Welcome to Miami Dade College’s School of Continuing Education and Professional Development (SCEPD).

Our programs serve Greater Miami-Dade County and beyond. We offer high-quality classroom and online courses for adults and summer camps for children. SCEPD provides the latest workforce programs you need to advance your career including customized courses tailored to meet your company’s needs. Whether you are interested in the arts or athletics, we offer a variety of courses for you and your family’s personal enrichment. There is something for everyone.

Visit one of our eight campuses to meet our team and learn more about our programs!

VISION
To be the premier provider of diverse life-long learning and workforce development experiences for the community.

MISSION
The School of Continuing Education and Professional Development’s (SCEPD) mission is to create high-quality workforce training, adult education programs, and personal enrichment courses that are accessible to the community. SCEPD provides innovative educational experiences that are responsive to the needs and interest of the industry and life-long learners of all ages.

CLASS LOCATIONS
Unless otherwise noted, classes meet at MDC Medical Campus (address above).

Fees are subject to change without notice.
AMERICAN HEART ASSOCIATION COURSES

ACLS COURSES

ACLS Provider Course
This course is designed to teach Basic Life Support (BLS) and ACLS skills using case-based assessment for health care providers managing cardio-respiratory emergencies. Participants will learn critical assessment management actions for 10 core cases by conducting the Primary and Secondary ABCD Surveys and implementing the algorithms.
$219  |  16 Hours
10558  3/21 - 3/22  SaSu  8:00 a.m. - 4:30 p.m.

ACLS Provider Retraining Course
This course is designed to teach BLS and ACLS skills using case-based assessment to health care providers managing cardiorespiratory emergencies. Participants will learn critical assessment management actions for 10 core cases by conducting the Primary and Secondary ABCD Surveys and implementing the algorithms. This renewal course is for participants with an expiring ACLS card.
$109  |  8 Hours
10536  3/22  Su  8:00 a.m. - 4:30 p.m.

BLS Instructor Course
The BLS Instructor course is designed to prepare AHA instructors to disseminate the science, skills and philosophy of resuscitation programs to participants enrolled in AHA courses. The instructor course is taught according to the protocols of the AHA.
$189  |  16 Hours
12265  2/8 - 2/9  SaSu  8:00 a.m. - 4:30 p.m.

CERTIFICATION PREPARATION COURSES

Certified Nursing Assistant (CNA) Test Prep
The CNA Test Preparation provides students with the basic nursing care skills (i.e., personal and restorative care) needed to prepare for the state exam and work with patients according to predefined guidelines. This 90-hour course focuses on obtaining basic patient care skills, including vital signs, documentations, activities of daily living, body mechanics and basic medical terminology. Students will have experience in the classroom and campus nursing lab. This class is intended for students who will be taking the state exam. Students must be 18 years of age or older.
$779  |  90 Hours
10675  1/12 - 4/19  Su  8:00 a.m. - 4:45 p.m.
10676  2/12 - 4/29  W  8:00 a.m. - 4:45 p.m.

REGISTER EARLY!
Our classes are scheduled based on demand. We recommend registering at least one week before the start of the class to secure your enrollment. Register for your class today!

The cost of these non-credit programs is not funded by the State of Florida. The fees charged to students cover the cost of instruction.
CPR FOR HEALTH CARE PROVIDERS

CPR-BLS for Health Care Providers
The Basic Life Support course is designed to teach the skills of CPR (cardiopulmonary resuscitation) for victims of all ages, including ventilation with a barrier device, a bag-mask device and oxygen; use of an automated external defibrillator (AED); and relief of foreign-body airway obstruction (FBAO). This course is intended for individuals who provide health care to patients in a wide variety of settings, inside and outside of a hospital. The course is also designed for anyone who is required to take a health care provider course for employment.

$89 | 6 Hours
10422 1/10 F 8:00 a.m. - 2:30 p.m.
13034 1/24 F 8:00 a.m. - 2:30 p.m.
13033 1/26 Su 8:00 a.m. - 2:30 p.m.
13036 2/1 Sa 8:00 a.m. - 2:30 p.m.
10423 2/8 Sa 8:00 a.m. - 2:30 p.m.
13035 3/1 Su 8:00 a.m. - 2:30 p.m.
10424 3/20 Su 8:00 a.m. - 2:30 p.m.
11941 4/18 Sa 8:00 a.m. - 2:30 p.m.
10425 5/1 F 8:00 a.m. - 2:30 p.m.

