



Date

Dear Student:

As part of your coursework, you may have the opportunity to participate in one or more service-learning projects. By accepting this option which your professors may offer, you will be provided with tools to:

- Enhance your employability skills
- Make friends and have fun
- Learn about employment opportunities
- Apply for scholarships
- Make a difference in the community
- Challenge yourself
- Obtain a special certificate and letter
- Make learning easier and more exciting.

Opportunities will be available for you to volunteer with the elderly, animals, children, the homeless, or any area of interest. To participate in service-learning:

- Make an appointment with your advisor
- Obtain a "Ticket to Service"
- Register for your service-learning project on-line (your professor will provide instructions)
- Meet all deadlines as provided by your professor
- Keep your advisor informed as to the progress of your service-learning project.

We look forward to hearing about your projects and ways in which you not only benefit the community but how the community can benefit you. Share with us your success stories!

Sincerely,