



Position Title: Part-Time Web Developer

Job Code: 8308

Reports To: Director, Media Services

Grade: CT

FLSA: Non-Exempt

Job Description:

Updates and maintains the campus web site and provides technical support and assistance in development of web applications.

Duties & Responsibilities:

- Updates web content on a weekly basis
- Creates web banners and online newsletters as needed
- Coordinates with staff to make sure that content on the website is accurate and current
- Keeps supervisor informed of progress on a weekly basis
- Provides technical support over the phone, via email, or in person
- Performs other duties as assigned

Essential Personnel:

Non-essential

Minimum Requirements:

- Minimum (2) years of experience in Web Design or Web Development; or an Associate degree in a technical or related field from a regionally accredited institution; or any combination of education and experience in technology or related field
- Must have a strong command of hand coded XHTML, CSS, and JavaScript/jQuery
- Must be familiar with client/server architecture
- Must be familiar with W3C web standards compliance, best programming practices and cross-browser testing
- Knowledge of Photoshop, Dreamweaver, and Flash preferred
- Must have strong attention to detail and be self-motivated
- Must have excellent interpersonal skills as well as written and oral communication skills
- Knowledge of the following preferred but not required: OOP/MVC Design Patterns, PHP, HTTP, Object-C/Cocoa, ActionScript, SQLite/MySQL, AJAX, XML/XSLT/XQuery, JSON/YAML, WURFL, Git/SVN, Symfony/Zend, Phing, PHPDoc, PHPUnit/XUnit, Xdebug, and SSH

ACKNOWLEDGEMENT

I have read and acknowledge receipt of a copy of my job description.

Signature

Date

Printed Name