMMENTS: Foreign language, computer literacy is a must. This is a great opportunity for students, especially those majoring in education, social work, psychology, health and medical professions, criminal justice, law, and public speaking. We will work around your schedule.

THE NURSING CENTER AT MERCY, 3671 S. Miami Ave., Miami, FL 33132

CONTACT: Nieves Valdes-Almaguer, Activities Director, (305) 854-1110 ext.121 (Fax: 305-854-2827)

DESCRIPTION: This agency is a nursing home/rehab center. It houses approximately 120 residents.

OPPORTUNITIES: Volunteers can learn about the elderly, help with rehabilitation and activities.

HOURS NEEDED: Everyday. Scheduling is flexible.

COMMENTS: Call Ms. Valdes-Almaguer to schedule an appointment/orientation.

OLYMPIA THEATRE AT GUSMAN CENTER FOR THE PERFORMING ARTS,

Theatre: 174 East Flagler Street, Miami, FL Administrative Office: 25 SE 2nd Avenue, Suite 415, Miami, FL

CONTACT: Tom Voruz, (305) 374-2444 (Fax: 305-374-0303)

DESCRIPTION: Built in 1926, the historic Gusman Theater serves the local multi-cultural community by presenting emerging local artists and top super stars of the stage.

OPPORTUNITIES: Students will be able to learn about the Arts, while working at the theater as ushers and ticket takers. The students will have the opportunity to enjoy the performance after his/her work is done.

HOURS NEEDED: Hours will depend on Gusman Center's event schedule from Sept - June. **Four hours per performance event and 15 hours per semester minimum required. Performance events usually last four hours.** Students must report 1½ hours before show time and work until he/she has fulfilled the four-hour requirement.

COMMENTS: Call Tom to set up an orientation and training and to receive a list of performance dates!

REQUIRED DRESS: Men: black shoes, black slacks, black jacket and black bow tie along with a white shirt. Women: black shoes, black skirt, black jacket or sweater, and black bow or silk tie, w/ white blouse. Please bring a flashlight.

ORLOWITZ-LEE CHILDREN'S ADVOCACY CENTER/KRISTI HOUSE, INC.

1265 NW 12th Avenue, Miami, FL 33136

CONTACT: Lauren Diamond, Volunteer Coordinator, at (305) 547-6823 (Fax: 305-547-6837) E-mail: ldiamond@kristihouse.org

DESCRIPTION: Volunteers create a valuable connection between the community and the operation of The Orlowitz-Lee Children's Advocacy Center and the Kristi House Inc. Volunteers play an important role in putting children at ease and encouraging children to return to the center for follow up appointments that are necessary to their recovery process. Volunteers work directly with children who have been physically or sexually abused. Kristi House provides another opportunity for volunteers to work with children through the Child Victim Rapid Response Program (CVRRP). The CVRRP provides mentors to work with children in inner-city schools. Children are referred for mentoring by their classroom teachers because of behavior or academic challenges. Mentors help children with assignments, read to children, and generally act as caring adults that children can talk to. Mentors meet with children at school for one hour each week and are supervised by a CVRRP Intake Advocate. Intake Advocates help link children and their families with community resources and can assist mentors with any questions or concerns they might have.

OPPORTUNITIES: Service-learners can play games, create imaginative arts and crafts, or read books to the children. Volunteers provide companionship to children who are waiting for therapy or other services.

HOURS NEEDED: Hours for volunteering are Monday through Friday from 9:00am to 5:00pm.

Volunteers can select their own hours according to their schedule. We would like a three-month commitment.

COMMENTS: Students will be interviewed by phone, followed by a personal interview at Kristi House. An orientation will be scheduled at a time that is appropriate for each student. Background checks and fingerprints are required for all volunteers. Volunteers must be 18 years or older.

THE PALACE RENAISSANCE, 11355 SW 84th St., Miami, FL 33173

CONTACT: Leonela (Leo) Bianchi, 786-924-2585 (Fax: 305-270-7017)

DESCRIPTION: Assisted living facility for the elderly with approximately 270 residents in a combined Kendall location.

OPPORTUNITIES : Wonderful opportunities exist to work directly with the residents--planning and facilitating programs/activities--depending on your schedule and interests! This beautiful facility is only minutes from M-DCC and promises an academically and personally rewarding experience!

HOURS NEEDED: Tuesday - Sunday, 9:00am – 5:00pm, some evenings available as well.

COMMENTS: We ask for a minimum of two hours a week. This is a great opportunity for responsible students who love working with people.

