

Organization Request for Contingency Funds

Date of request	Organization/Club Name		
President Name	Phone Number	E-mail	
Treasurer Name	Phone Number	E-mail	
Type of Event (circle one)	a. educational b. social/entertainment	c. cultural d. intellectual	e. governance f. recreational
Event Name	Event Day and Date		
Event Time	Location		
Type of Travel (circle one)	a. conference	b. workshop	c. special recognition
(Please attach <i>Funds Request and Travel Rationale Form</i> and supporting documentation)			
Account Balance	Total Amount Requested		
Community Service Hours Completed	Student Life Volunteer Hours Completed		
Please provide a summary with appropriate documentation of all activities to date.			

<p>Give a detailed description of how funding will be used (attach conference/workshop information.)</p> <hr/> <hr/> <hr/> <hr/> <hr/>
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