CPR-BLS for Health Care Providers (Recertification)
This course is designed to teach the skills of CPR (cardiopulmonary resuscitation) for victims of all ages, including ventilation with a barrier device, a bag-mask device and oxygen, use of an automated external defibrillator (AED) and relief of foreign-body airway obstruction (FBAO). This course is for people who wish to renew their current BLS certification. It is recommended that students renew their BLS card every 2 years.

$69 | 4 Hours
10428 1/10 F 8:00 a.m. - 12:30 p.m.
10429 1/24 F 8:00 a.m. - 12:30 p.m.
10426 2/1 Sa 8:00 a.m. - 12:30 p.m.
10427 2/8 Sa 8:00 a.m. - 12:30 p.m.

Heartsaver CPR AED for the Layperson
This course is designed to teach CPR and relief of foreign-body airway obstruction (FBAO) to all lay rescuers, especially security guards, police and lay responders responding to emergencies in the workplace. This course includes a variety of learning methodologies including a recorded presentation of the Chain of Survival and warning signs of cardiovascular emergencies, skills demonstration and practice, instructor-led discussion regarding signs of heart attack, cardiac arrest, stroke and choking, practice scenarios and peer practice sessions.

$69 | 4 Hours
10428 1/10 F 8:00 a.m. - 12:30 p.m.
10429 1/24 F 8:00 a.m. - 12:30 p.m.
10426 2/1 Sa 8:00 a.m. - 12:30 p.m.
10427 2/8 Sa 8:00 a.m. - 12:30 p.m.

Heartsaver-CPR/First Aid
The purpose of this course is to provide the layperson with the knowledge, skills and practice to successfully provide resuscitation to a victim and apply first-aid skills inside and outside a hospital setting.

$89 | 8 Hours
11598 3/15 Su 8:00 a.m. - 4:30 p.m.

AMERICAN HEART INSTRUCTOR COURSES

PALS COURSES

Pediatric Advanced Life Support (PALS)
This course will prepare participants to identify and treat cardiopulmonary arrest and common conditions that may lead to cardiopulmonary arrest in infants and children.

$219 | 16 Hours
10686 3/7 - 3/8 SaSu 8:00 a.m. - 4:30 p.m.
The freedom of doing it online

Take classes wherever you are and on your own time! We have partnered with leading online training vendors to offer you a varied schedule of online classes. We invite you to visit our website at mdc.edu/ce/online to review our most current offerings. Can’t find what you are looking for? Please give us a call at 305-237-2543, so we can assist you in finding the right class for you.

• Foreign Languages
• Graduate Exam Preparation
• Health Care Courses
• Income Tax Preparation
• Microsoft Certifications
• Photography
• Real Estate
NURSING COURSES

PALS Provider Recertification Course
This renewal course is for participants with an expiring PALS card. It is recommended that students renew their PALS card every two years.

$99 | 8 Hours
10687  3/8  Su  8:00 a.m. - 4:30 p.m.

NCLEX RN AND LPN REMEDIAL

NCLEX RN Remediation Clinical Practicum
This course meets the guidelines for the 100-hour clinical component of a Florida State Board of Nursing approved course created for individuals who have multiple (three or more), unsuccessful attempts passing the NCLEX-RN examination. You will have the opportunity to acquire new knowledge and to enhance previously learned content, with the goal of successfully passing the NCLEX-RN examination.

$689 | 100 Hours
10689  1/27 - 3/30  M  Noon - Noon
10690  3/5 - 4/30  Th  Noon - Noon

NCLEX RN Remediation Lecture
This course meets the guidelines for the 90-hour didactic portion of a Florida State Board of Nursing (FBON) approved course created for individuals who have multiple (three or more), unsuccessful attempts passing the NCLEX-RN examination. In this course you will have the opportunity to acquire new knowledge and to enhance previously learned content, with the goal of successfully passing the NCLEX-RN examination.

$549 | 99 Hours
10688  1/25 - 4/26  SaSu  8:00 a.m. - 12:30 p.m.

HEALTH CARE PROVIDER COURSES

DENTAL HYGIENISTS

Local Anesthesia for Dental Hygienists
In this comprehensive course, the students will learn basic concepts of local anesthesia including pharmacology, administration, indications and contraindications, anatomical considerations, armamentaria and the management of complications and reactions. Students will practice the actual techniques for safe, effective administration. Students will also gain experience in medical history review, vital sign assessment, record keeping, patient management, assessment of legal issues, infection control techniques and proper disposal of sharps.

