



**Position Title:** Part-Time Camp Counselor III (Lead Counselor)

**Job Code:** 8308

**Reports To:** Program Director

**Grade:** CT

**FLSA:** Non-Exempt

**Job Description:**

The Part-Time Camp Lead Counselor will assist with overseeing the youth and activities at the camp.

**Duties & Responsibilities:**

- Oversees an assigned group (or groups) of campers in day to day activities
- Works a flexible schedule
- Learns the material provided in advance and takes the initiative of being knowledgeable of all projects
- Performs other duties as assigned

**Essential Personnel:**

Non-essential

**Minimum Requirements:**

- 30 college credits and 2 years experience working with children OR High School Diploma/GED & 4 years of experience working with children.
- Possess special skills such as: interest in arts, crafts, computers, sports, science, environment, reading or math
- Experience working with children ages 5-12 years old
- CPR and First Aid Certification are a plus
- Must be comfortable working outdoors for extended periods of time under varied environmental conditions
- Must attend mandatory training, if required.
- TEMPORARY POSITION

**ACKNOWLEDGEMENT**

I have read and acknowledge receipt of a copy of my job description.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Printed Name