PEER LINK PROGRAMS, INC. (County-wide opportunities)

3291 Franklin Avenue Coconut Grove, FL 33133

CONTACT: David Krochmal, M.S.W., (305) 448-1288 Fax: (305) 448-1298.

DESCRIPTION: Supervised Community Integration Programs and workshops for individuals of all ages with developmental, physical, and learning disabilities. Members are individuals who participate near a mainstream level. Groups are designed to provide each member with peers in the same age range and level of development.

OPPORTUNITIES : Participation in day trips (field trips) around South Florida. Experience working with various developmental and physical disabilities. Knowledge of the symptomatic behavior of individuals with unique special needs. The reward of bringing smiling faces to people who have few other alternatives for having fun.

HOURS NEEDED: Pre-selected field trip days Monday-Sunday: Field trips are 4-6 hours in length (dependent upon activity). Field trips run during daytime hours with few evening activities.

COMMENTS: Volunteers should have a genuine interest in the well-being of special needs individuals. No particular academic major required.

PROGRAMS FOR PERSONS WITH DISABILITIES (PARKS AND REC. - CITY OF MIAMI),

4560 NW 4th Terrace Miami, FL 33126

CONTACT: Sonia Brande, (305) 461-7201 Ext. 227; (Fax: 305-461-7058)

DESCRIPTION: Teaches daily life skills and provides recreation to the disabled community of Miami. Runs both day and evening programs for the disabled, at the Sandra Delucca Development Center (near airport). The evening program meets at the center, then travels to various locations.

OPPORTUNITIES: Assist therapeutic recreation personnel with recreational and training programs for the disabled. Activities take place at the Sandra Delucca Development Center, 4560 NW 4th Terrace, or various locations citywide. In addition, help is needed for a variety of seasonal events and the Special Olympics. Activities are designed to be both fun and recreational. Call Ms. Brande for dates and times.

HOURS NEEDED: Day program: Monday–Friday, 8:00am – 4:00pm; Evening program: 4:00pm – 9:00pm, Monday–Wednesday.

Special Events and Special Olympics times vary.

COMMENTS: Call Ms. Brande and she will give you an assignment based on your schedule and needs!

PROJECT UP-START, MIAMI-DADE COUNTY PUBLIC SCHOOLS, (County-wide opportunities)

CONTACT: Laura Pena, (305) 995-7318 (Fax: 305-995-7337)

DESCRIPTION: The mission is to seek the best educational experience for homeless children and youth in collaboration with parents, schools, and community through opening doors to academic opportunities, removing barriers, and promoting a healthy sense of self. The program provides tutorial and community services, self-esteem enhancement and parental involvement activities. Services are offered all over Miami-Dade County at homeless shelters and other centers (e.g., Miami Bridge, Camillus-South, Homeless Assistance Center, Safespace Shelter, Salvation Army, New Life Family Center, Esperanza Center, Emergency Housing North and South (Florida City)).

OPPORTUNITIES : 1) Tutoring writing, reading, and math at one of the sites listed above (North Dade to Florida City). 2) Administrative assistance in main (Downtown) office (clerical, research, etc.). Special events planning, public relations. 3) Help write/design program brochures & newsletter or website.

HOURS NEEDED: Tutoring at one of the 14 sites, 3:00pm – 6:00pm, Monday - Thursday. Call Laura Pena for details & info on orientation/training.

COMMENTS: Dr. De La Cruz can place you based on your schedule and location. She welcomes your talents, skills, abilities, and willingness to make a difference in homeless children's lives.

PROTECT AMERICA'S CHILDREN (P.A.C.), P.O. Box 860836, Miami FL 33296/ 9221 S.W 147 Court Miami, FL 33196

CONTACT: Marilyn Adamo, Director/ Founder (305) 268-0500 or (786) 344-1607 E-mail: marilyn133@aol.com

DESCRIPTION: We are a children's non-profit organization that advocates for children. We educate, train and help prevent crimes against children, such as child abductions, murders and child victimization. We implement safety programs, train and speak in different facilities such as schools, government agencies and at public and private functions in order to educate. We often work with the National Center for Missing Children, the Florida Department of Law Enforcement, the media and in the field of public relations to help find missing children.

OPPORTUNITIES: Volunteers are needed to help educate, train, and prepare media relation's kits, fundraisers, handle important calls and using sound judgment in directing calls to the appropriate department. Helping to coordinate and schedule events, dealing with the media and public, preparing press releases, flyers and more.

HOURS NEEDED: On flexible basis.

COMMENTS: Volunteers are needed on a flexible basis. Students may sometimes be able to work from home. Times may vary depending on special events and special projects, may include weekends and evenings.

