

How do faculty opt-in to the online student feedback administration?

Beginning with the Fall 2018 Term, Opt-in is limited to continuing contract faculty who decide to participate in Online Student Feedback for the first time.

Are any credits courses excluded from the online student feedback administration?

Yes. Eligible courses that are offered less than four (4) weeks are excluded. Faculty teaching these courses need to participate in the paper-based administration.

Lab and clinical classes that students are automatically enrolled in through their registration in the lecture course are not required for Student Feedback. Faculty who are actually instructing students in these labs may administer student feedback for these classes on a request basis through their department chairperson.

How are team taught courses displayed in the online student feedback survey?

EvaluationKIT recognizes team taught courses based upon the faculty information for each course in MDConnect. In these situations, students complete the survey for each instructor assigned to a class. Instructors receive separate feedback from their students. The administration period is assigned based on the length of the course in MDConnect.

Will students know when to take the online student feedback survey?

Yes. Students will begin receiving emails via their MyMDC account, which includes a unique link to the survey on the first day of the online administration period for their course(s). Depending on the term, email reminders are sent to the non-responders every three (3) days (Fall and Spring Terms) or every two (2) days (Summer Term). In addition, if the student logs into Blackboard receives a pop-up window with a message to complete their survey.

When is the scheduled default first day of the online student feedback administration?

Depending on the number of weeks in the term, the first day will be two weeks after the 'Last Day to Withdraw' date (16-week, 14-week and 12-week terms), or one week after the 'Last Day to Withdraw' date (8-week terms), or three days after the 'Last Day to Withdraw' date (6-week terms).

Note: Faculty may change this date to a later date in EvaluationKIT.

When is the scheduled default last day of the online student feedback administration?

The last day of classes for the term.

Note: Faculty may change this date to an earlier date in EvaluationKIT.

Why are students receiving the following message? 'no active survey available'

Either because the administration period for the class has not yet started or it has ended. The survey is only available during the scheduled administration period for the class. Please refer to the [Student Feedback Key Dates](#) and/or contact the faculty member teaching the class to find out the scheduled administration dates for the class.

Should faculty administer the paper-based student feedback administration if they are participating in the online student feedback administration?

No.

When will student feedback reports be available?

Student Feedback reports will be available on Wednesday of the second week of the subsequent term. (e.g. Fall Term 2187 reports are scheduled to be available on January 16, 2019).