$1099 | 60 Hours
10677  1/8 - 3/8  MTFWSaSu  Noon - Noon

EKG COURSES

12 Lead EKG Interpretation - Basic
This course provides a basic foundation for understanding and interpreting 12-Lead Electrocardiograms. Content covered includes the normal EKG configurations in each of the 12 leads, axis determination, as well as EKG patterns for ischemia and infarction, intraventricular conduction defects and cardiac hypertrophy. Implications for nursing care of the critically ill patient will be discussed.

$119 | 12 Hours
10678  2/1 - 2/8  Sa  8:00 a.m. - 2:30 p.m.

EKG Technician Certification
Students will learn about the cardiac and vascular systems, communication skills, human anatomy and physiology, medical terminology, patient care techniques, interpretation of monitoring and testing results and medical instrumentation. While performing noninvasive procedures, an Electrocardiography Technician (EKG Technician) analyzes the rhythm of the heart; and provides a systematic analysis of the rate of the atrial and ventricles, P-waves, P-R interval, QRS complex and others.

$799 | 75 Hours
11205  2/20 - 4/30  ThF  5:00 - 8:45 p.m.

REGISTER EARLY!
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Register for your class today!
MRI CERTIFICATION PROGRAM

MRI Clinical Practice
You will be introduced to the clinical application of all didactic courses. You will develop the technical skills necessary to produce quality MRI images. Emphasis will be placed on equipment manipulation, MRI procedures, patient care, MRI safety and MRI protocols. Students meeting the ARRT prerequisites will begin to acquire the clinical experience necessary to qualify for the MRI registry examination. Please call 305-237-4177 for schedule.

$609 | 256 Hours
10683 1/7 - 5/1 MTuWThF Noon – Noon

MRI Principles and Procedures
Note: Students must be ARRT registered and/or be a registered technologist with the State of Florida in order to be eligible to take this course. This course is an introduction to the basic MRI principles and concepts, including signal production, image formation, contrast and resolution. It is intended to provide a foundational understanding of MRI technology/equipment and its appropriate, safe use. The course also includes a review of Cross Sectional Anatomy, Physiology and patient care. Emphasis will be placed on the presentation of common pathology case studies. Students will be encouraged to bring and present their case studies with the appropriate documentation of their findings. This course meets the current (2019-present) ARRT requirements and replaces both the MRI Principles and MRI Procedures/Anatomy courses.

$719 | 72 Hours
13387 1/27 - 3/4 MW 5:30 – 9:30 p.m.

EMT & PARAMEDIC REFRESHER COURSES

EMT Refresher
The purpose of the EMT exam review course is to provide an overview and to meet U.S. DOT 1994 revised EMT-Basics National Standard Curriculum for those students who will attempt to sit for the EMT license State of Florida Board Exam for the first time or who have previously attempted to pass the EMT State Exam.

$289 | 32 Hours
10679 1/25 - 2/2 SaSu 8:00 a.m. - 4:30 p.m.

The cost of these non-credit programs is not funded by the State of Florida. The fees charged to students cover the cost of instruction.
The Language Center

DYNAMIC INSTRUCTORS | CONVENIENT SCHEDULES

Need to learn English or Spanish for work, practice Chinese for travel, or brush up on your Portuguese for that trip back to Brazil? MDC’s Language Center has the right program for you!

We understand that students have different learning styles and design our courses to meet your needs. In addition to regular group classes, we offer private tutoring and contextualized language study sessions for your company.

- English as a Second Language
- English Conversation
- Foreign Language
- Literature and Culture
- Writing
- American Sign Language

Call today to learn more! 305-237-0651
EMT Review Course
The purpose of the Emergency Medical Technician (EMT) exam review course is to provide an overview and to meet the U.S. Department of Transportation (DOT) 1994 revised EMT-Basics National Standard Curriculum for those students who will attempt to sit for the EMT license State of Florida Board Exam for the first time or who have attempted to pass the EMT State Exam several times.
$249 | 24 Hours
12764 1/25 - 2/1 SaSu 8:00 a.m. - 4:30 p.m.

HEALTH CARE MANDATORY CE

HEALTH CARE MANDATORY CE

Domestic Violence
This two-hour domestic violence course is required by the Florida legislature for all health care providers during each licensure period. This course satisfies that requirement and it will provide you with information on victim identification, procedures used to screen victims of domestic violence, methods and resources used in counseling.
$39 | 2 Hours
11558 1/26 Su 8:30 - 10:30 a.m.