RAINBOW OF HOPE DREAM CENTER 17623 Homestead Ave Miami FL 33157

Contact: Cassandra Sheppard (786) 586-2682 Fax: (305) 574-0120; E-mail: info@rainbowofhopedc.org or Steffye Johnson (305) 275-5691; E-mail: steffye@msn.com

DESCRIPTION: The Rainbow of Hope Dream Center is a community based organization working to change a community one family at a time. The Dream Center currently works targets communities from Richmond Heights to Florida City. We have numerous programs including: Heads Up Academy, a tutorial and literacy program, Senior Friends, an elderly services program, Adopt-A-Block - Family Outreach Program, Youth Mentoring & Leadership Programs, and Food and Clothing Distribution.

OPPORTUNITIES : Tutoring Services for all educational levels, (elementary through GED), Mentors for Pre-Teens and Teenagers. Career Exploration Program Speakers. Volunteers to work with the elderly, shopping, light cleaning, painting, etc., Warehouse Management and Distribution. Data Entry and Office Work.

HOURS NEEDED: Very flexible depending on the area you have chosen to work.

COMMENTS: All volunteers working with the elderly or youth will be required to undergo a background search. An orientation and training will be provided for all volunteers.

SAFESPACE SHELTER, 7831 NE Miami Court, Miami, FL 33138

CONTACT: Paula Owen, Children's Program Supervisor, (305) 758-2804 Ext. 268

DESCRIPTION: Safespace operates two shelters in Miami-Dade County, which provide a full range of services to victims of domestic violence and their dependent children. The main goals of the agency are to provide safety and an environment that encourages self-sufficiency for its residents, and to promote in the community the prevention of domestic violence. Both centers provide crisis intervention, community education, psycho-educational support groups, individual and group counseling and referral to different resources in the community. Safespace North is 63-bed facility. One of its components, the Children's Program, coordinates activities for the families residing in the shelter.

OPPORTUNITIES : Service-learning opportunities include participation in the children's program. Opportunities within the children's program include assistance in the areas of counseling, educational and

recreational activities as well as supportive duties. Also, the program welcomes students' initiatives, and group or individual projects.

HOURS NEEDED: The program's hours are 2:00pm - 11:00pm on weekdays, and 10:00am - 7:00pm on Saturdays.

COMMENTS: Please contact Children's Program Staff to schedule an interview. A volunteer application must be completed and should include the names and addresses of two references. Background checks will be required.

SHENANDOAH ELEMENTARY SCHOOL, 1023 SW 21 Avenue Miami, FL. 33135 (near Calle Ocho & SW 22 Avenue)

CONTACT: Diane Davis, Reading Leader (305) 643-4433 ext. 586-voicemail (Fax: 305-643-3745).

DESCRIPTION: Shenandoah Elementary School (SES) is a Title I school for students in Pre-Kindergarten through Grade Five. Our school is located in "Little Havana", close to Calle Ocho and Southwest 22nd Avenue, in Miami. We have a high population of second language learners. SES has many exciting academic programs throughout the school day, as well as an "After School Care Program" sponsored by M-DCPS and FCAA.

OPPORTUNITIES: There are numerous opportunities for responsible, dedicated service-learners to work with our students, including one-to-one or small group tutoring to provide reinforcement of skills and individualized attention in Reading and Math, or mentoring.

HOURS NEEDED: MTRF/ 8:30am-3:00pm, W/ 8:30am-2:00pm (After School Care Program), MTRF/ 3:00pm- 5:00pm,

W/ 2:00pm- 5:00pm (After School Program).

COMMENTS: Students must commit to at least one hour per week, per semester. Service-Learners' interests and skills will be considered in placement.

SOUTH DADE ADULT EDUCATION CENTER AND SKILLS CENTER CAMPUS,

109 NE 8th St., Homestead, FL 33030

CONTACT: Thomas Nahrstedt, Counselor (305) 248-5723 (Fax: 305-248-9164); E-mail: TNAHRSTEDT@yahoo.com

DESCRIPTION: Part of Miami-Dade County Public Schools, providing a host of vocational and job training programs. Other programs include a large ESOL (English as a Second Language) program; basic skill classes; high school/GED programs; and computer/business classes.

OPPORTUNITIES: Tutors are needed in all areas, especially ESOL and math. Assistance in childcare is also needed.

HOURS NEEDED: Monday-Friday 8:15am - 9:00pm

COMMENTS: We ask for a minimum commitment of 1 hour a week for 10 weeks, plus attendance at a brief orientation/training session. Mr. Nahrstedt will match you with a class depending on your schedule and needs.

