

Miami Dade College

Homestead Campus

Student

Life Skills 1125

Instructor Mayra L. Diaz, M.Ed.

Phone 305-237-5226

Office Building A -233

E-mail Mdiaz10@mdc.edu

Office Hours By appointment

Required Course Text:

Power Learning Strategies for Success in College and Life, third edition, by Robert S. Feldman, McGraw-Hill © 2007.

Description:

Student Life Skills Success 1125 (SLS 1125) is designed to help students succeed academically through proven strategies. The student will reflect on their past practices and incorporate new strategies that are modeled after the text. It is expected that each student will develop and use several new strategies that will enable them to reach their academic goals. The student is encouraged to see connections between all their classes and between college and job experiences.

Course Objective:

The purpose of this course is to provide students with the self-awareness, learning strategies, academic skills and individual direction to succeed within the higher education environment, as well as in the world of work. Students are expected to be active partners in the learning environment of the class. The format of this course includes active participation through various assessment tools, interaction with the instructor, and peer group discussions.

Course Requirements/Guidelines:

1. Attendance

You are allowed **three** absences for the semester. Additional absences will result in overall point deduction (10 points per class). Arriving late to class three times (**15 minuets or more**) will result in an absence. Any discrepancies about an individual's attendance will be confirmed by the class roll sheet.

2. Reflection Writing Assignment

3. Career Report and Presentation

4. Exams- There will be three required exams.

5. Late/Missed Assignments: You are responsible for submitting all assignments by the due date.

Points will be deducted for work that is submitted late or not turned in.

6. Plagiarism/ Cheating: Plagiarized assignments or cheating is unacceptable and will result in a zero for that work and there will not be an opportunity to make-up the work. The student will also be referred to the Dean of Student's Office for disciplinary action.

Evaluation

Evaluations will be based on attendance, exams, assignments, participation, career report and presentation.

Grading

Grading Guidelines

Attendance and participation	= 30 points
Career Report & Presentation	= 60 points
Reflection	= 20 points
Exams	= 30 points
Assignments	= 10 points

Grading Scale

A = 115 to 150 points
B = 95 to 114 points
C = 75 to 94 points
D = 50 to 74 points
F = less than 50 points

Total possible points to be earned = **150 points**

Course Schedule:

Day	Topic
-----	-------

January 8, 10	Introduction and Expectations
January 15, 17	Chapter 1-P.O.W.E.R Learning: Becoming an Expert Student
January 22,24	Chapter 2- Making the Most of Your Time
	Chapter 3- Recognizing How your Learn, Who You Are, and What You Value
January 29, 31	Chapter 4- Taking Notes Exam 1 (Chapters 1-4)
February 5, 7	Chapter 5- Taking Tests
February 12, 14	Chapter 6- Building Your Reading Skills
February 19, 21	Chapter 7- Writing and Speaking
February 26, 28	Chapter 8- Memory Exam 2 (Chapters 5-8)
March 4, 6	Chapter 9- Choosing Your Courses and Major
March 11, 13	Chapter 10- Technology and Information Competency
March 18, 20	Career Report & Presentations
March 25, 27	Chapter 11- Making Good Decisions
April 1, 3	Chapter 12- Diversity and Your Relationship with Others
April 8, 10	Chapter 13- Money Matters
April 15, 17	Chapter 14- Stress, Health, and Wellness
April 22, 24	Exam 3 (Chapters 9-14)

- The instructor reserves the right to modify the syllabus as needed. Assigned due dates are in bold type.
- Cell Phones/Pagers/Text Messaging should be silenced during class.
- If you have a documented disability and wish to discuss academic accommodations, please see me as soon as possible or you can go to the ACCESS Disability Services Department in Room A-112 for information. All information disclosed remains confidential.