



Position Title: Part-Time Medical Director - Community Ed

Job Code: 8105

Reports To: Community Education Manager

Grade: HI

FLSA: Exempt

Job Description:

The Part-Time Medical Director is to monitor all American Heart Association (AHA) advanced life support classes and Emergency Medical Technician (EMT)/Paramedic Refresher classes, either directly through class attendance, or indirectly by monitoring class rosters and/or course exam results.

Duties & Responsibilities:

- Develops and signs medically correct protocols and standing orders ACLS, PALS, and EMT refresher courses.
- Evaluates and approves continuing education hours for EMTs and paramedics per State requirements.
- Directs and participates in establishing and maintaining continuous quality improvement (CQI) efforts.
- Participates in on-going programs and participant evaluation processes.
- Performs such other duties as may be negotiated or required.

Essential Personnel:

Non-essential

Minimum Requirements:

- Florida licensed MD or DO
- Board Certified or Board qualified in Emergency Medicine, Internal Medicine, or Family Practice
- ACLS, PALS, and ATLS provider certification with instructor certification in at least one.
- Demonstrate experience and current participation in a regional, statewide, or national physicians' group whose primary purpose of the study and improvement of pre-hospital care.
- Demonstrate knowledge in applicable Federal, State, and Local laws pertaining to EMS operations.
- Education or experience in EMS education.
- Maintain current knowledge of fire/rescue Emergency Medical Service (EMS) protocols and medical policies and procedures, and AHA advanced cardiac and pediatric life support (ACLS and PALS) requirements.
- Must have good oral and written communication skills
- Knowledge in computer technology, possess excellent customer service and organizational abilities, and demonstrated leadership skills.
- Have ability to work in a multi-ethnic multi-cultural environment.

ACKNOWLEDGEMENT

I have read and acknowledge receipt of a copy of my job description.

Signature

Date

Printed Name