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| Position Title: | Electrician III (Relamper) | | |
| Reports To: | Electrician V | | |
| Department: | Facilities Management | Job Code: | 4223-06E |
| Prepared By/Date: | Carol Flynn/05-2006 | Job Group: | SNE |
| Approved By/Date: | Prospero Herrera/05-2006 | Salary Grade: | 11 |
| Revised: | Martha Arrieta/03/28/2011 | FLSA Status: | Non-Exempt |

Summary:

This position performs semi-skilled and skilled work in the installation, maintenance, and repair of College electrical systems and their related components. Works under the guidance of an Electrician IV and V, or assignee and in accordance with the standard practices of the electrical trade. The work is inspected and reviewed upon completion for compliance with building codes and specifications by either Electrician IV or V.

Essential Duties and Responsibilities:

- Performs tasks by using the standard tools, materials, codes, methods, and safe practices of the electrical trade
- Assists in installing, maintaining, and repairs of electrical lighting systems, including ballasts, fixtures wiring, fuses, sockets, and bulbs
- Primarily assists in the task of lighting preventive maintenance
- Handles lighting preventive maintenance
- Changes ballasts (277V)
- Changes lamps
- Digs trenches
- Assists journeyman electrician as needed
- Performs other duties as assigned

Knowledge, Skills and Abilities:

- Knowledge of trade tools and of occupational hazards, safety precautions, local codes to the trade are essential
- Ability to use electronic mail web based trouble report systems i.e. PDA based C.M.M.S. and computer based energy management system
- Ability to plan, assign, review, supervise, and inspect the work of others, schedule facilities and staff, and coordinate work with other trades
- Ability to read, write and understand oral and written instructions.
- Ability to follow instructions relating to work assignments that may be oral or written and may be accompanied by sketches or blueprints
- Ability to use electronic mail, web based trouble report systems, and PDA based C.M.M.S software
- Ability to work and communicate in a multi-ethnic/multi-cultural environment, travel in county and be willing and able to work any shift, weekends, and holidays, perform on-call and respond to after-hour emergencies

Work Environment:

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job.

While performing the duties of this job, the noise level in the work environment is usually loud.

This individual is exposed to both indoor and outdoor environment conditions. The employee occasionally works in high, precarious places and is occasionally exposed to fumes or airborne particles.

Physical Demands:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

This is physical work that requires the following activities: sitting, standing, walking, bending, kneeling, crouching, twisting, stooping, reaching, finger dexterity, grasping, feeling, repetitive motions, talking, hearing and visual acuity. Must be able to lift/carry, push/pull up to 50 lbs over a distance of 20 feet, and work from heights and in areas where climbing a ladder is required.

Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception, and the ability to adjust focus.

Essential Personnel:

This function/position has been designated as “essential.” This means that when the College is faced with an institutional emergency, employees in such positions may be required to remain at their work location or to report to work to protect, recover, and continue operations at the College.

Minimum Requirements:

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily.

- High school diploma or equivalent.
- A minimum of three (3) years experience in the electrical trade either as a trade helper (or equivalent) or as a participant in good standing in an acceptable formal training program.
- Must possess a valid driver’s license and be able to travel to any campus.
- This is a district position requiring the individual to work on all campuses.

ACKNOWLEDGEMENT

I have read and acknowledge receipt of a copy of my job description.

Signature

Date

Printed Name