HIPAA - Health Insurance Portability and Accountability Act
This course has been designated for all health care providers who need to abide by the government regulations concerning privacy and anonymity of health care information.
$29 | 2 Hours
10667 1/25 Sa 10:45 a.m. - 12:45 p.m.

HIV/AIDS in the Health Care Environment
This course will meet the four-hour requirement that most providers in health fields need. Topics include HIV/AIDS definitions, modes of transmission, high-risk groups, stages of HIV infection, testing and treatment for HIV, statistics, legal issues, confidentiality of the information, use of Universal Precautions, personal protective equipment, hand washing and other infection control procedures to prevent transmission of the virus.
$55 | 4 Hours
12362 3/1 Su 8:15 a.m. - 12:15 p.m.

Laws and Rules for Florida Nurses
After completing this course, participants will be able to describe the sole legislative purpose in enacting the Florida Nurse Practice Act and identify the different levels of nursing practice in Florida. This course satisfies the Florida requirement mentioned above and award participants 2 CEUs.
$49 | 2 Hours
11594 2/1 Sa 12:45 - 2:45 p.m.

Occupational Exposure to Blood Pathogens (OSHA)
This course is designed to review the recommendations of The Occupational Safety and Health Administration (OSHA) for infection control. This course is provided to help reduce the health risk to workers whose duties involve exposure to blood or other potentially hazardous materials.
$39 | 2 Hours
10672 1/25 Sa 12:45 - 2:45 p.m.

Preventing Medical Errors
This course is designed to meet the guidelines on the prevention of medical errors for health care providers. The course emphasizes the impact of medical errors, the prevention of error-prone situations, the responsibilities for reporting errors and more.
$39 | 2 Hours
10625 2/1 Sa 10:30 a.m. - 12:30 p.m.

The cost of these non-credit programs is not funded by the State of Florida. The fees charged to students cover the cost of instruction.
HEALTH PROFESSIONAL EXAM PREPARATION

HESI A2 Exam Review: English
The HESI A2 is a pre-admissions test to evaluate the academic preparation of students entering the nursing program at Miami Dade College. In this course, students will review the areas of reading comprehension, vocabulary and grammar. Scenarios and vocabulary terms provided will focus on the health care industry.

$149 | 18 Hours
11567 2/22 - 3/7 Sa 8:30 a.m. – 3:30 p.m.

HESI A2 Exam Review: Mathematics
The HESI A2 is a pre-admissions test to evaluate the academic preparation of students entering the nursing program at Miami Dade College. In this course, students will review fundamental mathematical principles needed for health care fields, including addition, subtraction, multiplication, division, conversions, decimals, ratios, proportions and algebra.

$149 | 18 Hours
11568 1/21 – 2/20 TuTh 5:30 – 7:30 p.m.

HESI A2 Exam Review: The Sciences
The HESI A2 is a pre-admissions test to evaluate the academic preparation of students entering the nursing program at Miami Dade College. In this course, students will receive an overview of the sciences in the areas of biology, anatomy & physiology and chemistry. With a focus on health care, students will review their knowledge of biology basics, chemical equations and reactions, general terminology and anatomical structures and systems.

$169 | 20 Hours
10680 2/24 – 3/25 MW 5:30 – 7:30 p.m.

REGISTER EARLY!
Our classes are scheduled based on demand. We recommend registering at least one week before the start of the class to secure your enrollment.

Register for your class today!

M=Monday (Lunes) Tu=Tuesday (Martes)
W=Wednesday (Miércoles) Th=Thursday (Jueves)
F=Friday (Viernes) Sa=Saturday (Sábado) Su=Sunday (Domingo)
## PAYMENT METHODS

**In Person**  
Visit the campus. Pay by check, cash, money order, credit card. Cash payments only at the Bursars office during office hours.

**Mail**  
Enclose a check or money order payable to Miami Dade College. Mail it with completed form to the campus location (see address on the right).

**Web**  
Log on to mdc.edu/ce/medical. Pay with credit card or e-check.

**Questions?** Call 305-237-4177.

## PERSONAL INFORMATION

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## CAMP/CLASS SELECTION

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**Total Fees Enclosed** ______________
Classes fill up quickly. Register today!

www.mdc.edu/ce/medical