SOUTH DADE CHILD CARE CENTER, 28520 SW 148 Avenue, Leisure City, FL 33033

CONTACT: Rose Marie Inserni (Administrator), or Maria Claudia Cordoba (Head Teacher), (305) 245-0979 (Fax: 305-242-8796)

DESCRIPTION: Catholic Charities South Dade Child Care Center is child-care faculty in Leisure City Homestead with the capacity to serve approximately 280 children between the ages of 1-12 years old. We have been serving the community since September of 1997. We provide quality care for toddlers, pre-school and after-school children using an age appropriate curriculum and hands-on activities that serve to stimulate children's capacity for learning, while being cared for in a safe and nurturing environment.

Typically, we serve children from families who fall under the federal income guidelines for poverty, working poor, and children under protective services. The South Dade staff takes a holistic approach to

caring for children by also providing health and nutrition monitoring services, mental health services and referrals; as well as social services for the families, which include information, referral and advocacy.

OPPORTUNITIES : Assisting teachers in implementing the different activities, working one-to-one with small groups of children in the classrooms or in the playground. Working in the office assisting families with enrollment, information and referral services and updating data records.

HOURS NEEDED : Anytime between 7:30am - 6:00pm, Monday-Friday, year round.

COMMENTS : Volunteers committing more than 40 hours a month must submit a TB Test and a police background check.

SOUTH DADE HIGH SCHOOL, 28401 SW 167th Avenue, Homestead FL, 33030

CONTACT: Lawrence Kennedy, Principal, (305) 247- 4244, ext. 2279 (Fax: 305-248-3867); E-mail: lkennedy@sdhs.dadeschools.net

DESCRIPTION: South Dade High School is a comprehensive high school, grades 9 – 12, offering a wide variety of academic and elective programs, as well as a full range of athletics and activities. The media center has 35 computers with Internet access, connects to technology in every classroom, and has wireless capabilities.

OPPORTUNITIES : Tutoring in math and reading. Homework assistance in all areas. Computer hardware and software maintenance. Assisting sponsors and coaches in school activities and athletics.

HOURS NEEDED : Monday – Thursday, 2:30pm – 4:30pm

COMMENTS: Volunteers hours and days are completely flexible, but we ask that the volunteers be able to commit to a two-hour block per volunteer day.

SOUTH FLORIDA BOYS CHOIR – REPLICIA PROJECT, 9941 West Jessamine Street, Miami, FL 33157

CONTACT: Erma I. Williams, Executive Assistant, (305) 234-8769 ext. 102; E-mail: i.will@att.net

DESCRIPTION: An artistically driven organization, South Florida Boys Choir – Replica Program, based on the world renowned Boys Choir of Harlem, provides children in South Dade with a comprehensive program of education, counseling and the performing arts. Our program is designed to prepare the students to become disciplined, confident, motivated and successful adults. We address the total social, educational and developmental needs of our students as it helps them develop their creative ability, build academic accomplishment and acquire new skills.

OPPORTUNITIES : Assist in tutoring our thirty young men in grades 3-9. Specifically, they need assistance with language arts, math and reading.

HOURS NEEDED : Monday-Thursday, 3:30pm - 6:30pm.

COMMENTS : The program is a collaborative effort with Miami-Dade County Public Schools. We are housed at RR Moton Elementary School.

SOUTH FLORIDA PALM SOCIETY METROZOO PROJECT, 12400 Southwest 152nd Street, Miami, FL 33177

CONTACT: Leonard Goldstein, (305) 539-7241 (Fax: 305-530-0055)

DESCRIPTION: The South Florida Palm Society is a plant organization which encourages interest in, and use of, palms in the landscape of the region. One method is through involvement in community service projects. Its largest and oldest project is at Miami Metrozoo, where the society has been growing and planting trees since 1981.

OPPORTUNITIES: Serve as assistant in the Palm Society nursery, as well as with plantings around the zoo grounds.

HOURS NEEDED: A Palm Society representative is at Metrozoo every weekend, normally on Sunday, starting at 9:00am.

COMMENTS: Helping with this project provides an excellent opportunity- in an interesting, unique atmosphere- to learn how to grow palms and use them effectively in the landscape, as well as to make a visible, lasting contribution to a valuable community institution.

SOUTHSIDE ELEMENTARY SCHOOL, 45 SW 13TH Street, Miami, FL 33130

CONTACT: Isabel del Calvo, (305) 371-3311 (Fax: 305-381-6237)

DESCRIPTION: Southside Elementary is a bilingual school with approximately 420 students in grades Pre-K through grade 5.

