



Position Title:	Landscape Auto Equipment Operator	
Reports To:	Grounds Landscape Coordinator	
Department:	Facilities Management	Job Code: 4216-06E
Prepared By/Date:	Carol Flynn/05-2006	Job Group: SNE
Approved By/Date:	Prospero Herrera/05-2006	Salary Grade: 7
Revised:	Jennifer C. Brito/4-27-2009	FLSA Status: Non-Exempt

Summary:

This is skilled work at an advanced level in the operation complex types of automotive equipment. Responsible for operating all types of vehicles, large trucks, highway tractor/trailer rigs, medium to heavy equipment, frequently with mechanical attachments such as a backhoe, which requires the manipulation of controls on the vehicle and the attachment itself.

Essential Duties and Responsibilities:

- Operates all types of vehicles including heavy trucks, semi-tractor trailer rigs, and street sweepers.
- Operates all size of automotive equipment, tractors with attachment such as large mower (rotary and reel type) auger, front-end loader, backhoe, spreader box, back blade, turf sweeper, spray rigs and other similar maintenance equipment.
- Operates bucket trucks and aerial work platform rigs at considerable heights.
- Occasionally operates medium to heavy powered equipment such as jackhammer, hydraulic saw, trench digger, compactor, roller, compressor and pumping equipment.
- Participates generally in the laboring work of the crew.
- Washes, cleans, and gives routine first level maintenance to the vehicle and/or equipment assigned.
- Performs related work as required.

Knowledge, Skills and Abilities:

- Knowledge of the operation, maintenance and uses of all types of vehicles, trucks and complex equipment.
- Knowledge of traffic and other regulations governing the use of equipment.
- Knowledge of the occupational hazards involved and the safety precautions necessary in the operation of equipment.
- Knowledge of traffic and other regulation governing the use of equipment.
- Physical strength and ability sufficient to operate medium to heavy equipment.
- Skilled in the operation of vehicles, including semi-trucks to 45,000 GVW, medium to heavy equipment such as tractor with backhoe, front end loader, auger, turf renovating, mower, sweeping attachment, street sweepers, bucket trucks, high-lift at 80 to 100 feet height, grounds maintenance, renovating, turf care equipment, spraying equipment and other complex equipment, such as trench diggers, asphalt resurfacing and seal coating machinery.
- Ability to read and comprehend simple instructions, short correspondence and memos.
- Ability to write simple correspondence.
- Ability to use electronic mail, web based trouble report systems, and PDA based C.M.M.S software.
- Ability to work and communicate in a multi-ethnic/multi-cultural environment, travel in county and be willing and able to work any shift, weekends, and holidays, perform on-call and respond to after-hour emergencies.

Work Environment:

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job.

While performing the duties of this job, the noise level in the work environment is usually loud.

Physical Demands:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

This is physical work that requires the physical strength and ability sufficient to operate medium to heavy equipment and the following activities: sitting, standing, walking, bending, kneeling, crouching, twisting, stooping, reaching, finger dexterity, grasping, feeling, repetitive motions, talking, hearing, and visual acuity. Must be able to lift/carry, push/pull up to 50 lbs over a distance of 20 feet, and work from considerable heights and in areas where climbing a ladder is required.

Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception, and the ability to adjust focus.

Essential Personnel:

This function/position has been designated as “essential.” This means that when the College is faced with an institutional emergency, employees in such positions may be required to remain at their work location or to report to work to protect, recover, and continue operations at the College.

Minimum Requirements:

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily.

- High School diploma or equivalent.
- Two (2) to four (4) years of experience in the operation and routine maintenance of passenger cars, moderately heavy trucks or similar equipment used in the grounds maintenance and other parts of the maintenance function of the physical plant.
- Must possess a valid CDL driver’s license class “B’ and be able to travel to any campus. This is a district position requiring the individual to work on all campuses.
- Ability, if required to obtain restricted pesticide applicator license within six (6) months after being requested to do so.

ACKNOWLEDGEMENT

I have read and acknowledge receipt of a copy of my job description.

Signature

Date

Printed Name