



Position Title:	Chief Plumber	Job Code:	4288-06E
Reports To:	MEP Supervisor	Job Group:	SNE
Department:	Facilities Management	Salary Grade:	13
Prepared By/Date:	Carol Flynn/05-2006	FLSA Status:	Non-Exempt
Approved By/Date:	Prospero Herrera/05-2006		
Revised:	Jennifer C. Brito/05-08-2009		

Summary:

This is skilled supervisory work in the inspection of plumbing installation for compliance with the South Florida Building Code and MDC. Responsibilities include inspecting plumbing, installation in progress and upon completion, advising contractors of necessary changes, engaging in routine and periodic patrols to detect violations, using violation notices, investigating complaints of defective installations, and signing permits granting final county approval for completed work. Supervision is received from a technical supervisor who receives work for conformance with established departmental policies, procedures, and regulations.

Essential Duties and Responsibilities:

- Conducts technical file inspection of new and existing plumbing installation for compliance with the South Florida Building Code and MDC.
- Collaborates with the campus maintenance supervisor in assigning, supervising and participating in the operation of maintenance plumbing systems and equipments.
- Examines plumbing projects for defects, omissions, violations, and other departures from correct procedures; provide recommendations and suggestions to contractors and maintenance regarding change necessary to bring establishment up to code requirements: assures all plumbing work conforms to national and county plumbing codes.
- Performs on-site supervision of hazardous or complicated jobs.
- Supervises training and indoctrination of new plumbing personnel.
- Serves as an immediate source of technical know-how for all plumbing personnel and maintenance management.
- Monitors on-going work and inspects completed work on plumbing systems and equipment, to certify that it is done correctly and meets applicable codes and specifications.
- Supplies technical advice and inspection of work done on contract.
- Assumes responsibilities and exercises independent judgment in the planning of routine maintenance and repair work.
- Works with maintenance management in planning repairs, modifications and new construction, and gives technical advice regarding the work.
- Estimates time, materials, and cost required for work done in house or on contract.
- Ensures that plumbing personnel maintain required records, documents, and reports.
- Responsible for zone irrigation.
- Performs other duties as requested by immediate supervisor.

Knowledge, Skills and Abilities:

- Considerable knowledge of the occupational hazards of the trade, be safety conscious and practice safety precautions at all times, and install safety concepts in all plumbing personnel.
- A comprehensive and thorough knowledge of trade tools and of occupational hazards, safety precautions, local codes, and regulations pertaining to the trades.
- Knowledge of records, reports, and forms used in the area of assignment.

- Skilled at irrigation, at an engineer level.
- Ability to plan, assign, review, supervise, and inspect the work of others, schedule facilities and staff, and coordinate work with other trades.
- Ability to understand structural and plumbing installations and related fields in the construction industry.
- Ability to explain inspection results and required corrections both verbally and in writing.
- Ability to read blueprints submitted for plumbing work permits and to conduct inspections to assure that the work proceeds in accordance with approved plans and codes.
- Ability to enforce building codes & MDC codes with firmness, tact, and impartiality.
- Ability to correct drawings and inspect all types of plumbing: gas, medical gas, fire sprinklers,
- Must be able to use electronic mail, web based trouble report systems, PDA based C.M.M.S software.
- Ability to work and communicate in a multi-ethnic/multi-cultural environment, travel in county and be willing and able to work any shift, weekends, and holidays, perform on-call and respond to after-hour emergencies.

Work Environment:

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job.

While performing the duties of this job, the noise level in the work environment is usually loud.

This individual is exposed to both indoor and outdoor environment conditions. The employee occasionally works in high, precarious places and is occasionally exposed to fumes or airborne particles.

Physical Demands:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

This is physical work that requires the following activities: sitting, standing, walking, bending, kneeling, crouching, twisting, stooping, reaching, finger dexterity, grasping, feeling, repetitive motions, talking, hearing, and visual acuity. Must be able to lift/carry, push/pull up to 50 lbs over a distance of 20 feet, and work from heights and in areas where climbing a ladder is required.

Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception, and the ability to adjust focus.

Essential Personnel:

This function/position has been designated as “essential.” This means that when the College is faced with an institutional emergency, employees in such positions may be required to remain at their work location or to report to work to protect, recover, and continue operations at the College.

Minimum Requirements:

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily.

- High School diploma or equivalent.
- A minimum of seven (7) years of diversified experience in the plumbing trade in which four (4) of those years must be at a supervisory level.

- Must possess Certificate Competency as a Master Plumber.
- Must possess a valid driver's license and be able to travel to any campus.
- This is a district position requiring the individual to work on all campuses.

ACKNOWLEDGEMENT

I have read and acknowledge receipt of a copy of my job description.

Signature

Date

Printed Name