OPPORTUNITIES : Opportunities for aspiring educators to assist with reading, homework assignments, and to serve as role models.

HOURS NEEDED : School days 8:45am - 3:00pm (except Wednesday 8:45am - 2:00pm).

COMMENTS : Assignments based on interest and course assignments. Please call for more information.

SPECIAL OLYMPICS, 2335 NW 107th Avenue, Box #57, Miami, FL. 33172

CONTACT: Steve Klotz, Executive Director, (305) 406-9467 (Fax: 305-406-3733); E-mail:

somd@bellsouth.net;

Web site: www.specialolympicsmiamidade.org.

DESCRIPTION: Conducts training and sports competitions year-round for children and adults experiencing mental retardation as follows: Bowling in October; Basketball in November; Track & Field in early March; Soccer, Volleyball, Tennis, and Bicycling in mid-March, and Softball & Aquatics in May.

OPPORTUNITIES: Events require volunteers as timekeepers, scorekeepers, motivators, and facilitators, as well as to help with food service, set-up and break-down of venues, and clean-up. Office assistance is needed as well.

HOURS NEEDED: Mostly occasional Saturdays.

SUMMERBRIDGE MIAMI, 3575 Main Highway, Coconut Grove, FL 33133

CONTACT: John Flickinger (305) 460-8869 (Fax: 305-443-0735)

DESCRIPTION: Summerbridge is a program where motivated, at-risk seventh and eighth graders from public schools throughout Miami -Dade County work with high school and college students interested in teaching. The program stresses academic excellence, leadership, cooperation, creativity, and multi-cultural awareness. Tutoring sessions are offered two afternoons a week at the following middle schools: Booker T. Washington; Ponce De Leon; South Miami Middle; George Washington Carver; & Ransom Everglades Middle School. Super Saturday events are held bi-monthly at Ransom Everglades that focus on computer labs and educational workshops.

OPPORTUNITIES : Tutoring for Math, English, Science, etc. at one of the middle schools. Serve as a teacher's aide. Be a role model and mentor. Help with administrative/office work. Summer teaching opportunities available too!

HOURS NEEDED: Flexible hours for tutoring, including some evenings and weekends. Also two Saturdays a month from

9:00am-2:00pm at Ransom Everglades School for the Super Saturday program.

COMMENTS : There are currently 80 kids in this program, and about 40 participate in the Saturday program. This is a great opportunity for anyone interested in teaching and working with youth.

TRANSITION, INC, Main office: 390 NW 2nd St., Miami, FL 33128 (Park Towers Apt. ground level)

South Office: 17408 SW 97 Avenue, Miami, FL 33157, (305) 374-1987, ext. 30

CONTACT: Ellen Van Buren, Coordinator of Volunteer Services, (305) 374-1987, ext. 30 (Fax: 305-539-9141)

DESCRIPTION: This program aims to reduce crime and re-arrest rates in our community by assisting ex-offenders with job training and job opportunities. It operates at all correctional facilities throughout Miami-Dade County.

OPPORTUNITIES: Visit/Inform inmates in local jails and prisons regarding the employment opportunities available to inmates through transition. Lead small group discussions, teach Employability Skills Training to ex-offenders in a classroom setting as they prepare to re-enter society. Tutor G.E.D. or pre-release class at a state prison.

ORIENTATION: Two hours for new volunteers as well as on-the-job training and supervision. Group orientations are held once a month, 5:30pm - 7:30pm. Call for the next orientation session.

HOURS NEEDED: To be determined with volunteer.

COMMENTS: This is a wonderful learning opportunity, however, due to the **amount of training and the need for consistent & dedicated help, a minimum of 4-6 month commitment is required from all volunteers.** Participants need to provide their own transportation with this type of volunteer service.

Minimum age 18. Call Jennifer Kuvin and find out how you can help!

TROPICAL ELEMENTARY, 4545 SW 104th Avenue, Miami, FL 33165

CONTACT: Sylvia Ortega, Counselor/Volunteer Coordinator, (305) 221-0284 ext. 122 (Fax: 305-220-4902)

E-mail: tropical_elem@hotmail.com

DESCRIPTION: An ESE center for physically impaired, educable mentally handicapped, visually impaired, learning disabled, and gifted students from 3-11 years old. Work one-on-one and in small groups with the children. This program has approximately 300 students in 11 ESE units. Tropical also offers opportunities in regular education (Contact Anamarie G. Moreiras, AP)

HOURS NEEDED: Monday–Friday, 8:30am – 3:00pm; Aftercare program in special education, Monday – Friday, 2:00pm–6:00pm.

