

Online Registration Instructions for Miami-Dade County Public School Volunteers

For Level One Activities ONLY

Are you interested in volunteering with a Miami-Dade County Public School? If so, you are required to complete a background check. You can now register and request a background check quickly through a new online system. Just follow the instructions below:

Step 1: Create a Free Account

1. Go to www.dadeschools.net
2. Click the "Community" tab
3. Click "Login to Portal"
4. Scroll down and select "Create an Account"
5. Complete the form and submit
6. Click continue
7. Your username and password will be sent to your email address

Step 2: Login to the Community Portal

1. Go to www.dadeschools.net
2. Click the "Community" tab
3. Click "Login to Portal"
4. Scroll down and select "Login to Community Portal"
5. Enter your username and password
6. Under Community Programs, select "Be A School Volunteer!"
7. Complete the Volunteer Form and click Submit
8. Select the location where you would like to volunteer from the drop down menu
9. Check the activities that you would like to fulfill and Submit

ATTENTION! Check LEVEL ONE Activities ONLY. Do NOT check ANY Level Two Activities. If you select a Level Two Activity, your application will be put on hold.

10. Scroll to the bottom of the screen to read your messages regarding the status of your application. You will be provided with a message instructing you to visit the location's volunteer coordinator with a photo ID for final approval.
11. You can log back into the site at any time to check the status of your application. The status can be found in the Volunteer Interests section of the site under "Messages."