**MIAMI DADE COLLEGE EARLY ADMISSION PROGRAM FORM**

[*http://www.mdc.*edu](http://www.mdc.edu/) This form must be completed every term for which dual enrollment is sought.

**This form (Parts I, II, & III) should be completed and submitted with a regular application for admission to Miami Dade College at least 10 days prior to the requested term of enrollment. Please see early admission criteria and requirements for admission on the reverse side of this form.**

|  |  |
| --- | --- |
| **Term/Year Enrollment Intention** | **Location** |
| Fall Spring Summer Year  | North Kendall Wolfson Homestead InterAmerican Hialeah West EEC |

**PART 1 – Student’s Personal Information** Check One: New Student Continuing Student

Student’s Last Name First Name Middle MDC Student ID

Student’s Mailing Address City Zip

Student’s Birth Date (MM/DD/YYYY) Home Phone # Cellular Phone # Email Address

Student’s Current High School Ranking Senior Expected High School Graduation Date (MM/DD/YYYY)

# Part 2 – Student’s and Parent’s C erti fic ati on

By signing below, the student and the student’s parent certifies the following: the student has read and will comply with the requirements and procedures on the reverse side of this form; intends to pursue a postsecondary degree following graduation from high school; and understands that the College will provide a transcript of grades and placement test scores to the student’s high school. All Dual Enrollment courses will be posted to the high school permanent record.

Student’s Full Name (print legibly) Student’s Signature Date (MM/DD/YYYY)

Parent’s/Legal Guardian’s Name (print legibly) Parent’s/Legal Guardian’s Signature Date (MM/DD/YYYY)

# PART 3 – Early Admission Course Selection

Please list all courses the student will take at MDC as an early admission student to meet requirements for high school graduation.

MDC Course (e.g. ENC1101) Course Title Reference Number High school subject area met

Name of High School

Public/Charter Private Home School

High School Unweighted GPA

Address City State Zip Code

**( )**

Name of Guidance Counselor/Home School Official (print legibly) High School Telephone Number & Counselor Extension

Signature of Guidance Counselor or Home School Official Date (MM/DD/YYYY)

AFFIX OFFICIAL

HIGH SCHOOL SEAL OR HOME SCHOOL STAMP

Signature of High School Principal Date (MM/DD/YYYY)

# PART 4 – MDC Admission and Enrollment Approval

Approved for Early Admission Yes No

Signature of MDC Dual Enrollment Coordinator Date (MM/DD/YYYY)

Signature of Admissions and Registration Officer Date (MM/DD/YYYY)

## MIAMI DADE COLLEGE

## EARLY ADMISSION PROGRAM FORM

**INFORMATION AND ADMISSION REQUIREMENTS**

### What is Early Admission?

The Early Admission program is a form of Dual Enrollment through which eligible high school students or home school students enroll at Miami Dade College on a full-time basis during their senior year in courses that are creditable toward the high school diploma and the Associate degree.

### Who is eligible for the Early Admission program at Miami Dade College (MDC)? Students who meet the following criteria:

* 1. Minimum **3.5** high school unweighted grade point average (GPA).
	2. Earned college ready scores in reading, writing, and mathematics on a state-approved placement test such as SAT/ACT, FCAT, CPT, or PERT.
	3. Authorization from their high school principal, counselor, and parent/guardian.
	4. Expressed intent to pursue a postsecondary degree.
	5. Completed an interview with the College/Campus Early Admission/Dual Enrollment Coordinator to determine that the student has potential to successfully complete all college credit courses.

### Who pays the College tuition for Early Admission?

* 1. Public, charter, and private school students are exempt from registration, tuition, laboratory fees, and special fees for eligible Early Admission courses.
	2. As of July 1, 2013 public, charter, and private high schools shall reimburse the College for Early Admission instruction provided to its students.
	3. Home school students are also exempt from any fees if taking courses that count toward high school graduation.

### Who pays for the textbooks?

* 1. Miami-Dade County public high school students will receive their instructional material at no cost. Students are issued a Dual Enrollment book voucher by their high school advisor. Charter Schools will provide textbooks for their students participating in Dual Enrollment.
	2. Private high school students and home school students must provide and pay for their own materials.

### Are all college courses available through Early Admission?

* 1. High school students should first consult with a Guidance Counselor to enroll in courses that count toward their high school graduation.
	2. Students must be enrolled in a minimum of 12 credits per semester (24 college credits) which meet the requirements for the student’s senior year and high school graduation. The maximum is 15 credits, and students must complete the Fall and Spring semesters.
	3. In addition to the State’s “[*Dual Enrollment Course High School Subject Area Equivalency List*](http://www.fldoe.org/core/fileparse.php/5421/urlt/0078394-delist.pdf)” which identifies the MDC courses taken through dual enrollment that satisfy high school subject area graduation requirements, any college credit course comprised of three (3) credits or more can be considered for Early Admission, subject to approval by the student’s school and MDC academic unit.
	4. Students must meet all course prerequisite and placement testing requirements for a course to be considered for Early Admission.
	5. ***Developmental education courses, physical education courses, private lessons, some recreation courses, and independent study courses are not eligible for Dual Enrollment.***
1. **What is the Early Admission application process?**

The MDC Early Admission form with the signatures of the student, principal, counselor, and parent/guardian should be submitted with a completed MDC Admission Application form in order to obtain special admission to the College. Both forms should be forwarded to the College campus the high school student plans to attend AT LEAST 10 DAYS IN ADVANCE of the requested term of enrollment.

High school students who participate in the Early Admission program are enrolled as “special” students at MDC until they graduate from high school. Upon presentation of final high school transcript indicating graduation date, the College will change the student’s status from special student to regular student.

Additionally, public school students must sign the M-DCPS *Early Admission High School Diploma Agreement Form (FM-2829).* If at any time an Early Admission student does not meet the 12-credit per semester requirement, the student must return to the home senior high school.

### What do I need to do every semester?

* 1. Students will be required to provide a completed MDC Early Admission Program Form each term in order to retain enrollment eligibility.
	2. Students whose College GPA falls below 2.0 are ineligible to continue Early Admission.

### Will Early Admission courses transfer to other colleges or universities?

* 1. High school students enrolled at MDC will receive grades and credit for their college work which will be recorded on a permanent academic record maintained by the College.
	2. College credits completed with satisfactory grades will apply toward an Associate Degree or Certificate at MDC. These credits will transfer to any public college or university offering that course with the same prefix and number.
	3. Upon high school graduation, if students do not attend the same college or university where they earned the Early Admission credit, the application of transfer credit may vary at the receiving institution.