COMMENTS: The nature and severity of these kids' disabilities often surprise students, however, once you get to know them, you won't want to leave. Students have been very satisfied with this site. No minimum commitment, but of course, the more the better! If you can't get Mrs. Ortega, ask for Mrs. Fornell-Gonzalez (exceptional ed.) or Mrs. Anamarie G. Moreiras (regular education and America Reads).

TROY COMMUNITY ACADEMY, Mailing Address: 3300 NW 27 Avenue, Rm. 206, Miami, FL 33142

Location: 3300 NW 27th Avenue, Corner of 32nd Street and 29th Avenue, Miami, FL on the back corner of the Juvenile Justice Center

CONTACT: Gloria Castro, (305) 638-7008 (Fax: 305-638-0208)

DESCRIPTION: TROY Community Agency is a Miami -Dade County Public School Alternative Outreach, Drop Out Prevention program that serves youth between the ages of 13 - 18 who are involved in the Juvenile Justice System and are failing in school, evidenced by excessive absences, suspensions, expulsions, and/or below grade level performance. Youth participate in a remedial education/work experience program including the student run restaurant called TEEN CUISINE located at the Juvenile Justice Center, a catering business and our on-site horticulture program.

OPPORTUNITIES : 1) individual tutoring; 2) small group tutoring; 3) teacher's aide; 4) recreational activities including field trips basketball and volleyball; 5) mentoring; or 6) projects you design depending upon your area of interest and expertise. We also offer a GED preparatory program for adults 16 and older. Monday - Friday 3:30pm - 6:30 pm.

HOURS NEEDED: Our hours of operation are 9:00am - 6:30pm. Volunteers are needed during these hours Monday through Friday. No minimal commitment of hours is required.

COMMENTS: We will design your volunteer experience to suit your interests and needs whenever possible. Volunteers from the community have led various special projects including photography and drama. All tutors are supervised by TROY staff at all times. Any individual wishing to volunteer more than 40 hours per week will be given a background check pursuant to Department of Juvenile Justice regulations.

UM HOSPITAL AND CLINICS/SYLVESTER COMPREHENSIVE CANCER CENTER,

1475 NW 12th Avenue, #1401, Miami, FL 33101

CONTACT: Sue Radcliffe, (305) 243-3663 (Fax: 305-243-1055)

DESCRIPTION: A research/treatment facility. Most opportunities are in non-patient care.

OPPORTUNITIES: Design your own project, or select from thirty different departments such as public relations, medical records, and patient library.

HOURS NEEDED: Monday - Friday, 8:30am to 5:00pm. A 20-hour commitment is required.

COMMENTS: Call Sue Radcliffe to schedule an individual appointment. This agency is very volunteer friendly. We provide a free meal per day for 3 hours of service. Free valet parking is available on the corner of NW 12th Ave. and NW 14th St.

UNITED HOME CARE SERVICES (UHCS), (County-wide opportunities)

Main Office: 5255 NW 87 Avenue, Suite 400, Miami, FL 33178

CONTACT: Dolores Pollack, Director of Volunteer Services, (305) 477-0440 (Fax: 305-716-0789);

E-mail: dpollack@unitedhomecare.com

DESCRIPTION: Provides home maker, home health aide, chore, respite, and companionship services to the homebound elderly, and disabled in order to avoid institutionalization (i.e. so they can continue to live at home).

OPPORTUNITIES : Home visits, phone reassurance, emergency shopping, writing letters, reading books to the blind, errands, companionship, fund raising, enrollment & admissions, administrative/office help, computer work, nutritional counseling and special projects.

HOURS NEEDED: Flexible, 7 days a week, evenings. You must commit to at least 2 hours a week for at least 10 weeks.

COMMENTS: Call the volunteer coordinator and arrange an interview. She can place you all over Miami-Dade County, based on your needs. You must complete a 1-hour orientation provided by the coordinator. A great opportunity to learn about the elderly and disabled--and make their (& your!) life brighter. The only requirement is a willingness to learn and sensitivity to the needs of the elderly and disabled adults. A background check and criminal history is done by UHCS before you can begin.

VITAS INNOVATIVE HOSPICE CARE, (Offices throughout Miami-Dade County)

CONTACT: Cathy Agosti, Volunteer Manager, (305) 576-9333, (305) 275-9944, or 1-954-704-2752 (Fax: 954-704-2098)

DESCRIPTION: Vitas offers terminally ill patients and their families a support system to deal with their illness in a dignified and caring way.

OPPORTUNITIES: Caring individuals needed in various hospitals, nursing homes, and patients' homes to help people who are terminally ill for friendly visiting, respite care, home assistance, etc. Opportunities all over Miami-Dade County. After attending 8-hour training session, you will be placed as close to your home as possible.

