

To: Human Resources, Benefits Area

From:

Employee Name

MDID

Final salary compensation will be paid as designated below.

A single beneficiary and contingents may be designated or multiple beneficiaries may be designated. **Choose only one of the following options.**

**CHOOSE ONE:**

**Option I: Single Beneficiary and Contingents**

<b>Primary Beneficiary</b>	<b>Relationship</b>	<b>Percentage</b>
<b>Address</b>	<b>Phone</b>	<b>100%</b>
<b>Contingent</b>	<b>Relationship</b>	
<b>Address</b>	<b>Phone</b>	
<b>Contingent</b>	<b>Relationship</b>	
<b>Address</b>	<b>Phone</b>	

The contingent beneficiaries shall be eligible to receive benefits only if the primary beneficiary is deceased.

**Option II: Multiple Beneficiaries**

<b>Beneficiaries</b>	<b>Percentage</b>	<b>Relationship</b>	<b>Address</b>
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In the event that one or more of said multiple beneficiaries predeceases the employee, upon the death of the employee, the deceased beneficiary's designated benefits shall be paid to the estate of the deceased employee. In the absence of the specific designation of a beneficiary by the employee, all proceeds shall be paid to the estate of the deceased.

**Employee Signature**

**Date**

Revised 04/09 Original to Human Resources. Retain a copy for your records.

