



**Position Title:** Part-Time Instructor, Private Music Lessons

**Job Code:** 8111

**Reports To:** Department Chairperson

**Grade:** H7

**FLSA:** Exempt

**Job Description:**

The Part-Time Instructor will teach private music lessons.

**Duties & Responsibilities:**

- Teaches studio classes and arranges master classes
- Participates in student juries and recitals
- Evaluates and advises students
- Maintains accurate records and grades
- Participates in auditions
- Performs other duties as assigned

**Essential Personnel:**

Non-essential

**Minimum Requirements:**

- Master's degree in Music from a regionally accredited institution; or a Master's degree and 18 graduate credits hours in Music from a regionally accredited institution
- Teaching experience at a college or community college level preferred
- Experience in successfully teaching advanced music students
- Ability to demonstrate an advanced level of performance and proficiency on instrument
- Ability to work well with students, faculty, and staff members
- Must possess excellent organizational skills

**ACKNOWLEDGEMENT**

I have read and acknowledge receipt of a copy of my job description.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Printed Name