HOURS NEEDED: Flexible schedule, program operates 24 hours a day. Patients can be visited Mon.-Sun. from 8:00am - 9:00pm.

COMMENTS: This is a wonderful opportunity that guarantees great experience and meaningful work that will enrich your life. Trainings are held one Saturday a month (**call immediately to find out about upcoming trainings!**). After training, you will be placed according to your schedule and location. Cathy loves M-DCC students and will take great care of you. **A commitment of at least 2 hours per week for at least one semester is required!**

VIVIR EN AMERICA, CHANNEL 31, 555 NE 15th Street, 7th floor, Suite 7777 Venetia Media Center, Miami, FL 33132

CONTACT: Norelkys Urdaneta, (305) 303-9484 (Fax: 305-374-3586); E-mail:

norelkys@vivirenamerica.com/ vivirenamerica@aol.com

DESCRIPTION: Vivir en America is a one of a kind, high-energy, innovative Spanish television program that fills the gap between immigrant's traveling/relocating permanently to America and government/corporate America. Vivir en America's objective is to communicate these products, services and resources available to individuals so they can have a better understanding and knowledge to become self-sufficient and successful. Vivir en America also strives to be a cultural community resource; enhancing ethnic awareness through the television program as well as its website. (www.vivirenamerica.com)

OPPORTUNITIES: Volunteers will be trained in all facets of production and post-production of a Spanish TV program: research topics of discussion, script writing, set design, guest preparation, lighting, sound, field production, studio recording production and coordination, Post-production. Bilingual in English and Spanish required. VESOL students should select another opportunity, as this is a bi-lingual program only, and you will not have ample opportunity to practice your English.

HOURS NEEDED: Flexible scheduling, call for an appointment and orientation or E-mail:

norelkys@vivirenamerica.com

COMMENTS: Upon completing the training program and with instructor's recommendation, individuals will have an opportunity to host a two-minute segment for a designated TV program.

WDNA-FM (88.9) COMMUNITY PUBLIC RADIO, 4848 SW 74 Court, Miami, FL 33155

CONTACT: Margarita Pelleya (305) 662-8889 (Fax: 305-662-1975)

DESCRIPTION: WDNA-FM (88.9) is public radio station, which broadcasts cultural, educational and informational programs in five languages.

OPPORTUNITIES: Service-learners can assist in the entering of membership and music library data, planning special events projects, computer programming, and the production/writing of press releases and public service announcements.

HOURS NEEDED: Monday-Friday, 9:00am-6:00pm

COMMENTS: There are limited openings for student volunteers. Phone Maggie Pelleya to set up an orientation as soon as possible.

WILLIAM A. CHAPMAN ELEMENTARY SCHOOL, 27190 SW 140th Avenue, Miami, FL 33032

CONTACT: Sherri Beall (305) 245-1055 (Fax : 305-245-1187)

DESCRIPTION: Chapman Elementary provides educational opportunities for over 800 students in grades Pre-K through fifth grade. Next year, possibly over 1000 students will attend when the new housing development adjacent to the school opens. Our goal is to provide the best well-rounded education possible for our students.

OPPORTUNITIES: One-on-one tutoring in all areas. Assist the Reading Leader in the library.

HOURS: Monday-Friday, 9:00am-2:00pm, or any portion of this in 30 minute to 1 hour blocks. Minimum commitment of several hours per week for an entire semester.

COMMENTS: America Reads participant.

WILLIAM LEHMAN ELEMENTARY SCHOOL, 10990 SW 113th Place, Miami, FL 33176

CONTACT: Mrs. Perez, Assistant Principal, (305) 273-2140 (Fax: 305-273-2228)

DESCRIPTION: A “high tech/soft-touch” school located across from M-DCC Kendall, in Sabal Chase. It serves students from

Pre-K through grade 5. Volunteers are welcome in all areas---from regular classes, to gifted, to working with students with varying exceptionalities.

OPPORTUNITIES: Early childhood, elementary education, environmental program, technology, conflict resolution, ESOL/bilingual programs, music, art, physical education, alternative education, and varying exceptionalities.

HOURS: Monday-Friday, 8:30am-3:00pm. Opportunities to help children with reading and higher-order thinking skills in the after-school care program are Wednesday, 2:00pm - 6:00pm.

COMMENTS: Must commit to at least 1 hour a week. Ms. Arias is looking for volunteers who will be responsible and committed to working with her faculty and students. Call her to schedule an orientation. She will place you depending on your interests and schedule.

