ASTRA (Assignment/Tracking Course System)
Overload Points to Payment Information (Full-time Overload)

General Information – Example: Three (3) Credit Course

- 3 Credits = 48 Instructional Hours
- 3 Credits = 12 Points
- 1 Point = 4 Instructional Hours
- 12 Points = 48 Instructional Hours

Overload Rate: $56.25 hour ($2700 per 3 credit course)

Overload courses/tasks are assigned in the ASTRA system. Each course is assigned the appropriate amount of points based on the credit/instructional hours for the course. Points are automatically, equally distributed for payment or banked based on the begin date and end date of the class. If an overload is entered and designated in the system after the payroll deadline date, the system will automatically do a "catch up" payment (pay or bank) on the next available check date for any "missed" pay date(s).

There are 9 check dates in the Fall Term; 9 check dates in Spring Term; 3 check date in Summer A/B (six weeks); and 6 check dates in Summer A (twelve-week).

OVERLOAD CONVERSION

Following is an example of how a 3-credit, 12 point overload course would be paid in the Fall or Spring semester:

Pay Date	**01**	**02**	**03**	**04**	**05**	**06**	**07**	**08**	**09**	**Total**
Points	1.33	1.33	1.33	1.33	1.33	1.33	1.33	1.33	1.36	12.00
Hours (points x 4)	5.32	5.32	5.32	5.32	5.32	5.32	5.32	5.32	5.44	48.00
X Hourly Rate	$56.25	$56.25	$56.25	$56.25	$56.25	$56.25	$56.25	$56.25	$56.25	
Payment	$299.25	$299.25	$299.25	$299.25	$299.25	$299.25	$299.25	$299.25	$306.00	$2700.00

Following is an example of how a 3-credit, 12 point overload course paid in Summer A (six-week) or Summer B (six-week) semester:

Pay Date	**01**	**02**	**03**	**Total**
Points	4.00	4.00	4.00	12.00
Hours (points x 4)	16.00	16.00	16.00	48.00
X Hourly Rate	$56.25	$56.25	$56.25	
Payment	$900.00	$900.00	$900.00	$2700.00

Following is an example of how a 3-credit, 12 point overload course paid in Summer A (twelve-week) semester:

Pay Date	**01**	**02**	**03**	**04**	**05**	**06**	**Total**
Points	2.00	2.00	2.00	2.00	2.00	2.00	12.00
Hours (points x 4)	8.00	8.00	8.00	8.00	8.00	8.00	48.00
X Hourly Rate	$56.25	$56.25	$56.25	$56.25	$56.25	$56.25	
Payment	$450.00	$450.00	$450.00	$450.00	$450.00	$450.00	$2700.00