

Evacuation Checklist

Monitor all communications and news media for evacuation orders and follow all instructions.

_____ Pre-Determined Evacuation Options:

Out of area arrangement -

(attach driving directions to this sheet)

Nearest emergency shelter -

(attach driving directions to this sheet)

Nearest Pet friendly Shelter -

(attach driving directions to this sheet)

Special Needs shelter registration information, arrangements, location and directions -

(attach driving directions to this sheet)

_____ Maps with locations and other evacuation routes pre-marked.

FOR EVACUATION LOAD VEHICLE WITH FOLLOWING:

_____ Evacuation Supply Container - Your three-day version of the Emergency Supplies checklist to include the following:

- Personal Hygiene items
- Bedding - including pillows, blankets, air mattresses
- Entertainment including books and games
- 3-day food supply
- Changes of clothing-three days with laundry bag
- Baby supplies
- Medications
- Flashlight and battery operated radio
- Other personal items of choice as space permits

_____ Critical Documents container including your full emergency plan and a local phone directory

PREPARING TO LEAVE YOUR HOME

- _____ Make evacuation advisory calls and review travel or evacuation plan with out of state contacts
- _____ Make evacuation advisory call and plan to “in area” neighbors or relatives
- _____ Cell phone, spare cell phone battery, spare vehicle and wall charger for cell phone as applicable in your travel kit.
- _____ Wallets, purses, briefcase or other normal day to day carrying cases in your travel kit
- _____ Camera and film for post storm documentation
- _____ Pet evacuation kit and plan as applicable
- _____ Shutdown electrical appliances and systems except refrigerator/freezer (turn freezer down to lowest/coldest possible setting), turn off gas supplies and pilot lights
- _____ Leave a note in a sealed envelope securely taped to a surface or wall in an obvious location labeled “ ALL EVACUATED- Emergency Contact Information Inside” - Include in the note who and when you left, where you are going and contact information including cell phone number.

EVACUATE

- _____ Lock your home- check with neighbors who may need assistance then proceed to evacuation destination. Always stay together as a family.
- _____ Use your Evacuation Checklist and Maps to proceed to your chosen evacuation location. If a long journey make sure to pull your emergency cash supply from your “Critical Documents” container for use as needed for fuel etc.
- _____ Monitor the radio for special announcements, road conditions or evacuation instructions.
- _____ Once evacuated to a shelter or to “out of area” destination- keep family together, keeping small children in view or under constant professional supervision.