YMCA DEVELOPMENTAL LEARNING CENTER, 1034 NE 8 Street, Homestead, FL 33030

CONTACT: Alex Mestres, Director, (305) 247-0393 (Fax: 305-248-5193)

DESCRIPTION: The YMCA Developmental Learning Center seeks to provide high-quality, affordable childcare services to parents in need of a developmentally appropriate program. The Center maintains high standards of excellence to which employees and volunteers must adhere in order to preserve the integrity of the program.

OPPORTUNITIES: Working one-on-one with small groups of children who are engaged in a variety of pre-school, toddler, and infant activities assisting the staff wherever they are needed.

HOURS NEEDED: Monday-Friday, 6:30am-6:00pm, year round.

COMMENTS: Volunteers must commit to one hour per week but are welcome to work longer.

YOUTH ACHIEVING AND SUCCEEDING, INC., 813 NW 6th Ave., Miami, FL

CONTACT: Timothy Milton (305) 247-6367 or (305) 247-3781

DESCRIPTION: Provides after school tutorial, homework assistance, and enrichment for 60 plus at-risk youth to promote academic success, leadership, and development of social skills.

OPPORTUNITIES: Serve as a mentor, tutor, role model, and friend. Assist with homework, reading, and special activities.

HOURS NEEDED: Monday-Friday from 2:00pm – 6:00pm

COMMENTS: Our agency can use Creole and English speakers.

YOUTH CRIME WATCH OF AMERICA (YCWA)

9200 South Dadeland Boulevard, Suite 417, Miami, FL 33156

CONTACT: Maria Peirano, (305) 670-2409 (Fax: 305-670-3805), E-mail: mpeirano@ycwa.org Website: www.ycwa.org

DESCRIPTION: YCWA is a national training and technical assistance organization that works to establish youth empowerment programs in schools and communities across the United States and around the world. Youth Crime Watch offers young people an active role in reducing crime, violence and drug abuse in their schools and neighborhoods by helping them to establish peer led programs.

OPPORTUNITIES : Volunteers can participate in any of three departments at YCWA. Students may: assist with planning and implementing a variety of training programs across the United States, including a four-day international youth crime prevention conference; assist with the provision of technical support for new and existing YCW programs via phone, fax, mail and web; work with data management and reporting; assist with fundraising projects; provide information about programs and events via mail and phone; and help to prepare and distribute program training and promotional materials via mail, conferences, and/or information booths.

HOURS NEEDED: Volunteer opportunities are available between 9:00am and 5:00pm with additional evening hours as scheduled. Service-learners may also participate in trainings and events in the field when their schedule permits. Weekend hours are not common but can occasionally be arranged.

COMMENTS: Volunteers with Youth Crime Watch Of America are considered an integral part of our organization. A wide range of skills and interests are needed to round out our small national staff- information technology, fundraising, curriculum development, event planning, accounting, inventory control, web design, and communications are just a few examples. We rely heavily on our service-learners to fulfill the objectives of our mission. Many of our volunteers and interns go on in our organization to become staff members or YCW trainers.

YWCA, MAIN OFFICE, 351 NW 5th Street, Miami, FL 33128

CONTACT: Natasha Colebrook (305) 377-9922

DESCRIPTION: The YWCA is dedicated to the empowerment of women and the elimination of racism.

OPPORTUNITIES: Childcare, after-school programs, women's health initiatives, teen outreach, women's vocational training, special events, Saturday Matinee, finance.

HOURS NEEDED: Childcare: Monday - Friday, 7:30am - 12:00pm, 3:00pm - 6:00pm;
After-school programs, Monday - Friday 2:00pm - 6:00pm; other opportunities, Monday - Friday 9:00am - 5:00pm.

COMMENTS: Most of the service-learning opportunities exist in childcare services. The YWCA has 4 centers in the downtown area (one is Court Care, located at Courthouse Center, and is a drop-in program for children from Domestic Violence families). Other programs are at the YWCA main building-- only a few blocks from M-DCC Wolfson campus, including Health and Fitness, Department of Youth, Membership/Development, etc.

For more information contact:
Center for Community Involvement - Kendall Campus
Room 6219-15 / Phone: (305) 237-0859 / ohanauer@mdcc.edu
Website: www.mdcc.edu/ci
Ossie Hanauer, Kendall Campus Director

**NOTE: OTHER PLACEMENTS AVAILABLE IN HOMESTEAD, CENTRAL, &
NORTH DADE!
CALL THE CENTER FOR COMMUNITY INVOLVEMENT AT 237-0859 FOR
MORE INFORMATION!**